

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 8th DECEMBER 2010 AT FOWEY TOWN HALL

10/129 Present

The Mayor, Cllr John Berryman
The Deputy Mayor, Cllr Mrs A Boosey
Councillors K Alexander, A Baker, Mrs R Finlay,
N Mason, Mrs J Vincent and T Vincent

In Attendance

The Town Clerk, Sally Vincent
PCSO Linda Thomas (part)
1 member of the press
1 member of the public

10/130 Apologies

Apologies were received and accepted from Mrs S Gudmunsen (personal reasons), Cllr J Penprase (personal reasons), Cornwall Cllr Mrs Sally Bain and PC David Lea

10/131 Declaration of Interests

- a. In items on the agenda.
None
- b. Of gifts to a value in excess of £25.00.
None

10/132 Public Questions/Police Report/ Cllr Participation/ Police Report

Police Report – PCSO Linda Thomas reported that there had been 6 crimes recorded (3 x non crime domestic, 1 x no crime, 1 x drink/drive and 1 x assault) and 27 incident logs generated in Fowey between 18th November and 6th December 2010 – *appendix 1*. She had attended a traffic meeting about the inevitable disruption that would be caused while the gas board were undertaking essential work in the town during January; it was hoped that the work would take 7 days but this period could be extended if temperatures fell below freezing. PCSO Thomas also advised that she was hoping to organize a PACT meeting in January with the aim of identifying any issues affecting the community *i.e. dog fouling*. Cllr Mason queried how many calls to the police duty officer were acted upon; PCSO Thomas responded that all calls should be returned.

Public Questions

Jenny Marchant queried if FTC had considered writing to the 74 businesses in the town (between Safe Harbour and Caffa Mill) to get opinions on the possibility of a TRO or any other possible measures to ease the traffic congestion in the town. She noted that, although the Chamber of Commerce had 60 members, only 21 were Fowey based businesses.

10/133 Minutes of Meeting of 17th November 2010

It was proposed by Cllr Mason, seconded Cllr Boosey and RESOLVED that the minutes be confirmed and signed by the Chairman

10/134 Matters Arising not on the Agenda (for report only)

10/110. Cllr Baker stated the he considered that appendices were part of the minutes and should be displayed on the FTC website. The Clerk responded that, although she always recorded them and kept them as part of the substantive record, technically minutes were only intended to be formal records of official acts and decisions and not reports, still less verbatim reports. They should be as short as is consistent with clarity; arguments used in discussion should only be recorded if the decision cannot be clearly expressed in any other way.

10/114. Cllr Baker noted that, in her November Report to FTC, Cllr Bain had advised that she was considering a TRO for the implementation of yellow lines in Green Lane and had asked for suggestions as to any additional locations where they were needed. He asked that Cllr Bain include the implementation of lines in Polvillion Road, outside the home of Mr & Mrs Millbank.

10/135 To receive and note the minutes, if any, of FTC Committees

Finance – minutes noted

Planning - minutes noted.

FAC – no report.

Town Hall – no report. The minutes for 12th March were still outstanding.

Environment – no report.

10/136 To receive the Mayors Report – *appendix 2*

The Mayor congratulated the Chamber of a very successful Christmas Market the previous weekend.

10/137 To receive the Report from the Cornwall Councillor – *report attached at appendix 3*

Cllr Boosey noted that Cornwall Council had been short listed for the most improved authority.

10/138 To receive and consider reports from representatives of the Town Council on other bodies

Fowey Estuary Partnership – no report.

du Maurier – no report

Forum – no report

Community Network Panel – no report.

Cornwall Towns Association – no report

Chamber of Commerce – the Mayor reported that he and the Town Clerk had attended the recent meeting of the Executive

10/139 To receive the Town Clerks Report

The Clerk reported that earlier in the day she had received a letter from the OGS gardener advising that the steps down to the gardens were in a dangerous state. Cllr Mrs Vincent advised that she had inspected the steps and they were not, in her opinion, dangerous, although they would require attention in the future. Cllr Boosey stated that if FTC had been advised that the steps were defective the Environment Committee must rectify the problem as a matter of urgency. This view was shared by Cllr Finlay and she proposed, Cllr Alexander seconded and it was RESOLVED that the Environment Committee must obtain quotes for any work required and arrange for the OGS gardens to be closed (and the gate locked) until the steps had been safely reinstated. Cllr Mrs Vincent assured members that she would arrange for this to be done the following morning.

10/140 Accounts for Approval

Cllr Mason proposed, Cllr Vincent seconded and it was RESOLVED that accounts to the value of £4992.63 be approved. Copies of the Budget Tracking Report and the Current Assets Report had been circulated before the meeting.

