

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 17<sup>th</sup> NOVEMBER 2010 AT FOWEY TOWN HALL**

#### **10/106 Present**

The Mayor, Cllr John Berryman  
The Deputy Mayor, Cllr Mrs A Boosey  
Councillors K Alexander, A Baker, Mrs R Finlay, Mrs S Gudmunson,  
N Mason, Mrs J Vincent and T Vincent

#### **In Attendance**

The Town Clerk, Sally Vincent  
Cornwall Cllr Mrs Sally Bain (part)  
1 member of the press  
1 member of the public

#### **10/107 Apologies**

Apologies were received and accepted from Cllr J Penprase (personal reasons), PCSO Linda Thomas and PC David Lea

#### **10/108 Declaration of Interests**

- a. In items on the agenda.  
None
- b. Of gifts to a value in excess of £25.00.  
None

#### **10/109 Public Questions/Police Report/ Cllr Participation/ Police Report**

Police Report – The Clerk reported that there had been 6 crimes (4 x theft, 2 x criminal damage) and 2 incident logs in Fowey during October.

##### **Public Questions**

Jenny Marchant queried why the FTC minutes had not been posted on the website for several months. Cllr Baker advised that it was still impossible to access the new Cornwall Council system.

Jenny Marchant referred members to the CC Parking Charges Consultation and reported that, as a parking permit holder, she had received a letter advising that the proposed cost of annual permits would be between £600 and £825. This was a huge rise from the £360 she was currently paying for a space in the Main Car Park and she considered that the increase would have the effect of increasing street congestion because people would choose not to pay for a permit and would park on the roadside. The Mayor responded that his understanding was that a parking permit in Main Car Park would cost £480.

#### **10/110 Minutes of Meeting of 20<sup>th</sup> October 2010**

It was proposed by Cllr Baker, seconded Cllr Boosey and RESOLVED that the minutes be confirmed and signed by the Chairman

#### **10/111 Matters Arising not on the Agenda (for report only)**

10/99. Cllr Baker queried the meaning of ‘copies of all the relevant documentation was available for Cllrs attention.’ The Clerk responded that she was accumulating a large amount of paperwork relating to the Town Hall/Town Quay transfer, all of which was filed. It was not possible to bring it all to council meetings because of the sheer volume but Cllrs were obviously welcome to inspect any of it at her home office or request her to bring specific documents to FTC meetings. Cllr Baker asked why Cornwall Council had not been asked by the FTC solicitor to undertake all the work identified in the Jeffreys’ survey. The Mayor and the Clerk explained that Cornwall Council was well aware of the defects identified but the authority was not prepared to rectify them all. As had been said in the past, if FTC wanted the property it would have to accept that it would not be handed over in perfect condition.

**10/112 To receive and note the minutes, if any, of FTC Committees**

**Finance** – no report

**Planning** - minutes noted.

**FAC** – no report.

**Town Hall** – minutes noted. Cllr Boosey clarified that she had not given her apologies as she was not, in fact, on the committee. Cllr Gudmunsen recorded that the wall inside the door was still very wet (caused, she considered, by the portcullis opening and the boiler outlet) and the window cills were rotten. The Clerk confirmed that these defects had been reported to Cornwall Council. The minutes for 12<sup>th</sup> March were still outstanding.

**Environment** – minutes noted. Cllr Finlay reported that the committee would like to improve the grass verge from Four Turnings to the Tristan Stone by regular cutting. The committee also considered that the Agency Agreement for weed control should be enlarged to include Hillhay and that the Agency Agreement for grass cutting should include the Hillhay grass. The Clerk confirmed that she had been trying unsuccessfully for several years to have Hillhay included in the weed control schedule and the responsibility for grass cutting rested with Wainhomes, who, when chased, always maintained that they were aware of their responsibilities and would cut the grass accordingly.

