

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL FINANCE COMMITTEE HELD ON 9th OCTOBER 2013 AT FOWEY TOWN HALL

Present Cllr D Willmore (Chairman), Cllr J Berryman, Cllr Mrs A Boosey, Cllr T Delves

In attendance

The Town Clerk, Sally Vincent
Cllr D Hughes
Cllr Mrs C Eardley

13/33 Apologies

None

13/34 Declaration of Interests

- a. Pecuniary - None
- b. Non Registerable – None
- c. Dispensations - None

13/35 Public Questions

None

13/37 Minutes of Meeting of 12th August 2013

Proposed Cllr Boosey, seconded Cllr Delves and RESOLVED that the minutes be confirmed and signed by the Chairman.

13/38 Matters Arising (for report only)

13/22. The Clerk confirmed that a letter had been sent to Cornwall Cllr Hannaford in respect of the public conveniences.

13/31. The Clerk had not yet managed to obtain a copy of Local Councils Explained; the NALC website had directed her to obtain a copy through CALC but, although she had emailed CALC requesting a copy nothing had materialised. It was agreed that, as the cost would be exactly the same, Cllr Willmore would order a copy for FTC.

13/39 Review 2013/2014 Budget

It was proposed by Cllr Delves, seconded Cllr Willmore and RESOLVED that the Clerk should order SCRIBE 2000 immediately as it could then be utilised in the 2014/2015 budget setting exercise.

13/40 Staffing Issues

Cllr Willmore clarified that FTC must honour the payment of an honorarium/gratuity on any Clerks contract issued before January 2013. As the Town Clerk commenced her employment in November 2000, FTC clearly needed to budget for this.

13/41 Allotments

The Clerk confirmed that the final TPI Transfer Deed had arrived earlier in the day. It was proposed by Cllr Delves, seconded Cllr Willmore and RESOLVED that this should be signed. It was further proposed by Cllr Delves, seconded Cllr Berryman and RESOLVED that the FTC solicitor should be asked to provide a brief title report on the transfer.

13/42 SW Water Control Room

The Clerk confirmed that the lease was still being dealt with by the FTC solicitor.

13/43 Asset Transfer

Cllr Delves had done further work on the business plan for Squires Field, which he presented to the meeting. He emphasized that the only possible way to offset the running costs of the property appeared to be some form of charging for the car park. It was noted that FREE had confirmed that they would not be in a position to pay any ground rent for pv panels if a lease was granted for them to be installed on the site.

There had been little progress on the transfer of the public conveniences but it was noted that various figures supplied by Cornwall Council were inconsistent. An email had been received from John Bryant (Cornwall Council) asking if the proposed refurbishments were acceptable to FTC. Members agreed that they were as they accorded with FTC's original requests, but suspected that there was a lack of communication at Cornwall Council about the work. It was noted that asbestos had been detected in the ceiling of the Caffa Mill toilet block.

It was agreed that, for FTC to be in a position to assume responsibility for both the toilets and Squires Field, some form of income stream must be identified and that Caffa Mill car park presented the best opportunity for this. After further discussion it was agreed that Cllr Delves and the Clerk would work up a spreadsheet incorporating all the available financial information on Squires Field, the public conveniences and Caffa Mill car park, which could be discussed with Cllr Hannaford, Cllr Biscoe, Jonny Alford and Jon James at the meeting scheduled to take place on 5th November at County Hall.

It was proposed by Cllr Boosey, seconded Cllr Willmore and RESOLVED that FTC should register an interest in Albert Quay with the Treffry Estate.

13/44 Date of Next Meeting November (budget)

Meeting Closed 3.30pm