

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 15th JANUARY 2014 AT FOWEY TOWN HALL

13/170 Present

The Deputy Mayor, Cllr Mrs A Boosey
Councillors Mrs K Alexander, T Delves, Mrs C Eardley, Mrs R Finlay,
Cllr Mrs S Gudmunson D Hughes, D Willmore

In Attendance

The Town Clerk, Sally Vincent
1 member of the press
1 member of the public

In the absence of the Mayor, the Deputy Mayor, Cllr Boosey, took the Chair for this meeting.

13/171 Apologies

The Mayor, Cllr John Berryman (holiday)

13/172 Presentation: Victoria Robinson, Cornwall Council Conservation Officer

Victoria explained that she was a part of the Central Advice Team attached to the Historic Environment Service and that her role was to give advice to property owners, agents, planning officers and other agencies on matters relating to listed buildings and Conservation Areas. Victoria referred to a wealth of documents and guidance available and added that Cornwall had the largest number of designated assets in the country, which provided the county with a rich cultural infrastructure.

Victoria then responded to questions from members including:

1. She would look to preserve original windows/doors in a listed building and object to applications for replacement or new double glazed units. However, if the windows/doors were beyond repair or were out of character with the parent dwelling then replacement could sometimes be advantageous. If the building was not listed the replacement of windows/doors could well be permitted development.
2. She was happy to give pre-application advice.
3. If a building important to the heritage of an area was considered to be at risk, even if it was not listed, the enforcement team had some powers to intervene, possibly under a S215 Notice or an Urgent Works Notice.

The Deputy Mayor thanked Victoria on behalf of herself and FTC for her attendance at the meeting and valued advice.

13/173 Declaration of Interests

- a. Pecuniary – None
- b. Non Registerable – None
- c. Dispensations – The Clerk had granted a dispensation to Cllr Delves to participate in any discussion pertaining to the Fowey Wainhomes development for a period of 6 months.

13/174 Public Questions/Police Report

Public Questions – A member of the public raised concern about the increasing number of plastic doors in North Street. Following Victoria Robinsons explanations members suspected that these came under permitted development but Cllr Hughes noted that this was something that could usefully be looked at as part of the Neighbourhood Plan.

Police Report - No report.

13/175 Minutes of Meetings of 11th December 2013.

It was proposed by Cllr Hughes, seconded Cllr Delves and RESOLVED that the minutes be confirmed and signed by the Chairman.

13/176 Matters Arising not on the Agenda (for report only)

13/156. Cllr Delves requested that the following statement be recorded in full.

I would like it recorded in respect of item 13/156 the report from the Cornwall Councillor that in order to avoid any criticism that I was not abiding by the Code of Conduct, I left the meeting for David's report on the meeting with Wainhomes in November, notwithstanding the fact that I was present at that meeting.

13/177 To receive and note the minutes, if any, of FTC Committees

Planning - minutes noted.

Town Hall – Cllr Gudmunsen recorded that she was delighted to have Cllr Eardley and Cllr Willmore on the Committee and referred the meeting to a list of maintenance work required that they had identified in the hall.

Environment – no report.

Finance – no report.

13/178 To receive the Mayors Report

The Deputy Mayor raised the issue of the venue for the 2014 Mayor Making and stated that the ceremony should revert to the Town Hall. Members were in agreement with this view and it was agreed in principle that the Festival Committee should be advised that the Hall would not be available on that evening. *Note from Town Clerk – subsequent to the meeting it was ascertained that the Ceremony was due to take place on 21st May, which would be after the Festival had vacated the Hall. The Clerk already had this date reserved in the booking diary.*

13/179 To receive the Report from the Cornwall Councillor

Cllr Hughes reported that

- Cornwall Council had voted for 47,500 new homes to be built in the county by 2030. This had been the only viable option on the table as a robust number had been needed to satisfy the requirement for the approval of the new Local Plan. In reality it meant that 318 homes would be built in the local area – Fowey, Lanlivery, St Blaise, Golant, Lostwithiel and Tywardreath - over the next 16/17 years.
- He had no explanation as to why the entrance to the new Wainhomes development had not been constructed. Cllr Delves advised that Hillhay residents had received a letter confirming that the entrance would not be formed until 'the spring' and that a letter would be sent to all Fowey residents about the future of the Tristan Stone.
- The Quoit Farm planning application was due to be considered the following day.

