

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 16th FEBRUARY 2011 AT FOWEY TOWN HALL

10/176 Present

The Mayor, Cllr John Berryman
The Deputy Mayor, Cllr Mrs A Boosey
Councillors Mrs K Alexander, Mrs R Finlay,
Mrs S Gudmunsen, Mrs J Vincent and T Vincent

In Attendance

The Town Clerk, Sally Vincent
PCSO Linda Thomas (part)
1 members of the press (part)
2 members of the public (part)

10/177 Apologies

Apologies were received and accepted from Cllr A Baker (holiday), Cllr N Mason (personal reasons), Cllr J Penprase (personal reasons), Cornwall Cllr Mrs Sally Bain and PC Barnecoat.

10/178 Declaration of Interests

- a. In items on the agenda.
Cllr Alexander declared a personal interest in agenda item 22.
- b. Of gifts to a value in excess of £25.00.
None

10/179 Public Questions/Police Report/ Cllr Participation/ Police Report

Police Report

PCSO Linda Thomas reported that there had been 3 crimes recorded in Fowey during January (1 x drugs, 1 x criminal damage and 1 x miscellaneous), the first 2 of which had been detected – *full report appendix 1*. PCSO Thomas also gave notice that there would be a PACT meeting at Fowey Community College at 6.30pm on 15th March. She was hoping that Martin Eddy, Teresa Frost and a representative from the Civil Enforcement Office would be in attendance.

Public Questions –

Jenny Marchant noted that public notices of planning applications were not being posted directly outside the properties concerned, which was rather confusing. Cllr Boosey clarified that the ruling was that they should be posted at the nearest suitable location.

Jenny Marchant queried if there would be a public consultation on the possible closure of public conveniences by Cornwall Council. The Clerk responded that Cornwall Council was currently reviewing the provision of public toilets and had requested input from town and parish councils. It was unclear whether or when any public consultation would take place but the officer dealing with the matter was Charlie David, email charlie.david@cornwall.gov.uk

Steve Perrin asked if it would be possible to have a sign on the quay advertising his mackerel fishing trips and giving his phone number. He was advised that the transfer of the quay to FTC had still to be completed and that until it was FTC had no authority to authorise any signage or licences.

10/180 Minutes of Meeting of 19th January 2011

It was proposed by Cllr Boosey, seconded Cllr Mrs Vincent and RESOLVED that the minutes be confirmed and signed by the Chairman

10/181 Matters Arising not on the Agenda (for report only)

10/158. The Clerk reported that Cllr Bain had forwarded Cllr Baker's request about the implementation of yellow lines in Polvillion Road to Teresa Frost (Highways)

10/182 To receive and note the minutes, if any, of FTC Committees

Finance – no report.

Planning - minutes noted.

FAC – no report.

Town Hall – no report. The minutes for 12th March were still outstanding.

Environment – Minutes noted.

10/183 To receive the Mayors Report

The Mayor reported that he had attended the Geoff Websters 100th Birthday party and had presented him with a £25 garden voucher on behalf of FTC. With the help of the Cornish Guardian he also hoped to be able to present him with a framed family photograph to mark the occasion.

10/184 To receive the Report from the Cornwall Councillor

No report.

10/185 To receive and consider reports from representatives of the Town Council on other bodies

Fowey Estuary Partnership – no report.

du Maurier –The Mayor reported that arrangements were ongoing. The programme had been finalised and was posted on the Festival website.

Forum – Cllr Boosey reported on the Forum meeting held on 8th February – *full report appendix 2.*

Community Network Panel – no report.

Cornwall Towns Association – no report

Chamber of Commerce – no report

10/186 To receive the Town Clerks Report

The Clerk reported that

Ocean Housing had advised that the 4 rented properties currently under construction in Langurtho Road would soon be ready for allocation. There would be a mix of properties available on the site to include

- 2 x 3 bed 5 person houses rent is £91.66 + £3.75 service charge per week
- 2 x 2 bed 4 person houses rent is £84.05 + £3.75 service charge per week

The Eligibility Criteria would be as follows

Applicants with a qualifying connection to the Parish of Fowey would be considered in the first instance, followed by applicants with a qualifying connection to the Parishes of Lanteglos, St Sampson and Tywardreath and Par.

Qualifying local connections included:

- Have lived or worked within the Parish for at least 3 years of the last 10 years, or

- Have returned, or wish to return to the Parish and can demonstrate that they were raised with in the Parish for at least 10 of the first 16 years of life, or
- At time of birth your family were resident within the Parish.

The properties would be allocated through the Homechoice scheme. To apply call 0300 1234 161, go online at www.cornwall.gov.uk/homechoice or call direct on 01726 874450 and ask to speak to Lara Thorn – Voids & Lettings

10/187 Accounts for Approval

Cllr Boosey proposed, Cllr Gudmunsen seconded and it was RESOLVED that accounts to the value of £2100.63 be approved. Copies of the Budget Tracking Report and the Current Assets Report had been circulated before the meeting. The Clerk confirmed that the unclaimed vat shown on the budget tracking report would be reclaimed at year-end.

Provision of summer traffic manager by the Chamber of Commerce.

The Clerk had contacted the Chamber as instructed to request further details of anticipated payscales, proposed hours of work and exactly what the employee would be expected to do but had yet to receive clarification.

