

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 21<sup>st</sup> JULY 2010 AT FOWEY TOWN HALL**

#### **10/34 Present**

The Mayor Cllr J Berryman  
The Deputy Mayor Cllr Mrs A Boosey  
Councillors K Alexander, A Baker, Mrs S Gudmunsen, N Mason,  
Mrs J Vincent and T Vincent

#### **In Attendance**

The Town Clerk, Sally Vincent  
1 member of the press  
1 member of the public

#### **10/35 Apologies**

Apologies were received and accepted from Cllr Mrs R Finlay (out of country), Cllr J Penprase (personal reasons), C Cllr Mrs S Bain, PCSO Linda Thomas and PC David Lea

#### **10/36 Declaration of Interests**

- a. In items on the agenda.  
None
- b. Of gifts to a value in excess of £25.00.  
None

#### **10/37 Public Questions/Police Report/ Cllr Participation/ Police Report**

Police Report – *full report attached at appendix 1.*

On behalf of PC Lea the Clerk reported 19 crimes and 49 incident logs in Fowey between 16<sup>th</sup> June and 18<sup>th</sup> July.

##### Public Questions

Mr Fisher reported that he had written to Tom Duncan (Cornwall Council) in relation to a trading licence for river trips from Town Quay but had received no response to date. The Clerk clarified that 6 licences had been issued by Restormel, which were regulated by the use of advertising boards on the quay. Cornwall Council had verbally agreed that no further licences of any kind would be issued without consultation with FTC because of the imminent transfer of ownership.

#### **10/38 Minutes of Meeting of 21<sup>st</sup> April 2010 & Annual Meeting of 26<sup>th</sup> May 2010**

10/19. It was agreed that the final sentence should be amended to read ‘There was general agreement with this idea and *Cllr Bain agreed to send an application form to Cllr Baker.*’ With this amendment it was proposed by Cllr Baker, seconded Cllr Boosey and RESOLVED that the minutes be confirmed and signed by the Chairman

#### **10/39 Matters Arising not on the Agenda (for report only)**

10/19. The Mayor advised that, as Pridmouth was a private beach, he had spoken to the agent for the Menabilly Estate and reported the access problems

10/19. Cllr Baker suggested that an application should be made to Cllr Bain for funding to refurbish the memorial plaque at Whitehouse.

**10/40 To receive and note the minutes, if any, of FTC Committees**

**Finance** – no report

**Planning** - minutes noted.

**FAC** – no report.

**Town Hall** – minutes noted. The minutes for 12<sup>th</sup> March were still outstanding.

**Environment** – no report.

**10/41 To receive the Mayors Report – report attached at appendix 2**

The Mayor gave his report

**10/42 To receive the Report from the Cornwall Councillor**

No report.

**10/43 To receive and consider reports from representatives of the Town Council on other bodies**

**Fowey Estuary Partnership** – no report.

**du Maurier** – no report.

**Forum** – Cllr Boosey reported that Dan Nicholls had attended the Forum meeting on 13<sup>th</sup> July and had given a useful presentation on renewables. She also confirmed that a coordinating manager for the Heritage Project had been appointed.

**Chamber of Commerce** – no report

**Community Network Panel** – no report.

**Cornwall Towns Association** – no report

**CIC** – The Mayor reported that he had attended the CIC AGM, when Molly King had stood down as Chairman and Tony King had been voted in as her successor. It had been reported that a meeting had been held with Paul Buff (Head of Library Service, CC), Martin Eddy and Cllr Bain to discuss the idea of extending the library to incorporate a Community Centre. It appeared that CC could be in favour of such a scheme in principle but were awaiting the results of an extensive library review due in September; CC would issue a ‘letter of intent’, which would allow the CIC to commence fundraising for the project. Cllr Boosey clarified that her understanding was that CC would issue a ‘letter of comfort’ rather than a ‘letter of intent’ and that there was a deal of difference between the two. Cllr Boosey also pleaded for people to use the library as it really was a ‘use it or lose it’ situation.

**10/44 To receive the Town Clerks Report**

The Clerk reported that:

- A letter had been received Mr Milbank of 51, Polvillion Road outlining his concerns about the difficulties he faced when exiting his driveway in his car. The Clerk had contacted Cllr Bain about the matter, who had undertaken to speak to the Area Highways manager about the possibility of introducing a no parking zone on either side of the driveway. Mr Millbank had then sent a further letter suggesting that money from Cllr Bain’s budget for minor highway improvements could be used to fund the project. However, Cllr Bain had advised that, despite her best efforts, Highways had advised that it would be inappropriate to use her budget allocation on such a scheme and that Highways would not fund it either. However, Cllrs recognised Mr Millbank’s difficulties, which had been exacerbated since the creation of the Lambs Barn roundabout, and the Clerk was instructed to write to Highways and ask for the matter to be reconsidered.

