

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended

Fowey Town Council Town Hall Committee Minutes 14th November 2012

Minutes taken by Cllr T Vincent

Those Present: Councillors S Gudmunsen, A Vincent and J Vincent

- 1 **Apologies for absence:** None
- 2 **Declarations of Interest - Pecuniary and Non Pecuniary:** None
- 3 **Public Questions:** *(sent by e-mail from Mr A Baker)*
 - Querying the use of the storage area by “Cormac”. The answer is that we know, and the storage area is necessary and we do not consider suited for storage of Troy Players items
 - Querying whether the fire Certificate covers the area under the stairs. We answered that it was inspected by the fire officer and be therefore believed that it was covered.
 - Where is the Asbestos report? Is the building considered safe? We answer that the Town Clerk has all relevant reports and we believe that the situation is as safe as possible in such an old building.
- 4 **To approve the minutes of the meeting 22 June 2012.** The minutes were read and it was proposed that they be accepted by Councillor A Vincent and seconded by Councillor J Vincent.
- 5 **Matters arising from the minutes.**
 - Councillor A Vincent said that he would get the relevant fasteners for the doors next time he went to Homebase or B and Q.
 - Councillors are still dissatisfied with the state of the Town Hall after repairs to the structure were promised before the end of October. The gutters still drip and the state of the stairs wall is a disgrace.
 - The stairs cleaning needs to be done with a steam cleaner every six months.
 - Councillors were still unsatisfied with the understairs area and the electric and gas meters still being in such a small and confined space.
- 6 **The Budget.** Councillors listened to the summary of the budget from the Chairman and asked for the revised cost of gas and electricity to be taken into consideration, given that the increases are above inflation. Councillors also suggested that the Finance Committee be asked to put away money each year for a new boiler as the present boiler is old and could give up at any time. Moreover, modern boilers

tend to be more efficient. It was agreed to have another meeting to discuss the revised budget.

7 Town Hall Promotions :

- The Town Hall is regularly booked.
- Councillors A and J Vincent are to put up the Christmas Tree
- The terrible state of the stairs will need to be sorted if we want more promotions such as weddings. The Committee would like to be consulted whenever such repairs are planned.

8 Risk Assessment: The book is regularly signed and checked

9 Exchange of information: The Councillors were delighted at the diligence and efficiency of the Cleaner, Caroline.

Next Meeting - to be confirmed