10/188 Correspondence

The correspondence file was left 'on the table.'

Item 6. The Clerk reminded Cllrs of their responsibility to keep their Register of Interests updated.

10/189 Resolutions from Councillors

None.

10/190 Allotments

The Mayor reported that he had formulated a draft transfer request for the transfer of the allotments to FTC and would be looking for a formal resolution to progress the matter at the March meeting. He warned, however, that the workload at Cornwall Council would mean that the transfer would not take place until the autumn at the earliest.

10/191 Town Hall/Town Quay Complex

The Mayor and the Clerk reported on a very positive meeting at county hall the previous day with Gerry Folkard (CC, Legal), Martin Eddy, Catriona Mitchell and Cllr Bain. Most of the issues surrounding the transfer had now been resolved and hopefully the matter was now reaching a conclusion. Cornwall Council had once again been reminded of the need to clear the gutters, attend to the wet wall and undertake the woodworm treatment in the roof. The Mayor confirmed that Cornwall Council would not allow FTC to attend to the work and reimburse any expenses. Cllr Mrs Vincent offered to remove the flowerbed at the base of the wet wall, which might alleviate the problem a little and this offer was gratefully received. Cllr Vincent reported that the wooden piles on the inner quay needed attention.

10/192 St Catherines Castle Lights

On behalf of Cllr Baker the clerk reported

- all the lighs had been delivered
- the turbine was on order and expected in February
- the electrical wiring had yet to be sorted out
- the lights would be tested in the contractors yard

- the flagpole was in the contractors yard
- he was hopeful of an Easter 'Light Up'

10/193 FTC Website

The Clerk reported that she and Cllr Baker had met with Westernweb to discuss the layout and other issues and a basic website was now up and running. She could input minutes and agendas but a full contract was awaited, which would allow her and Cllr Baker to have direct access to the site.

10/194 Squires Field Play Area

The Mayor reported that a contract had now been awarded; work on the site would soon begin and hopefully be completed by the end of May. A plan of the proposed works had been produced and would be put on display at the two Fowey schools. It was intended to refurbish the existing swings, the small climber and the pyramid climber and four new items of play equipment would be installed on the tennis court area. The whole area would be fenced to prevent access by dogs. The Clerk added that the committee would shortly be calling on the funding allocated by FTC.

10/195 Section 106, Caffa Mill Development

No report.

10/196 Royal Wedding.

The Clerk reported that the Chamber of Commerce had pledged support for any events organised by FTC but advised that it would not be in a position to allocate any funding. Cllr Mrs Vincent advised that the Caffa Mill residents and the library were organizing a party to which everybody was welcome; guests were asked to bring a bottle and a plate of food and to wear either a wedding hat, a crown or a string of pearls.

10/197 Public Conveniences

Details of the Cornwall Council Public Convenience Review had been circulated before the meeting. At this early stage of information gathering town and parish councils had been asked for opinions on how public conveniences in their area could be managed differently and how efficiencies could be made. Additionally towns and parishes were asked if they would be willing to take over responsibility for some or all the public conveniences in their areas under the Active Partnering Scheme or if they knew a local community association that would be willing to do so. After discussion it was proposed by Cllr Boosey, seconded Cllr Mrs Vincent and RESOLVED that FTC should respond stating 1. savings might be made by more efficient water and electricity management and 2. whilst FTC considered that it was vital that all the public conveniences in Fowey remained open, the town council was not in a position to take on the responsibility for their provision as the expense would place an unacceptable burden on Fowey council tax payers.

10/198 OGS Garden

The Clerk outlined the content of the correspondence that had passed between herself and the OGS Foundation. The lease on the gardens was due for renewal and the Foundation had offered to renew it on the same terms for a further 7 years. A map had been supplied showing that all the boundary walls belonged to the Foundation and under the terms of the lease FTC must insure 'the boundary wall or walls.' Because some possible defects had been identified in the wall adjoining the highway the Clerk had suggested that the Foundation might wish to have it

surveyed but the Foundation had insisted that FTC had a responsibility to maintain it and it would not be appropriate for the Foundation to incur the expense. Cllr Mrs Vincent was of the opinion that the Foundation should accept some responsibility for major repairs; she had inspected the bulge in the wall and reported that it appeared to be secure for the moment but the top of the wall was crumbling and gaps in the stone needed repointing. Additionally, she considered that the existing steps were secure for the present but would need replacing during the next 12/18 months. Cllr Finlay stated that it was evident that significant expenditure would be required in the near future and that FTC must evaluate the situation carefully before entering into a new lease agreement. After further discussion it was proposed by the Mayor, seconded Cllr Boosey and RESOLVED that the Mayor and Town Clerk should arrange for the wall and steps to be surveyed and then meet with the OGS Foundation to discuss the position before FTC considered the renewal of the lease.

10/199 Questions under Standing Order 21

Cllr Alexander reported that the Forum Energy Group, Fowey Renewable Energy Enterprise (FREE) was investigating avenues of grant funding and had asked for a letter of support in principle for renewable energy schemes in Fowey. It was agreed that the Clerk should send a letter on behalf of FTC.

It was proposed by Cllr Boosey, seconded Cllr Vincent RESOLVED that members of the press and public should be excluded under section 1(2) of the Press & Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be transacted in connection with the position of Town Hall Caretaker.