- New dog control orders came into force on 16<sup>th</sup> July 2010. Under the CC Dog Fouling Order the council was under a statutory obligation to erect signage informing the public that the Order is in effect and FTC was asked to display stickers throughout the town. Cllr Gudmunsen undertook to do this. The second part of the Order, the CC Dogs on Leads by Direction Order, requires owners to put dogs on leads if directed to do so by an authorised officer of the council.

#### **10/45 Accounts for Approval**

Cllr Boosey proposed, Cllr Vincent seconded and it was RESOLVED that accounts to the value of £2465.36 be approved. Copies of the Budget Tracking Report and the Current Assets Report had been circulated before the meeting.

#### **10/46 Correspondence**

The correspondence file was left 'on the table'

#### **10/47 Resolutions from Councillors**

None.

#### **10/48 Town Hall/Town Quay Complex**

The Mayor and the Town Clerk had attended a meeting with Martin Eddy and Tom Duncan to discuss the progress of the transfer and to familiarise Mr Duncan with the property. Progress was extremely slow but Mr Duncan was pressing the CC legal team to expedite matters if at all possible. There were still issues around the SW Water lease to be resolved and Mr Duncan had given assurances that CC would meet all the authority's legal obligations before handover. The Clerk confirmed that CC would treat the woodworm in the roof void as soon as Troy Players had removed their props (hopefully by the end of August). The Mayor added that Mr Duncan had confirmed that there would be no further asset transfers until Cornwall Council had finalised and adopted an Asset Transfer Policy, which was expected to be in October.

#### **10/49 St Catherines Castle Lights**

Cllr Baker reported that he was making slow progress with this project. An Application for Scheduled Monument Consent now had to be submitted, which he would do on behalf of FTC. Interestingly, English Heritage had decided that the best option for power was a small wind turbine on the top of their flagpole.

#### **10/50 FTC Website**

Cllr Baker reported that training for the new Cornwall Council website would be held shortly; he and the Town Clerk would attend.

#### **10/51 Squires Field Play Area**

The Clerk reported that Cllr Bain had advised her that morning that there was a real likelihood that Fowey would lose the £40,000 of Playbuilder funding allocated for the Squires Field project because of CC/Government budget cuts. The Clerk had immediately contacted Cllr Penprase, who had undertaken to follow this up immediately. The Mayor also reported that he had spoken to Cllr Bain and she had agreed to investigate the situation further the next morning. Cllr Boosey expressed her disappointment that Cllr Bain had not considered such an important issue for the town to be worthy of a full, formal report to FTC.

### **10/52 Good Citizens Award**

Cllr Boosey clarified that the Good Citizens Award had been started by a former Mayor of Restormel but had been discontinued with the demise of the authority. However, she considered it to be an excellent initiative, which should be taken up by FTC. There was general agreement with this view and Cllr Boosey proposed, Cllr Gudmunsen seconded and it was RESOLVED that FTC should present its own Award (by way of a certificate) annually at the Mayor Making Ceremony to either a youth or an adult for outstanding service to the community.

### **10/53 Questions under Standing Order 21**

Cllr Baker reported that he had received complaints about the state of the Parade verges on either side of the 1 ½ m verges kept clear by FTC under the LMP and suggested that FTC should try to access additional funding and carry out the work itself. Cllr Mason advised caution as the Parade was only a footpath and Cllr Boosey added that FTC needed to be careful that it did not take on responsibility for the trees. Cllr Baker noted that Cllr Bain had undertaken to find out who owned the land adjacent to the path but, to date, the information had not been forthcoming.

Cllr Baker reported that the weeds at Hillhay were getting worse and the area was not on the FTC Agency Agreement schedule for weedkilling. He wondered if an agreement could be reached with Wainhomes for the company to pay FTC to do the work. However, the Clerk was of the opinion that Cornwall Council had adopted the roads and was, therefore, responsible for the work. She confirmed that she had written again to Sharon Bundy asking for the area to be included.

Cllr Alexander gave details of a group called Groundworks who work with 18 – 24 year olds and carry out environmentally related projects for the cost of materials and she wondered if Fowey could make use of this initiative. It was agreed that this could be extremely useful and that the Environment Committee should follow it up.

The Mayor reported that he had been contacted by a lady wishing to register an interest in having an allotment. He had looked on the Cornwall Council website and had been surprised that there were 48 on the waiting list.

*It was proposed by Cllr Boosey, seconded Cllr Vincent RESOLVED that members of the press and public should be excluded under section 1(2) of the Press & Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted in connection with the position of Town Hall Caretaker.*