



# FOWEY TOWN COUNCIL

Mayor: Cllr John Berryman Esq 01726 833754  
Penhale Farm, Fowey, PL23 1JU  
Town Clerk: Mrs Sally Vincent, JP 01208 871159  
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[www.foweytowncouncil.gov.uk](http://www.foweytowncouncil.gov.uk)

## Notice of Meetings

Notice is hereby given that the next meeting of Fowey Town Council Town Hall Committee will be held in the  
Town Hall on  
Friday 3<sup>rd</sup> June 2011 at 11.00am

### Agenda

9. To receive apologies for absence
10. Election of Chairman 2011/2012
3. Declaration of Interests
  - a. in items on the agenda
  - b. in gifts in excess of £25
4. Public Questions
5. To approve the Minutes of the meetings held on 12<sup>th</sup> March & 17<sup>th</sup> November 2010
6. Matters arising from the minutes not on the agenda (for report only)
7. Cooption of additional Committee member  
*Purpose: To consider the cooption of Lesley McCartney as a non Councillor member of the Town Hall Committee*
8. Town Hall Promotions  
*Purpose: To discuss ideas to encourage future usage of the Hall*
9. Risk Assessment  
*Purpose: To inspect and sign off the safety record book kept by the Town Hall Caretaker*
10. Exchange of Information  
*Purpose: To exchange relevant information at the discretion of the Chairman*
11. Date of Next Meeting – to be arranged

Sally Vincent

**Town Clerk**  
**26<sup>th</sup> May 2011**

COUNCIL

  
QUALITY TOWN