Budget/Precept 2011/2012. Cllr Mason referred members to the minutes of the recent Finance meeting and explained the reasoning behind the committee's recommendation. He proposed, Cllr Mrs Vincent seconded and it was RESOLVED that FTC should request a precept of £37,500.00 for 2011/2012. Cllr Mason then proposed, Cllr Boosey seconded and It was RESOLVED that the Earmarked Reserve for St Catherines' Castle Lights should be moved into an Earmarked Reserve for Special Operations. Cllr Mason also proposed, Cllr Mrs Vincent seconded and it was RESOLVED that a grant of £300 should be awarded to St John Ambulance towards the provision of a new mini bus for Fowey. *(Note: Cllr Baker declared a prejudicial interest in this item but he had earlier given assurances that, should the purchase not go ahead, the money would be returned to FTC).*

10/141 Correspondence

The correspondence file was left 'on the table.' Cllr Mason noted that he was disappointed that the organizers of the two Fowey Christmas Markets had been unable to work together.

10/142 Resolutions from Councillors

None.

10/143 Allotments

The Mayor reported that he had been advised that 46 people were on the waiting list for allotments in Fowey and there were currently 13 designated plots with a gross income per annum of £190. The previous year capital expenses had been £300, but this was chiefly spent on the reinstatement of the boundary bank following the erection of the Readymoney car park affordable homes. It was noted that the Forum had come up with a scheme for erecting photo voltaic panels on a part of the site but it was felt that the primary issue must be to provide more allotments as it could be some considerable time before the erection of panels would need to be considered. Cllr Baker asked for it to be minuted that he found it offensive that Cllr Bain had suggested that he was responsible for the delay in any asset transfers to FTC; her statement was totally incorrect.

10/144 Town Hall/Town Quay Complex

Cllr Boosey proposed, the Mayor seconded and it was RESOLVED that this agenda item should be taken in Closed Session at the end of the meeting because of the possibility of the reporting of sensitive, financial information.

10/145 St Catherines Castle Lights

Cllr Baker reported that he had instructed the contractor to submit a quotation based on his earlier estimate.

10/146 FTC Website

It was noted that FTC was still without a site but that the new provider, Westernweb, was hoping to set up a skeleton site before Christmas. Currently there was a problem with the transfer of the domain name as it belonged to Restormel and not FTC; a request for transfer had been submitted.

10/147 Squires Field Play Area

The Clerk reported that Jenny Curtis had advised that a proportion of the Playbuilder funding had now been secured and plans were in place to provide the new facility before the end of the financial year.

10/148 Du Maurier Festival 2011/2012

The Mayor reported that a Partnership Agreement had now been agreed, incorporating a provision that Cornwall Council would take overall financial responsibility for the Festival but all donations and sponsorship would be paid to FTC. If the Festival came in over budget, FTC would consider a grant to Cornwall Council; any surplus would be ring fenced for future Festivals. Several acts had already been booked and the organizing committee was holding regular meetings. Recently members had been addressed by Malcolm Bell from Visit Cornwall, who had suggested that the Committee must work towards attracting a wider base of people to the Festival to make it sustainable rather than concentrating on the quite narrow group who would support a purely literary event.

10/149 Election of Additional Member to the Environment Committee

It was proposed by Cllr Mrs Vincent, seconded Cllr Mason and RESOLVED that Cllr Alexander be elected on to the Committee.

10/150 Traffic Management in Fowey Town

The Mayor reported that the Chamber of Commerce was not supportive of a TRO but had agreed a possible way forward.

1. They would write to all delivery drivers asking them to work with the Chamber to avoid peak times and to try to stop at points where traffic could pass. They would also ask what implications, if any, there would be for them if a TRO were introduced to restrict delivery times.
2. A complete review of signage to encourage visitors to use the car parks.
3. They would employ a 'Traffic Manager Type' figure for maybe 200 hours (4 x hours x 5 days for 10 weeks) with the remit of keeping the traffic moving. It was hoped that a grant would be available from FTC and the Forum would also be able to offer some financial assistance.

Cllr Mrs Vincent was of the opinion that an air quality survey should be undertaken during the busiest summer months but Cllr Finlay considered that the more immediate problem was the proximity of traffic to pedestrians, not air quality.

Cllr Baker considered that FTC should support the employment of traffic manager as anything would be an improvement on the current situation.

The Mayor reported that parking restrictions in the 3 loading bays in the town would be legally enforceable early in the new year.

The Mayor reported that he had received some negative feedback from residents on the Esplanade about the possibility of a change of priorities at Varco's Corner.

Cllr Boosey noted that the Forum would be staging a Public Meeting on 4th February to gauge public opinion on traffic management as well as the update of the Parish Plan.

10/151 Questions under Standing Order 21

Cllr Baker queried the status of the S106 agreement at Caffa Mill. Cllr Boosey responded that she was keeping a careful eye on the situation and would report back to the January meeting.

The meeting continued in Closed Session.