

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 21<sup>st</sup> NOVEMBER 2012 AT FOWEY TOWN HALL**

#### **12/115 Present**

The Mayor, Cllr John Berryman  
The Deputy Mayor, Cllr Mrs A Boosey  
Councillors Mrs K Alexander (part), Mrs S Gudmunsen,  
Cllr Mrs R Finlay, N Mason, Mrs J Vincent, T Vincent, D Willmore

#### **In Attendance**

The Town Clerk, Sally Vincent  
1 member of the public

#### **12/116 Apologies**

Cllr Mrs S Bain

#### **12/117 Declaration of Interests**

- a. Pecuniary.  
None
- b. Non Registerable.  
Cllr Mason declared a non registerable interest in any matters involving the Fowey Chamber of Commerce  
Cllr Mrs Vincent declared a non registerable interest in matters concerning the Passage Slip shelter

#### **12/118 Public Questions/Police Report/ Cllr Participation/ Police Report**

##### **Public Questions**

Mrs Jenny Marchant reported that she had contacted Cornwall Council in connection with the forthcoming Public Meeting in relation to the Wainhomes application at Hillhay and had been told this would now be held in Fowey; she hoped that Cornwall Council would ensure that the public were made fully aware of this decision. Cllr Boosey responded that she had been assured that individual letters would be sent by Cornwall Council to everybody who had written to register either support or objection to the proposals.

##### **Police Report**

No report.

#### **12/119 Minutes of Meeting of 17<sup>th</sup> October 2012.**

It was proposed by Cllr Mrs Vincent, seconded Cllr Boosey and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **12/120 Matters Arising not on the Agenda (for report only)**

The Town Clerk reported

- 12/96. Mr Ivor Johns had left a message on her answerphone thanking FTC and Cllr Bain for the prompt action in relation to the Windmill footpath; the path had been thoroughly cleaned the day before and was looking great
- 12/105. She had spoken to a representative of the Fowey Working Mens Institute, one of the co beneficiaries of the Beale Trust, and had been told that the organization had not received a letter from Lawrence Graham LLP. The representative would follow up on the matter.
- 12/114. She had yet to receive a response from SW Water

**12/121 To receive and note the minutes, if any, of FTC Committees**

**Finance** – no report.

**Planning** - minutes noted.

**FAC** – no report.

**Town Hall** – The minutes for 12<sup>th</sup> March 2010 were still outstanding. Minutes noted. In response to a query from Cllr Boosey as to why the Committee had failed to adopt a 2013/2014 budget at its recent meeting, Cllr Gudmunsen informed members that a further meeting was scheduled on 27<sup>th</sup> November to do this.

**Environment** – minutes noted.

**12/122 To receive the Mayors Report**

The Mayor reported that

- The visit to Fowey by the RN ship HMS Dragon had been very successful, with 800 people shown around the ship when she was ‘open to visitors’ and a further 100 unable to go aboard because of time constraints. He had received a letter of thanks for the town’s hospitality from Captain Darren Houston.
- The presence of one of Her Majesty’s warships in the harbour and the attendance of some of the ships company at the Remembrance Service had made the Day particularly special this year.
- He had attended a tree planting ceremony at Fowey Hall the previous day when 14 pre-school children had planted saplings in the grounds.
- A provisional date of 15<sup>th</sup> May had been set for Mayor Making 2013, with the Civic Service on 19<sup>th</sup> May. Cllr Alexander wondered if the Mayor Making ceremony could somehow be incorporated into the Du Maurier Festival but the general feeling was that this would not be appropriate

**12/123 To receive the Report from the Cornwall Councillor**

No report.

**12/124 To receive and consider reports from representatives of the Town Council on other bodies**

**Fowey Estuary Partnership** – no report.

**Forum** – Cllr Boosey reported that a recent meeting of the Forum had been abandoned as it had been inquorate

**Community Network Panel** – no report.

**Cornwall Towns Association** – no report

**Chamber of Commerce** – no report.

**12/125 To receive the Town Clerks Report**

The Clerk reported that

- A letter had been received from Cornwall Council advising that some members had yet to submit their Register of Interest forms: Cllrs were reminded that non compliance with the Localism Act was a criminal offence and it was the individual members responsibility to do so.
- She was currently liaising with the Chamber of Commerce in relation to the issuing of a Licence for the Christmas Market
- She had been notified that FTC would have to go through the election/cooption process to fill the vacancy created by the resignation of Cllr Sutherland. This was because she had notified the vacancy on 1<sup>st</sup> November – had she notified on 7<sup>th</sup> November it would not have been necessary to fill the position (under the 6 month rule) due to the May 2013 elections.
- A letter had been received from Robin Murtagh asking FTC to look again at the lighting at St Catherines Castle as the new system sadly appeared to have totally failed. The Clerk had spoken to Arthur Baker, who had coordinated the project on behalf of FTC and he had advised that he considered that there was a fault in the wiring, which was draining the battery. The Mayor reported that he had spoken to Chris Biggs and he had said that there was an extra relay in the box which he considered would continually be using power and would drain the system. As the box had been professionally rewired it was agreed that advice should be obtained from the supplier.
- Cllr Mrs Vincent reported that she was currently looking into the cost of Legionella testing in the Town Hall.