**10/113 To receive the Mayors Report** – no report

**10/114 To receive the Report from the Cornwall Councillor** – *report attached at appendix 1*

Cllr Bain confirmed that Cornwall Council was not prepared to transfer the allotments to FTC on anything other than a 99-year lease. This was because it would act as a two-way safety net and prevent either Cornwall Council or FTC developing the site.

**10/115 To receive and consider reports from representatives of the Town Council on other bodies**

**Fowey Estuary Partnership** – no report.

**du Maurier** – The Mayor reported that arrangements for the Festival were progressing well

**Forum** – Cllr Boosey gave the Forum report – *attached at appendix 2*

**Community Network Panel** – no report.

**Cornwall Towns Association** – no report

**10/116 To receive the Town Clerks Report**

The Clerk queried if FTC wished to send a formal response to the CC Parking Charges Consultation or whether members were satisfied that their individual responses were sufficient. Cllrs considered that a formal response would be appropriate, although it was noted that, apart from permit parking, parking charges would decrease. Cllr Baker noted that Readymoney car park would be pay and display all year round. After discussion Cllr Mason proposed that FTC

should indicate its support for the new scales but his proposal failed to find a seconder. Cllr Baker proposed, Cllr Mrs Vincent seconded and it was RESOLVED that FTC should object to parking charges in the Fowey car parks for residents during the winter months and also to the steep increases in permit parking charges. Voting was 7 in favour and 2 against (Cllr Boosey and Cllr Mason voted against). Cllr Baker stated that he considered that it had been proved that Squires Field was not a car park as claimed in the consultation but the Clerk responded that Cornwall Council had advised that an Order had been in place for several years. Cllr Baker requested sight of the Order; Cllr Bain to be asked to follow up.

#### **10/117 Accounts for Approval**

Cllr Mason proposed, Cllr Gudmunsen seconded and it was RESOLVED that accounts to the value of £2881.04 be approved. Copies of the Budget Tracking Report and the Current Assets Report had been circulated before the meeting.

#### **10/118 Correspondence**

The correspondence file was left 'on the table'

#### **10/119 Resolutions from Councillors**

None.

#### **10/120 Allotments**

The Mayor reported that he was still awaiting details of current allotment holders and rental amounts from Cornwall Council before decisions about transfer could progress. Cllr Baker queried if Cornwall Council policy was going to be that all assets would be transferred back on a leasehold basis, as this did not appear to be stated as the case in the CC Community Asset Transfer Policy documentation. He repeated his request that Cllr Cllr Bain ascertain exactly what the Cornwall Council policy was.

#### **10/121 Town Hall/Town Quay Complex**

The Mayor and the Clerk reported that the SW Water lease issue was still holding up the transfer process. They were doing all they could to move things forward.

#### **10/122 St Catherines Castle Lights**

Cllr Baker reported that he had now received written agreement from English Heritage for the project to proceed and a generous cheque, with a promise of further backing if it proved to be necessary, had been received from the benefactor, which would allow the scheme to begin. He explained that he had still only managed to obtain one quotation for both the services and the hardware but he suggested to members that both should be accepted for the following reasons and given that FTC was technically only acting on behalf of the benefactor. There was not much choice on hardware as the lights were specialist things from one supplier as far as he could make out and the vertical axis turbine appeared to only be made by one company. The batteries were off the shelf items, as were all the electrical sundries. The services were £1000 by the Lighting Designer, half of which had already been spent, in effect, by on site visits and technical advice. It was not practical or morally ethical to go to a new lighting consultant after all the unpaid work done by Lightmasters. This company had been recommended to him by the consultant for the recent Church lighting scheme. The other service was the installation. He had asked the Harbourmaster if he would quote for this work but he had declined. There was only one other business in Fowey that he could think of who would undertake this rather unusual work involving mechanical and electrical specialities. This company had been willing

to do the work and the quotation was £1560.42 + vat. Of this £1155 was labour and the rest was basic bits and pieces which would be common to any business. Cllr Baker had put an invitation to tender in the Fowey News and on the Website. There had been no response. He knew of no other business that would do this work although he accepted that, without doubt, they did exist. Going to someone outside the Town would involve him in more work and he had already spent many hours on the project. He was also sure the Council would agree with him that it is, in any case, very desirable that the work should go to a Fowey business to help the local economy. Cllr Baker then proposed, Cllr Boosey seconded and it was RESOLVED that FTC accepted the quotations that had been received for the work. Cllr Mason abstained from voting. Members expressed their delight that the castle would soon be lit up once more and the Mayor recorded a formal vote of thanks to Cllr Baker.

