

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL FINANCE COMMITTEE HELD ON 8<sup>th</sup> JULY 2014 AT FOWEY TOWN HALL**

**Present** Cllr D Willmore (Chairman), Cllr J Berryman, Cllr Mrs A Boosey, Cllr T Delves

**In attendance**

The Town Clerk, Sally Vincent  
Cllr Mrs L McCartney  
1 member of the public (part)

**14/13 Apologies**

None

**14/14 Declaration of Interests**

- a. Pecuniary - None.
- b. Non Registerable – None.
- c. Dispensations - None

**14/15 Public Questions**

None

**14/16 Minutes of Meeting of 2<sup>nd</sup> June 2014**

Proposed Cllr Berryman, seconded Cllr Delves and RESOLVED that the minutes be confirmed and signed by the Chairman.

**14/17 Matters Arising (for report only)**

Cllr Delves reported that the data imputing on the Scribe accounting system would soon be completed. When this had been done he would be in a position to advise on the merits of purchasing a laptop. He was still unhappy with the current Excel cash book system as he found it confusing but it remained to be seen if the Scribe system would produce enough detail to make it redundant.

The Clerk advised that there were 5K capital grants available for businesses and homes that had suffered flooding to make them more resilient. Cllr Willmore queried if the replacement of the drain under the quay would be eligible as this would allow the floodwater that builds up on the junction of Webb Street and Fore Street to drain back into the harbour much more efficiently.

**14/18 Asset Transfer**

**Public Conveniences**

The Clerk advised that Stephens & Scown had been instructed to act on behalf of FTC and a meeting with Scott Mitchell was scheduled for 14<sup>th</sup> July. The 50p extra charge on the first

hour of parking would begin on 1<sup>st</sup> August, with the money earmarked for toilet provision. Cllr Delves noted that FTC needed to negotiate an Agreement to Lease to stay in place until the renovations were completed, which would include a duty of care from Cormac to FTC. The Agreement to Lease could cover all 3 properties but 3 separate leases would eventually be required.

#### Squires Field & Car Park

The Clerk advised that Stephens & Scown had been instructed to deal with this transfer.

#### **14/19 Clerks Honorarium/Gratuity**

Cllr Willmore reported the formula for calculating this provision remained the same but that he was unable to recommend a figure as he had mislaid the details of the Clerks employment. The Clerk agreed to resend and advised that Cllr Phillips (Tywardreath & Par parish council) had calculated a figure for her employment with that authority if Cllr Willmore wished to liaise with him.

Cllr Delves noted that a line would be needed in future budgets to cover this expenditure.

#### **14/20 St Catherines Lights**

The Mayor advised that Chris Biggs had now received the replacement turbine and flag and both would be erected during the week beginning 14<sup>th</sup> July. He would meet with English Heritage when the work had been completed to agree what arrangement should be put in place to allow for the flag being lowered and raised.

*It was proposed by Cllr Berryman, seconded Cllr Boosey and RESOLVED that the Press & Public should be excluded under Section 1(2) of the Press & Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be conducted under the agenda item Town Quay Leases & Licences*