

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL FINANCE COMMITTEE HELD ON 22nd JULY 2015 AT FOWEY TOWN HALL OFFICE

Present Cllr D Willmore (Chairman), Cllr J Berryman, Cllr Mrs A Boosey,
Cllr Mrs R Finlay (Mayor, *ex officio*)

In attendance

The Town Clerk, Sally Vincent

15/11 Apologies

Cllr T Delves (LOA)

15/12 Declaration of Interests

- a. Pecuniary – None.
- b. Non Registerable – None.
- c. Dispensations - None

15/13 Public Questions

None

15/14 Minutes of Meeting of 24th June 2015

Proposed Cllr Berryman, seconded Cllr Finlay and RESOLVED that the minutes be confirmed and signed by the Chairman.

15/15 Matters Arising (for report only)

1. The Clerk had overcome the year end issues with the Scribe accounting system.
2. It was proposed by Cllr Berryman, seconded Cllr Willmore and RESOLVED that the Earmarked Reserve figure for St Catherines Lights should be amended to £7677.00, which was the actual figure remaining from the original reserve.

15/16 Transfer of Squires Field & Car Park

It was noted that this transfer appeared finally to be close to completion and the Cornish Guardian had publicized this in the 22nd July edition of the paper. A request from the Clerk had been included in the article asking anybody interested in the tenancy of the Bowling Club or the Pavilion to contact her. The Mayor reported that the group working with Heather Hunt had already produced a basic business plan. Cllr Boosey expressed concern that the general public did not appreciate the financial burden of taking back community assets and considered that FTC must find a way of getting the message across. It was noted that when Cllr Delves had overseen the refurbishment of the town quay toilets the Clerk had worked closely with him as the main point of contact, which had been very efficient and successful. Following discussion it was proposed by Cllr Finlay, seconded Cllr Boosey and RESOLVED that Cllr Berryman should hold a similar portfolio in respect of Squires Field.

15/17 Office Allowance

Having studied the Town Clerks contract of employment Cllr Willmore proposed, Cllr Finlay seconded and it was RESOLVED that the Clerk should be paid an office allowance of £40.00 pcm, to be reviewed annually.

15/18 Town Quay Toilets

There had been ongoing issues with blockages in the ladies facility but it was hoped that Cormac had identified a possible cause and were dealing with the problem. It was agreed that Russell should be asked to deal with the dripping tap. In respect of the request from the Regatta Committee that the facilities should remain open until 11.30pm during Regatta Week it was proposed by Cllr Boosey, seconded Cllr Berryman and RESOLVED that the request should be granted but with the proviso that 1. The Committee make a contribution to the additional cleaning costs 2. The Security team employed by the Committee cover the premises as part of their patrol 3. FTC reserve the right to close the premises in the event of vandalism.

15/19 Caffa Mill Toilets

This transfer appeared to finally be close to completion. The Clerk reported that she had spoken to Cormac and they had confirmed that they would be able to undertake the cleaning if they were awarded the contract, although she didn't have a definite price as yet as the opening dates had yet to be decided by FTC. Cllr Finlay reported that she had also received an expression of interest in the work. Following discussion it was agreed that quotes should be sought on the basis of the facilities being open between 1st April (or Easter if earlier) and 30th October. It was also agreed that May, Whetter & Grose should be asked to value the open space area in respect of a lease.

15/20 Roles & Responsibilities of the Finance Committee

Members discussed and updated their earlier draft document.

15/21 Leases & Licences – Town Quay/Town Hall

Cllr Finlay reported that Helen Luther had advised her of the costs for the drawing up of the new Museum lease.

Meeting Closed 3.40pm

Date of Next Meeting to be confirmed