

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so others may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL TOWN HALL COMMITTEE HELD ON 5th MARCH, 2015 AT FOWEY TOWN HALL

Minutes taken by Cllr Mrs. C. Eardley

Present: Cllr. Mrs. C. Eardley (Chairman), Cllr. Mrs. S. Gudmunsen,
Cllr. Mrs. L. McCartney, Cllr. Mr. D. Willmore

14/28 To Receive Apologies for Absence

Apologies had been received from Caroline Lewis (Caretaker)

14/29 Declaration of Interests

- a. Pecuniary** - None
- b. Non Registerable** - None
- c. Dispensations** - None

14/30 Public Questions

None

14/31 To Approve the Minutes of the Meeting held on the 13th November, 2014

Proposed Cllr. Willmore, seconded Cllr. McCartney and RESOLVED that the Minutes be confirmed and signed by the Chairman.

14/32 Matters Arising from the Minutes not on the Agenda (for report only)

14/24 Roll of Honour Boards

Due to Cllr. Eardley's absence from Council business during February, the refurbishment of Roll of Honour Boards had not been chased until just recently. She is waiting to hear from PZ Conservation and Sarah Cove.

14/33 Town Hall Maintenance

RPM Maintenance, (Russell Maclaren), has quoted a total price of £1206 to repair the large crack, above and to the left of the window, in the eastern wall of the Town Hall. This will include removing old filling, re-pointing and making good with the appropriate materials, re-puttying and painting window frame. The cost is broken down as £456 for scaffolding, £700 labour and £50 materials. It was proposed by Cllr. Gudmunsen, seconded by Cllr. McCartney and RESOLVED that this quote be accepted.

14/34 Risk Assessment

The Caretaker continues to carry out alarm tests and procedures as appropriate to the Town Hall Risk Assessment. Cllr. Willmore confirmed that the next test for Legionella is due in

April 2015. At November's meeting Cllr. Eardley agreed to have a look at the Terms & Conditions of the Hire of the Town Hall, due to Cllr. McCartney's concerns over chair and table stacking. This will be done in the near future as Cllr. Eardley needs to consult with the Clerk with a view to perhaps emphasising some of the issues.

14/35 Exchange of Information

EDF Meter & Electricity Supply

Arrangements are being made to have what was thought to be a redundant meter belonging to EDF, and used by the Regatta Committee, removed from the meter cupboard. It would seem, however, that the control panel for the Hentland Group alarm and lighting system has been wired into this meter. It is therefore necessary for an engineer from Hentland to rewire the panel into the other Council meter. Once this is achieved, the EDF meter can finally be removed.

Cllr. McCartney mentioned that the electricity supply had tripped out twice during the Troy Players' performances in January. Cllr. Willmore stated that Tony Bartlett had advised there had been a mechanical failure which was now repaired and was not expected to happen again.

Reinstatement of Telephone Line

Cllr. Willmore suggested that the telephone line in the Office is either re-instated or a new connection ordered as it would be useful to have an internet connection, with Wi-Fi modem, for Town Council business. Access would be secured for Town Council members' use only. As the other committee members were in agreement Cllr. Eardley agreed to contact the Clerk concerning the way forward with this.

14/36 Date of Next Meeting - to be arranged

Meeting Closed: 3.15pm