#### **10/123 FTC Website**

Cllr Baker reported that Cornwall Council was continuing to have problems with the new Immediacy system and he and the Clerk were still unable to access the site, although both of them had spent many hours trying to do so. He suggested that the time had come for FTC to seriously consider using a commercial operation as the situation was unacceptable. The Clerk confirmed that Westernweb, which was a company used by many town and parish councils, had confirmed that could manage a site for FTC. The set up cost would be approximately £400 and the annual charge would be approximately £100, based on an hourly rate. Domain name rental was £45 every two years and the Host Charge was £52 per annum. Cllr Mason proposed, Cllr Mrs Vincent seconded and it was RESOLVED that the Clerk should instruct Westernweb immediately.

#### **10/124 Squires Field Play Area**

The Mayor reported that he understood that Cornwall Council was considering tenders for the provision of the equipment. When a shortlist had been compiled a meeting would be set up with Cllr Penprase's working group.

#### **10/125 Du Maurier Festival 2011/2012**

Cllr Mason noted that a contingency of £500 had been built into the Du Maurier Committee budget to cover any additional hours worked by the Clerk in connection with the Festival and queried if this was an adequate provision. Cllr Berryman and the Clerk confirmed that the current position was that Cornwall Council would take overall financial responsibility for the Festival but all donations and sponsorship would be paid to FTC. If the Festival came in over budget, FTC would consider a grant to Cornwall Council; any surplus would be ring fenced for future Festivals. Under this arrangement the Clerk's workload would be greatly reduced

#### **10/126 Access to Coombe and Pridmouth Beach**

Cllr Finlay reported that she had taken photographs of the access to Coombe beach and would be sending them to the National Trust. The landowner at Pridmouth was already aware of the difficulties.

#### **10/127 Traffic Management in Fowey Town**

Members expressed their disappointment that the Chamber of Commerce Executive, contrary to the views expressed by its Chairman at the recent meeting between representatives of FTC, the Chamber and the Forum, would not back the introduction of a TRO for restricted access times for delivery vehicles. They had backed the idea of a change of priorities at Varco's Corner but the Mayor cautioned that he had received several letters from residents on the Esplanade

objecting to such a scheme. The Chamber had also offered to contribute to the cost of employing a Traffic Manager but without a TRO such a scheme could have little effect as he would have no power to stop vehicles entering vehicular restricted streets. Cllr Boosey stated that she was confident that the majority of residents of Fowey would back a scheme to make the town a safer and more pleasurable place to visit and it was not a question of what a few Chamber members wanted. It was agreed that the Mayor and the Town Clerk should attend the next Chamber Executive meeting and try to find a way forward.

#### **10/128 Questions under Standing Order 21**

The Mayor asked members if they would consider holding Mayor Making in the Church because of the difficulty of finding a date to use the Town Hall the following May due to the Du Maurier Festival events. Philip de Grey Warter had offered the venue as an alternative, with a possible date of 11<sup>th</sup> May. After discussion it was proposed by Cllr Baker, seconded Cllr Mason and RESOLVED to change the venue to the Church for the 2011 Mayor Making. Cllr Boosey voted against the proposal.

Cllr Mrs Vincent recorded a vote of thanks to Cllr Baker for his work on the Environment Committee, following his recent resignation.

#### **Date of next meeting**

Planning – 8<sup>th</sup> December 2010

Council – 8<sup>th</sup> December 2010

**Meeting Closed**      8.59pm