#### **12/126 Accounts for Approval**

Cllr Mrs Vincent proposed, Cllr Alexander seconded and it was RESOLVED that accounts to the value of £5236.96 be approved.

Members agreed that the principle of parishioners grouping together to carry out projects in the community was laudable and that the repair of the Passage slip shelter was a praiseworthy project. However, it was agreed that more information was needed in respect of the finances involved before FTC could consider donating to the project. It was decided that this matter would be debated again at the December meeting when the figures were available.

Copies of the Budget Tracking Report and the Current Assets Report had been circulated before the meeting.

Cllr Alexander left.

#### **12/127 Correspondence**

The correspondence file was left ‘on the table.’

**Item 4.** Cllr Mason considered that the issue of Mr Fisher’s trading from the quay needed to be resolved. The Town Clerk confirmed that there was nothing to stop Mr Fisher trading from the streets of Fowey or from using the slipway, which was a public landing place; the point was that he did not have a license to trade from the quay. The Mayor advised members that the issue of the Town Quay licenses was something that he would be looking into in the future and that it would also need to be debated in council. It appeared that the current boatmen had been given security in their licenses when they had been issued by Restormel, in that they could pass them on to anybody purchasing their boats. This meant that, under the current system, there could be no vacancies for new licensees.

#### **12/128 Resolutions from Councillors**

None.

**12/129 Election of Member to the Planning Committee**

Both Cllr Mrs Vincent and Cllr Willmore expressed an interest in joining the committee but Cllr Mrs Vincent stood aside because she considered that, as a new Cllr, Cllr Willmore would benefit from joining the Committee. Cllr Mrs Vincent proposed, Cllr Boosey seconded and it was RESOLVED that Cllr Willmore should be elected to the Planning Committee to fill the vacancy created by the resignation of Cllr Sutherland

**12/130 Neighbourhood Plan**

The Mayor reported on a meeting the previous evening to discuss the progression of the 'Castledore Neighbourhood Plan.'

At this early stage it had been agreed that the key issues were

1. Future housing development, when, where, and the composition of types.
2. AONB
3. Renewable energy
4. Transport & communications
5. Local services hospital, doctors, library
6. Education
7. Sustainability employment
8. Tourism.

A meeting would be arranged with Paul Weston to draw up a time-table to deliver the Plan.

Two delegates from the group would meet with him and it had been agreed that one should be from Tywardreath & Par and one from Fowey. Cllr Willmore would attend on behalf of Fowey.

**12/131 Fowey Public Conveniences**

No update.

**12/132 Allotments**

The Mayor reported that he had been asked to submit some information to Jonny Alford, which he would do, but that Cornwall Council was still insisting that FTC did not hold a lease on any part of the Parade. Cllr Gudmunsen assured members that she had a copy of the lease and that she would give it to the Mayor the following day

**12/133 Code of Conduct**

It was proposed by Cllr Finlay, seconded Cllr Mason and RESOLVED that FTC adopt a Code of Conduct consistent with the Localism Act 2011 with the format at 2.6 as previously circulated to members.

**12/134 Dispensations**

It was proposed by Cllr Willmore, seconded Cllr Vincent and RESOLVED that FTC delegate the power to grant dispensations to the Town Clerk under the power resting with the relevant authority under section 33(1) of the Localism Act 2011 and the basis set out under section 33(2)

**12/135 Town Hall/Town Quay Complex**

- The Town Clerk reported the FTC planning application to regularise the existing use of the Town Quay had been approved by Cornwall Council.

- An email had been sent to SW Water thanking May Gurney for the thoughtful behavior of their workers during the recent maintenance work on the quay.
- The Town Clerk had investigated the cost of a replacement Pay and Display meter on the quay and reported that the cost of a new basic machine was £2700.00 plus vat. The removal of the old machine would be an additional charge but this could be done by local tradesmen if preferred to minimise the cost. After discussion it was proposed by Cllr Boosey, seconded Cllr Mrs Vincent and RESOLVED that a new machine should be purchased.

#### **12/136 Busking in Fowey**

Cllr Willmore was still investigating this issue but reported that several other councils' appeared to have guidelines on certain aspects of this, such as the length of time a busker could remain in one place.

#### **12/137 Squires Field**

Members considered a request from Fowey CIC that FTC support the building of a Community Centre on land adjacent to the car park at Squires Field. Cllr Finlay stated that she considered that it would be unhelpful to build a centre so close to the two Fowey schools, which already had appropriate facilities that were currently underused. Cllr Mason noted that the last survey carried out in Fowey had shown that residents were supportive of the Town Hall as a Community Centre. It was proposed by Cllr Boosey, seconded Cllr Mason and RESOLVED that a reply should be sent to CIC stating that FTC was unable to comply with the request.

#### **12/138 Questions under Standing Order 21**

Cllr Mason noted that the Great South Coast Walk would shortly be taking place. Whilst Fowey was not mentioned in the literature, he considered that FTC might well be asked to support the project.

Cllr Vincent noted that the Fowey History Group and Fowey Museum were intending to mark in some way the 100<sup>th</sup> anniversary in 2013 of the renewal of the Fowey Charter.

#### **Date of Next Meetings**

Finance – 27<sup>th</sup> November 2012

Planning – 12<sup>th</sup> December 2012

Council – 12<sup>th</sup> December 2012

**Meeting Closed**      8.54pm