

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL ENVIRONMENT COMMITTEE HELD ON 3rd NOVEMBER, 2016 AT FOWEY TOWN HALL

Minutes taken by Cllr Mr. J Berryman

Present: Cllr. Mrs. R. Finlay, (Chair), Cllr. Mrs. K. Alexander, Cllr. Mr. J Berryman

In attendance Cllr Mr P Hughes

16/13 To Receive Apologies for Absence

None

16/14 Declarations of Interest

a. **Pecuniary** - None

b. **Non Registerable** - None

c. **Dispensations** - Cllrs. Mrs. Finlay pertaining to any discussions on Allotments

16/15 Public Participation/Questions

None

16/16 To Approve the Minutes of the Meeting held on the 2nd June 2016

Proposed Cllr. Alexander, seconded Cllr. Berryman and RESOLVED that the Minutes be confirmed and signed by the Chairman.

16/17 Matters Arising from the Minutes not on the Agenda (for report only)

None

16/18 Risk Assessment

Reviewed risk assessment, action: addition to Allotment section that the H.& S.

Inspection record book be signed off by a Fowey Town Councillor.

It was proposed by Cllr J Berryman, seconded Cllr K Alexander and RESOLVED that the risk assessment be accepted along with the addition, signed off and passed to the Finance Committee.

16/19 Allotments

Cllr. Finlay, along with representatives of the RAS carried out a H. & S. inspection when it was noted that a new path had been constructed from the gateway to the 1 Acre Meadow Allotments, also repair work to the surface inside the main gate.

16/20 Old Grammar School Gardens

Cllr Finlay reported that Phase 3 was complete, the net cost to the Council of £261, donations played a significant part in covering the total cost. A discussion followed on hiring a contractor to cut back the growth on the cliff edge.

Cllr Finlay also reported that daffodils and snowdrops have been planted thanks to the garden volunteers.

Phase 4 to be budgeted in the next financial year.

16/21 Budget 2017/2018

Discussion on present budget situation was taken first, LGS to be chased for invoices in order for the Clerk to claim reimbursement, there may be a small surplus at the end of this financial year, if this is the position then the Env. Committee would like to pre order materials for Phase 4 of the OGS.

2017/2018 Budget, after a discussion the following budget figures emerged:

Grass cutting, footpath duties, weeding, and general expenses	£5500
OGSG Phase 4	£2000
Allowance for inflation and general price increases	<u>£1000</u>
	<u>£8500</u>

It was proposed by Cllr J Berryman, seconded Cllr K Alexander and RESOLVED that an expenditure total of £8500 be presented to the Finance Committee for approval. Income from the OGS box, LMP etc. would go into the FTC general reserve and not to the Environment Committee

16/22 To Receive Reports from Members

Cllr. Finlay reported that she had attended the Fowey in Bloom Annual Prize Giving. The meeting had asked her to pass on their appreciation of FTC donation of £500. F.in B. are planning a Garden Trail in the 2017 Fowey Festival

16/23 Date of Next Meeting - to be arranged

Meeting closed 7.30 pm