

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so others may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL TOWN HALL COMMITTEE HELD ON 7th OCTOBER 2014 AT FOWEY TOWN HALL

Minutes taken by Cllr Mrs. C. Eardley

Present: Cllr. Mrs. C. Eardley (Chairman), Cllr. S. Gudmunsen, Cllr. Mrs. L. McCartney

14/11 To Receive Apologies for Absence

Apologies had been received from Cllr.D. Willmore and Caroline Lewis (Caretaker)

14/12 Declaration of Interests

- a. Pecuniary** - None
- b. Non Registerable** - None
- c. Dispensations** - None

14/13 Public Questions

None

14/14 To Approve the Minutes of the Meeting held on the 19th May, 2014

Proposed Cllr. Gudmunsen, seconded Cllr. Eardley and RESOLVED that the Minutes be confirmed and signed by the Chairman.

14/15 Matters Arising from the Minutes not on the Agenda (for report only)

14/09 Personal Alcohol Licences

Cllr. Eardley undertook the training at St. Austell Brewery and is now a registered Designated Premises Supervisor.

14/16 Town Hall Maintenance

Refurbishments continue but re-painting the banisters and cleaning the area at the back of the Aquarium can only be done when the Craft Fairs finish, the Museum closes and Visitor traffic reduces. It was agreed that the small window on the landing was considerably improved in appearance. A new microwave has been provided in the Kitchen and marked the property of Fowey Town Council. The Committee had taken up an offer of 84 wine glasses for a very reasonable price (£40). Further kitchenware to be purchased – pump action vacuum flasks, tea/coffee pots. An estimate for gutter cleaning has been obtained and we are waiting for the Contractors to advise when they can do the work

Cllrs. Findlay and Eardley have cleaned out the Office. Rubbish and empty boxes have been removed to enable Committee Meetings to be held there in future.

14/17 Finance

As Cllr. Willmore was unable to attend the meeting it was agreed to defer this item until the next meeting. Cllr. Eardley had done a basic comparison of figures and spending is certainly well within the Budget granted.

14/18 Exchange of Information

Covington Chair

One of the items remaining in the Office is the Covington Chair which remains under cover but needs to be moved out of the way. It should be out on display but because of the beautiful workmanship it was felt that it could not go into the Town Hall for fear of damage. After discussion it was agreed that the logical place would be the Museum where much of Fowey's history is on display to the general public and that the chair should be offered, on loan, to the Trustees.

Fowey Town Council Website

Cllr. Eardley briefly outlined her plans for upgrading the Fowey Town Council website and to include a diary page to show the use of the Town Hall. This suggestion was readily accepted. Another idea is to add some history of the Council and the Town Hall buildings. As Cllr. McCartney is proficient in historical research she was asked if she would like to become involved in this. She replied she would be delighted.

Roll of Honour Boards

In connection with WW1 commemorations, and through a local resident, it may be possible to apply for and receive a grant towards restoring the two Roll of Honour Boards in the Town Hall. A quotation for the work is needed and Cllr. Eardley is currently liaising with PZ Conservation in Penzance to achieve this. The boards will have to be removed to allow PZ Conservation to give a fair assessment of work needed.

14/19 Date of Next Meeting - to be arranged

Meeting Closed: 3.30pm