

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 21<sup>st</sup> FEBRUARY 2018 AT 7.00pm IN FOWEY TOWN HALL**

**17/196 Present** The Deputy Mayor, Cllr J Berryman  
Councillors G Asker, Mrs F Day, P Hughes, Mrs L Simms,  
C Stansfield, Mrs C Woodside

**In Attendance** The Town Clerk, Sally Vincent  
Cornwall Cllr A Virr  
1 member of the public

**17/197 Apologies** The Mayor, Cllr Mrs R Finlay  
Cllr P Fassam, Cllr D Willmore  
PCSO Jamie Ward

**In the absence of the Mayor it was proposed by Cllr Asker, seconded Cllr Day and RESOLVED that Cllr Berryman should act as Chairman for this meeting**

#### **17/198 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments. The Town Clerk had extended a dispensation to Cllr Fassam to participate in any discussion pertaining to allotments.

#### **17/199 Public Participation & Questions/Police Report**

##### **Public Participation & Questions**

Brett Daniels suggested that if FTC wished to investigate a Park & Ride scheme to ease traffic congestion in the town an ideal solution may be to approach Fowey River Academy with a view to using their parking facilities at weekends and during school holidays.

##### **Police Report**

PCSO Ward had supplied the following report.

There had been 4 crimes in the parish during January- 1 violence with injury, 1 x other theft, 2 x criminal damage and 11 incidents recorded.

#### **17/200 Minutes of the Meeting of 17<sup>th</sup> January 2018**

It was proposed by Cllr Woodside, seconded Cllr Simms and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **17/201 Matters Arising not on the Agenda (for report only)**

##### **Neighbourhood Plan**

The Mayor had supplied the following report.

- I have put a map showing the existing settlement boundary of Fowey into the Fowey News with a short explanation about its purpose. There will also be a ‘drop in’ on March 17<sup>th</sup> at the Squires Field Community Centre meeting room for people to see larger maps of the boundary and discuss if they wish.
- By the end of March the steering group should be able to hand over the draft NDP and the Evidence file to CC for an initial screening. This initial screening will take 3 weeks and will come back with changes for us to make to the draft plan. Depending on how many changes we have to make, we hope to see the Pre-submission Consultation out for public review in the early summer.

**17/202 To receive and note the minutes, if any, of FTC Committees**

**Planning** – noted.

**Town Hall** – no report

**Environment** – no report

**Finance** – no report

**17/203 To receive Reports from Representatives on other bodies**

No reports

**17/204 To receive the Mayors Report**

The Mayor had supplied the following report

1<sup>st</sup> February, I attended a meeting of the Fowey Hospital Working group, chaired by C.Cllr. Andy Virr, Cllrs Peter Fassam and Patrick Hughes, Helen Luther of the Fowey Hospital League of Friends, Dr M Waldron representing Fowey River Practice and Phil Confue, CEO of Cornwall Partnership Trust. It was a very positive meeting where Mr Confue heard from Dr Waldron how care at the hospital, before it was closed, had changed. There was a general discussion about what was needed in Fowey and whether this was deliverable. Mr Confue has agreed to ask an architect to look at the hospital and the site to see what might be built to better suit the needs of Fowey residents. I was asked to write up in the NDP a policy which could safeguard the site for future ‘step up/step down’ nursing beds.

15<sup>th</sup> February I was asked to attend the installation of a Public Access Defibrillator at Readymoney beach. Attending was the widow of Graham Antony who died of a heart attack in October 2017. Victoria Clerk owner of Readymoney Beach café set up a Just Giving page and raised £1600 in a matter of days to fund the defibrillator from the Cornish Charity Ocean Medics. Ocean Medics have said they will be coming to Fowey to give free training in the use of defibrillators.

16<sup>th</sup> February the Readymoney Allotment Association met; David Burdekin has resigned from the committee. Plot 2 update; unfortunately as RAS had been unable to get any funding and those involved in the project were either absent or had left the committee it was decided that the plot should be reallocated. There is still a large gap in the hedge which is the boundary of the allotment and the Parade – the secretary will notify the plot holder.

**17/205 To receive the Town Clerks report**

The Town Clerk reported

- The wallgate in the ladies toilets on the Town Quay had at last been repaired, thanks to Tony Bartlett.
- Solicitors were dealing with SW Water in respect of the Licence for the outer quay on behalf of both FTC and FHC.

- Committee Chairmen are requested to submit their Annual Reports to the Town Clerk by the 21<sup>st</sup> March meeting
- She would shortly be circulating nomination papers for Mayor Elect and Deputy Mayor Elect
- Earlier in the day she had been contacted by the Head of Fowey Primary School with details of their Cartonera Festival, which was being staged by the school. Cartonera was a Mexican book tradition, where small publishing houses create hand-painted books with cardboard covers. Every child at the school was creating their own book this week, which would be displayed at the festival next week. Families had been invited in each day after school to review the works and to share their child's book. Local businesses had been asked to sponsor prizes for children and a good response had been received but the Head wondered if the Town Council might like to sponsor a prize or to send someone along to the community event on Friday afternoon, 2<sup>nd</sup> March. An open event would be held on that Friday from 1:45-3pm, with prize giving and a celebration assembly at 2:40pm. The money raised would go toward the cost of producing the books, with any surplus earmarked for developing the children's reading and writing skills. Cllr Asker proposed, Cllr Woodside seconded and it was RESOLVED that FTC should make a donation of £50 to the event.

