

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so others may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL FINANCE COMMITTEE HELD ON 22nd OCTOBER 2014 AT FOWEY TOWN HALL

Present Cllr D Willmore (Chairman), Cllr J Berryman, Cllr Mrs A Boosey, Cllr T Delves

In attendance

The Town Clerk, Sally Vincent
Cllr Mrs C Eardley

14/22 Apologies

None

14/23 Declaration of Interests

- a. Pecuniary - None.
- b. Non Registerable – None.
- c. Dispensations - None

14/24 Public Questions

None

14/25 Minutes of Meeting of 8th July 2014

Proposed Cllr Berryman, seconded Cllr Delves and RESOLVED that the minutes be confirmed and signed by the Chairman.

14/26 Matters Arising (for report only)

None

14/27 Asset Transfer

Public Conveniences

Figures for the refurbishment of the toilets had at last been received the previous day from Cormac but they bore no resemblance whatsoever to the figures previously supplied to FTC. Whilst it was appreciated that FTC had made alterations to the designs throughout the process the discrepancies in the figures were unexplainable. Additionally, the amount that Cornwall Council was paying was different to that in the original offer and the amount set aside by Cornwall Council for the charging mechanisms was not itemized. Alarming the cost had risen astronomically and to such an extent that it appeared that FTC would be unable to finance the work in its present form. It was agreed that the Clerk should set up an urgent meeting with Cornwall Council to clarify the situation before the Committee debated how to proceed but clearly some difficult decisions would have to be made.

Squires Field & Car Park

The Clerk advised that the transfer was progressing well and that there had been a lot of public interest in utilising the asset post transfer.

Grass Areas at Hillhay

Wainhomes had offered to transfer to FTC a second grass area on the original estate, also for £1, as part of the same transaction. After discussion it was proposed by Cllr Berryman, seconded Cllr Delves and RESOLVED that the offer should be accepted and the FTC solicitor instructed to deal with the transfer.

14/28 Clerks Honorarium/Gratuity

Cllr Willmore reported that he had yet to calculate a final figure to include in the earmarked reserves.

14/29 St Catherines Lights

The Mayor advised that Chris Biggs had not finished the work but that he would continue to chase this up. He noted that a light had been broken and the new flag had been taken down. The Mayor hoped the project would be completed before his planned holiday in November.

14/30 Scribe Accounting System

Cllr Delves reported that, together with the Clerk, he had finished inputting the receipts and expenditure on the Scribe system and he produced some trial Reports for members to study. It was agreed that the information shown on the reports would be very useful, particularly for budget setting and for Committees wishing to keep a close track on their spending. Cllr Delves pointed out, however, that the system could not be fully utilized unless FTC purchased a laptop, which would enable the figures to be accessed instantly at meetings. He considered that given the substantial rise in FTC's turnover due to the ongoing transfer of assets from Cornwall Council this should be a priority for FTC. It was noted that it was likely that Cornwall Council would no longer be providing paper copies of planning applications in the new financial year and a laptop could be used at planning meetings to display documents. Cllr Berryman's sons also used a system of automatic back up on computers in their business, which could be used by FTC to back up the main computer on to a laptop. Cllr Berryman would investigate the details of this and report back. Cllr Berryman then proposed, Cllr Willmore seconded and it was RESOLVED that Cllr Delves and the Clerk should be given delegated powers to purchase a suitable laptop plus software and an upgraded Scribe subscription up to a maximum cost of £750.00.

14/31 Budget 2015/2016

Some preliminary figures were discussed but it was agreed that this item should be deferred pending clarification of the figures for the toilet refurbishment.

It was proposed by Cllr Willmore, seconded Cllr Boosey and RESOLVED that the Press & Public should be excluded under Section 1(2) of the Press & Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be conducted under the agenda item Town Quay Leases & Licences