

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so others may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL ENVIRONMENT COMMITTEE HELD ON 12th NOVEMBER 2014 AT FOWEY TOWN HALL

Minutes taken by Cllr Mrs. C. Eardley

Present: Cllr. Mrs. R. Finlay, (Chair), Cllr. Mrs. K. Alexander
Cllr. Mrs. C. Eardley,

14/23 To Receive Apologies for Absence

Cllr. J. Berryman had given his apologies

14/24 Declarations of Interest

- a. Pecuniary** - None
- b. Non Registerable** - None
- c. Dispensations** - None

14/25 Public Questions

None

14/26 To Approve the Minutes of the Meeting held on the 24th September, 2014

Proposed Cllr. Alexander, seconded Cllr. Eardley and RESOLVED that the Minutes be confirmed and signed by the Chairman.

14/27 Matters Arising from the Minutes not on the Agenda (for report only)

None

14/28 Risk Assessment

Cllr. Finlay had produced a draft Risk Assessment Schedule based on information provided by the Clerk, to include all Assets under the responsibility of the Environment Committee eg Street Furniture, Old Grammar School Garden, Piggy Lane Triangle, Bus Stop at Lambs Barn and the Allotments. A couple of minor alterations are needed before the document can be adopted as a working document.

14/29 Schedule of Works

It was agreed that the Schedule of Works for Grass Cutting and Weed Killing needs to remain as it is with the necessary, additional grass cutting of Squires Field added to it. However, other gardening maintenance could be carried out as when necessary.

14/30 Review of Contractors

In view of the decision made under Schedule of Works above, it was agreed to retain the current contractor for the grass cutting and weed killing. Rather than a Schedule of Works for the remaining grounds maintenance work being prepared and put out to Tender, which can become a time consuming and complicated process, a particular job will be offered to other contractors currently employed by the Environment Committee when needed.

14/31 Old Grammar School Garden

A quotation for the second phase of the lower garden area work, including the sleeper seats and beds has been received from Ali Siddall. As this is in excess of what was expected Cllr. Findlay will need to redefine what work is necessary.

14/32 Finance

Cllr. Finlay had produced a detailed statement of costs to date and future costs to be incurred 2014/2015, which showed finances are on track. After discussion, and taking into account expenditure to cover the required works in the financial year 2015/2016 Cllr. Findlay proposed, Cllr. Eardley seconded and it was RESOLVED that a budget figure of £10,600 be presented to the Finance Committee.

14/33 To Receive Reports from Members

Cllrs. Finlay and Eardley had attended the Fowey in Bloom Awards Ceremony on the 24th October. It was noted that not as many successful residents had attended to receive their awards as last year. Fowey in Bloom have very recently been advised that they scored 9/10 for their entry in the Full Bloom section in the Cornwall in Bloom competition held in July. The areas visited during the judging included the Old Grammar School Garden and Piggy Lane Triangle.

14/34 Date of Next Meeting - to be arranged

Meeting Closed: 8.15pm