

# **FOWEY TOWN COUNCIL**

## **Minutes**

### **Town Hall Committee**

5<sup>th</sup> August 2011 at 11 a.m

### **Minutes taken by Cllr A Baker**

Present: Sherlee Gudmunsen, Arthur Baker, Tony and Jane Vincent.

**1 Apologies received:** Leslie McCartney and The Caretaker.

### **2 Declaration of interests**

A on items on the Agenda none

B on gifts to in access of £25 none

### **3 Members of the public present None**

No Questions

### **4 To approve the Minutes of 12<sup>th</sup> March 2010 and 3rd June 2011.**

They were approved and signed.

### **5 Matters arising from the minutes**

We went over the 37 Points identified in the last meeting and decided to concentrate on the most important points as follows:

1. Gutters, Hoppers drainpipes. All need to be cleared and repaired where necessary.
2. Pointing Checked. Some bits are falling from the wall.
3. Need to check the Regulations about the need for fans in kitchen and lavatories.
4. Sort out the junk under the stage from the craft fairs
5. Get up to date fire inspection.
6. Get a gas safety inspection
7. Get current NICEIC report
8. Put the water boiler on the inventory or throw it out
9. Safety book to be signed regularly with the Caretaker.
10. Striplight and landing lights, and Kitchen socket.

### **6. To co-opt additional members to the Committee:**

Councillor Arthur Baker and Mrs Lesley McCartney as a non Council Member were co-opted as members.

### **7. Town Hall Promotions**

- Bookings are going well and there is a considerable use made of the Town Hall.
- The Music group "Fine Whines" were suggested for functions such as Tea dances.
- Councillors Tony and Jane Vincent to clear away the remaining earth in the bed outside the Museum steps to the Town Hall.

- Councillors Vincent to move the stone trough from the Town tap to the same area so that "Fowey in Bloom" could re-establish a new planting area away from the drips from the gutter.
- Councillors Vincent suggested wreaths on the doors rather than Christmas trees. And this was accepted..

## **8. Exchange of information**

- The meeting discussed the need to sign the safety book regularly, and the need to remind the caretaker to sign the safety book with Councillor Gudmunssen.
- The better positioning of important information such as the insurance, and safety certificates to be discussed with the caretaker.
- The re-hanging of the "Mayors Board now in the Committee room.
- Councillor Gudmunssen noted that as Mr Bartlett did not respond to repeated requests, she had arranged with Geoff Richards to replace the striplight in the Main Hall, and that he to replace and improve the lighting on the stairs and landing, and new electric sockets in the kitchen.
- The Committee discussed at length the serious state of the walls by the Museum entrance, which were now inundated by water and the plaster inside also becoming damp. It was pointed out that such dampness affecting the walls would spread to woodwork and the costs of treating that problem were rising every day to a point where we could not possibly take ownership. There seemed to be no way of influencing Cornwall Council of their responsibilities for such an ancient building.. The Committee is seriously worried and feel that the strongest representations should be made to County.
- That with the rise in Craft fairs, there is also a rise in notices stashed around the cupboard on the landing. Many of these could be dispensed with.
- The stuff under the stage seems also to belong to the Craft Fairs.
- The Committee continue to be dissatisfied with the electrical situation, but that it seems Cornwall Council are satisfied.
- The Caretaker is removing rubbish and the cleanliness of the lavatories has been noted. Also the provision and securing of the lavatory paper in the womans lavatory..
- That the old Water boiler must either be on the inventory or removed

**9 Date of next meeting** Friday, the 25<sup>th</sup> November 2011, at 11 am in the Town Hall Committee Room