



# FOWEY TOWN COUNCIL

**Mayor:** Cllr Mrs Ruth Finlay 01726 832762  
47, Vicarage Meadow, Fowey, PL23 1EA  
**Town Clerk:** Mrs Sally Vincent, JP 01208 871159  
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## Notice of Meeting

Notice is hereby given that the next Meeting of Fowey Town Council Town Hall Committee will be held in the Town Hall at 2pm on 2<sup>nd</sup> November 2016

## Agenda

1. To receive apologies for absence
2. Election of Chairman
3. Declaration of Interests
  - a. Pecuniary
  - b. Non Pecuniary
  - c. Dispensations
4. Minutes of the meeting held on 9<sup>th</sup> August 2016
5. Matters arising from the Minutes not on the Agenda – *for report only*
6. To look at and amend Town Hall risk assessment and review Town Hall Maintenance Record
7. Budget 2017/2018  
*Purpose: To set a budget for 2017/2018 for submission to the Finance Committee*

**Date of Next Meeting** – to be confirmed

Sally Vincent  
Town Clerk  
28<sup>th</sup> October 2016