### **17/206 To receive the Cornwall Councillors report**

Cllr Virr reported

#### Fowey Hospital

Last month I chaired a very positive meeting of the hospital working group. We were joined by Dr Michael Waldron (Fowey River Practice) and Mr Phil Confue (Cornwall Partnership Trust). There was strong support for the hospital to be converted to a Nursing Home for local residents. Fowey does not have a nursing home for short or long-term placement. Phil Confue has agreed to task an architect with surveying the existing property to ascertain the number of beds that could be provided.

#### Health & Social Care Strategic Commissioning

I have completed my inquiry into whether or not health and social care should be combined for commissioning. The inquiry board recommended that Cornwall Council should proceed with this change to commissioning arrangements.

#### Council Tax 4.9%

Cornwall Council yesterday voted to increase council tax by 4.9%.

#### Roads Fowey

Several road improvements have taken place over recent weeks. I welcome the work Cormac undertook to re-surface the main road into Fowey after I raised concern over the number of potholes and uneven surface. They have also repaired cobblestones on Lostwithial Street, pot holes on North Street and the pavement outside Fat Face. Other pot holes have been reported, including Lankelly Lane, and await repair.

#### Place Road

The wall adjacent to the road collapsed last week. I reported this to Cornwall Council as a matter of urgency. The collapsed area has been covered in tarpaulin and a large protecting concrete block has been sited, allowing the reopening of the road. Cornwall Council plan to repair the wall after the summer.

### Chamber of Commerce

I welcome the appointments of Sinead Hanks and Victoria Clark as joint chairs of The Port of Fowey Chamber of Commerce. I know they will both bring a fresh energy and impetus to the role. I am committed to supporting them in this venture.

### Fowey Festival

Fowey Festival is planned for May. This is one of key events of the Fowey calendar. It is encouraging to see the positive vibe on social media. I will be supporting the festival with my choir, The Fowey River Singers performing.

- Planning Concerns

I continue to receive planning concerns regarding the proposed developments at Cobbs Well House and South of Lankelly Lane. I am forwarding concerns of residents to the relevant planning officer.

- Public Access Defibrillator

I welcome the addition of another public defibrillator on Readmoney Beach. There are now defibrillators across town which can only improve the chances of victims of cardiac arrest.

### **17/207 Accounts for Approval**

It was proposed by Cllr Hughes, seconded Cllr Asker and RESOLVED that accounts to the value of £3,629.55 be approved.

### **17/208 Correspondence**

Emails had been circulated and correspondence was left 'on the table' for Cllrs attention.

### **17/209 Resolutions from Councillors**

None.

### **17/210 Town Quay**

Cllr Woodside reported that that the Working Group was seeking quotes for repainting the railings and the provision of planters for floral displays. These would be available before the Finance Committee meeting scheduled for 28<sup>th</sup> February as members appreciated the tight timescales and the importance of commissioning and completing the work before the season began.

### **17/211 Squires Field**

Cllr Berryman referred members to the difficulties being experienced by the holders of permit spaces 10, 11 and 12; people were parking inappropriately and blocking access to their spaces. A quote had been obtained to increase the tarmacked area and create some additional permit spaces opposite the existing ones, which, if implemented, would mean that the permit parking area could be self-contained, thus eliminating the problem and also providing additional provision for local people and businesses, which was clearly needed as the Town Clerk was now holding a waiting list. Cllr Asker noted that this appeared to be a good interim proposal, which would not interfere with any future plans to look at the parking provision at Squires Field in totality. Cllr Berryman then proposed, Cllr Hughes seconded and it was RESOLVED that the quote should be accepted and the work undertaken as soon as possible. Voting was unanimous. Cllr Berryman reported that he was currently trying to locate keys for the disused building at Squires Field.

With reference to minute 17/135 the majority decision in respect of the siting of the Bosum Buddies charity bin at Squires Field was to allow it, Cllr Berryman would notify the charity accordingly and the Town Clerk would produce a suitable licence.

**17/212 Plastic Free Fowey**

The Town Clerk has circulated a SAS brochure prior to the meeting, which explained exactly the aims of this initiative. An email from Lucy Daniels, who was heading up the scheme in Fowey, had also been circulated. Members discussed the scheme at some length and concluded that they had sufficient information to make a decision even though Lucy had been unable to attend the meeting due to illness. Cllr Hughes proposed, Cllr Simms seconded and it was RESOLVED that FTC should support the project by 1. Leading by example and removing single-use plastic items from FTC premises 2. Encouraging and promoting the Plastic Free Fowey campaign 3. Electing Cllr Cora Woodside as FTC representative on the Plastic Free Coastlines Steering Group

**17/195 Questions/Reports from Members (taken at the discretion of the Mayor)**

Cllr Berryman brought the following items to the attention of the relevant Committees and asked that they either met to make a decision on them or brought a recommendation to the March Council meeting

Environment Committee: The LMP offer regarding the Coastal Footpath

Town Hall Committee: The suggestion from the Chamber of Commerce that FTC consider licensing the Town Hall for civil weddings.

**Date of Next Meetings**

Planning – 21<sup>st</sup> March 2018

Council – 21<sup>st</sup> March 2018

APM – 18<sup>th</sup> April 2018

Civic Service – 20<sup>th</sup> May 2018

Mayor Making – 24<sup>th</sup> May 2018

**Meeting Closed**

8.15pm