13/180 To receive and consider reports from representatives of the Town Council on other bodies

Fowey Estuary Partnership – no report.

Forum – no report.

Community Network Panel – no report.

Chamber of Commerce –no report.

13/181 To receive the Town Clerks Report

The Clerk reminded members of their obligation to lodge a Register of Interests with Cornwall Council and to update it as required. A reminder had been sent advising that all forms must be with Cornwall Council (copy to Clerk) by 24th January 2014.

13/182 Accounts for Approval

Cllr Boosey proposed, Cllr Willmore seconded and it was RESOLVED that accounts to the value of £2,423.17 be approved.

Copies of the Current Assets Report and the Budget Tracking Report had been circulated to members before the meeting.

13/183 Correspondence

The correspondence file was left ‘on the table’ for Cllrs attention

5. Members agreed to pass ‘Local Councils Explained’ between themselves

13/184 Resolutions from Councillors

None.

13/185 Public Conveniences/Squires Field/Caffa Mill Car Park

The Town Clerk reported

- The figures associated with the properties promised for mid week in week beginning 12th January had still not materialized; she would continue to chase Cornwall Council.
- A package of tender documents for the repairs and improvements to the public conveniences had been received from Cornwall Council

13/186 Allotments

Cllr Finlay reported that she had now consolidated Cornwall Councils’ and the Mayors’ lists of people who had expressed an interest in having an allotment in Fowey. This had resulted in 30/32 interested parties and she would be contacting each of them. Cllr Finlay had also obtained a draft tenancy agreement from Cornwall Council, which she considered could be amended for FTC.

13/187 Town Hall/Town Quay Complex

The Clerk reported that

- The leaking guttering on the town hall had been replaced.
- The recent storms had caused a considerable amount of damage to the fendering on the town quay slipway. FHC had agreed to carry out repairs at a very competitive price, which would include the hire of a small vehicle mounted crane to lift the heavier timbers into place. Cllr Boosey proposed, Cllr Hughes seconded and it was RESOLVED that this offer should be accepted and the repair works carried out as soon as possible.
- Together with Cllr Delves, she had looked at the draft lease of the SW Water control room and several issues had been highlighted. The Clerk would circulate proposed amendments to members and also check one aspect of it with the FTC insurers. .

- A 'slipway cleaning agreement had been received from FHC. The Clerk would speak to the FTC insurers before accepting it.
- The new public seat for the quay was on order.

Cllr Willmore reported that

- He had spoken to Martin Eddy and it had been suggested that the traders in the town who had been affected by the recent flooding should meet to discuss preventative measures with the Community Flood Forum.
- He was concerned about the gas pipe feeding the outdoor heater outside the Boathouse as he considered that it could constitute a public safety issue. It was agreed that the Clerk should report this to Teresa Frost/Steve Bayley as the heater was on the public highway, not the quay.
- He had spoken to Teresa Frost, who had agreed to organize gully cleaning in the area in front of The Lugger. Cllr Hughes suggested that FTC should ask Teresa for the Fowey gully cleaning schedule.
- Businesses were siting waste bins on the Webb Street car park and he had received complaints about odours/obstructions.

13/188 St Catherines Castle Lights

No update due to the absence of the Mayor.

13/189 Neighbourhood Plan

Cllr Hughes reported that Lostwithiel had yet to confirm whether the parish wished to join in with the Castledore Neighbourhood Plan as the item had been deferred at the last Town Council meeting. The NP meeting on 13th January had been very positive, with good representation from Fowey residents, although unfortunately the Chairman of the Roseland NP had been unable to attend as the date clashed with a meeting of his own group. Cllr Hughes confirmed that it would be possible to apply for £7,000 of government funding in due course and that he had authorized that any funds left in his 2013 Community Chest be paid into the NP fund.

13/190 Questions under Standing Order 21

None.

Date of Next Meetings

Planning – 19th February 2014

Council – 19th February 2014

Meeting Closed 8.40pm