

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so others may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL TOWN HALL COMMITTEE HELD ON 19th MAY 2014 AT FOWEY TOWN HALL

Minutes taken by Cllr Mrs. C. Eardley

Present: Cllr. S. Gudmunsen, Cllr. Mrs. C. Eardley, Cllr. Mr. D. Willmore

14/01 Election of Chairman 2014/2015

Cllr. Gudmunsen indicated that she did not seek re-election as Chairman of the Town Hall Committee and she proposed, Cllr Willmore seconded and it was RESOLVED that Cllr. Eardley take the Chair for 2014/2015.

14/02 To Receive Apologies for Absence

Apologies had been received from Caroline Lewis (Caretaker) and Mrs Lesley McCartney

14/03 Declaration of Interests

- a. Pecuniary** - None
- b. Non Registerable** - None
- c. Dispensations** - None

14/04 Public Questions

None

14/05 To Approve the Minutes of the Meeting held on the 13th February 2014

Proposed Cllr. Willmore, seconded Cllr. Gudmunsen and RESOLVED that the Minutes be confirmed and signed by the Chairman.

14/06 Matters Arising from the Minutes not on the Agenda (for report only)

None

14/07 Town Hall Maintenance

A Quote for the sum of £175 had been received from Russell Maclaren to repair and repaint the landing window inside and out, and £100 to repair and repaint the Gents window inside and out. After discussion it was proposed by Cllr. Willmore, seconded by Cllr. Eardley and RESOLVED that the estimate be accepted and Mr. Maclaren instructed to commence the work.

14/08 Risk Assessment

Cllr. Gudmunsen advised that the Caretaker, Caroline Lewis, had the Register and confirmed it would be available for signature by the Mayor at the next Town Council Meeting on the 21st May.

14/09 Exchange of Information

Booking of Town Hall

Cllr. Willmore reported that two weeks ago, on behalf of Fowey Festival, he had tried to book the Town Hall for next year's Festival which is to be held 9th to 16th May 2015. Festival organisers had agreed with Troy Players, who had booked the Town Hall for the

period 8th to 17th May 2015 that a compromise could be reached and Troy Player's rehearsals and performances etc. and Fowey Festival events could occur concurrently if necessary. However, there is a Craft Fair already booked in on the 4th May 2015 which puts in jeopardy the Fowey Festival events. Is it appropriate that the Craft Fairs take precedence over the Festival considering the revenues due in comparison to the income from the Craft Fair on the 4th May?

Personal Alcohol Licences

Following on from the information received from the Town Clerk concerning Personal Alcohol Licences, and the offer by Cllr. Katherine Alexander to apply for one on behalf of the Council, the Town Hall Committee is seeking clarification from the Mayor and the Town Clerk as to whether one of the Committee should also hold a Licence.

14/10 Date of Next Meeting - to be arranged

Meeting Closed: 4.10pm