



FOWEY TOWN COUNCIL

Mayor: Cllr John Berryman Esq 01726 833754
Penhale Farm, Fowey, PL23 1JU
Town Clerk: Mrs Sally Vincent, JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice of Meetings

Notice is hereby given that the next meeting of Fowey Town Council Town Hall Committee will be held in the Town Hall Office on Friday 22nd June 2012 at 11.00am

Agenda

1. To receive apologies for absence
2. Election of Chairman 2012/2013
3. Declaration of Interests
 - a. in items on the agenda
 - b. in gifts in excess of £25
4. Public Questions
5. To approve the Minutes of the meeting held on 9th March 2012
6. Matters arising from the minutes not on the agenda (for report only)
7. Hiring Charges
Purpose: To fix hiring charges for tablecloths etc. and to consider the possibility of providing chair covers
8. Town Hall Promotions
Purpose: To discuss ideas to encourage future usage of the Hall
9. Risk Assessment
Purpose: To inspect and sign off the safety record book kept by the Town Hall Caretaker
10. Exchange of Information
Purpose: To exchange relevant information at the discretion of the Chairman
11. Date of Next Meeting – to be arranged

Sally Vincent
Town Clerk
17th June 2012