

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 16th MARCH 2011 AT FOWEY TOWN HALL

10/201 Present

The Mayor, Cllr John Berryman
The Deputy Mayor, Cllr Mrs A Boosey
Councillors A Baker, Mrs K Alexander, Mrs S Gudmunsen, N Mason

In Attendance

The Town Clerk, Sally Vincent
Cornwall Cllr Mrs Sally Bain (part)
2 members of the public

10/202 Apologies

Apologies were received and accepted from Cllr Mrs R Finlay (work commitments), Cllr J Penprase (personal reasons), Cllr Mrs J Vincent (out of county), Cllr T Vincent (out of county)

10/203 Declaration of Interests

- a. In items on the agenda.
None
- b. Of gifts to a value in excess of £25.00.
None

10/204 Public Questions/Police Report/ Cllr Participation/ Police Report

No Police Report - No report

Public Questions - Jenny Marchant queried the proposed access route for the new allotments. The Mayor responded that this was still uncertain; the current access might prove to be the only option but he was investigating the possibility of opening up an entrance above the new Ocean housing development.

Jenny Marchant queried the situation with regard to Cllr Penprase's status as a member of FTC. The Clerk responded that he was still a member, although he would be automatically disqualified if he failed to attend any meetings for a 6-month period.

10/205 Minutes of Meeting of 16th February 2011

It was proposed by Cllr Boosey, seconded Cllr Alexander and RESOLVED that the minutes be confirmed and signed by the Chairman. Cllr Baker and Cllr Mason abstained from voting.

10/206 Matters Arising not on the Agenda (for report only)

10/185. Cllr Baker queried why appendices to the minutes were not available on the website. The Clerk responded that she had not considered it appropriate to post them there as she only included them with the body of the documentation for completeness. The legal guidance was that minutes should be formal records of official acts and decisions, not reports, still less verbatim reports, of any speeches or reports made by Councillors. Cllr Baker did not accept this guidance and he proposed, Cllr Mason seconded and it was RESOLVED that all documents

tagged as appendices should be posted on the website as part of the minutes. The Mayor and Cllr Boosey abstained from voting.

10/207 To receive and note the minutes, if any, of FTC Committees

Finance – no report.

Planning - minutes noted.

FAC – no report.

Town Hall – no report. The minutes for 12th March were still outstanding.

Du Maurier – minutes noted

Environment – no report

10/208 To receive the Mayors Report

The Mayor reported that he, together with several other Cllrs and the Town Clerk, had been at a well-attended PACT meeting the previous evening. The focus had been on traffic management and the Mayor of St Ives had spoken about her council's employment of a town traffic manager. A show of hands at the meeting had indicated that Fowey residents would be prepared to accept paying higher council tax to finance the employment of a similar officer during the summer months, although it was noted that the officers powers would be extremely limited. The police had suggested using a fully qualified police officer on overtime rate for summer 2011, whilst the possible employment of a traffic manager was investigated.

10/209 To receive the Report from the Cornwall Councillor – full report appendix 1

Cllr Bain reported that

- There would be weekly waste collections (including recycling) in Fowey on Wednesdays in the future.
- Jonno Taylor had reported to her that the light at Readymoney was still not working. She was chasing SW Water as this was their responsibility.
- There was quite a lot of opposition for the idea of a stadium for Cornwall but earlier in the day the Cabinet had agreed to continue to develop the project, seeking capital contributions and a firm anchor tenant during development up to a maximum commitment of £120,000.

10/210 To receive and consider reports from representatives of the Town Council on other bodies

Fowey Estuary Partnership – no report.

Forum – Cllr Boosey reported that, sadly, Alison Wittamore would not be standing for re-election as Chairman of the Forum, due to pressure of work. She would be greatly missed and a hard act to follow. The Heritage group was still working on the Heritage Trail project, which would be a great advantage for visitors when everything was finally in place. Chris Biggs, on behalf of the Chamber, had informed the meeting that the Chamber were taking over the town's car parks but her understanding of the situation was that the Chamber had merely made initial overtures to Cornwall Council about this. The Mayor confirmed that he had been asked if FTC wished to join with the Chamber in any meetings with Cornwall Council about car parks. He had accepted the invitation

Community Network Panel – no report.

Cornwall Towns Association – no report

Chamber of Commerce – no report

10/211 To receive the Town Clerks Report

The Clerk reported that she had met with Teresa Frost (Highways) the previous day to inspect several locations in the Town where issues had been highlighted. One had been the overhanging trees growing on the verge by the entrance to Hillhay, as complaints had been received that they were damaging vehicle wing mirrors. Teresa had been insistent that FTC had a planting licence for the whole length of the verge between Four Turnings and Hillhay, although the Clerk confirmed that she had been unable to find the original documentation and Cllr Baker still maintained that this was not the case. FTC now had two choices, either to continue with the Licence and take responsibility for lopping the trees or to discontinue the Licence and hand the area back to Cornwall Council. However, Teresa had warned that if Cornwall Council assumed responsibility she would merely have the verge flailed and not keep it in its current condition. After discussion it was proposed by Cllr Boosey, seconded Cllr Mason and RESOLVED that FTC should arrange for the trees to be lopped. Cllr Mason agreed to get a price for the work from a qualified contractor.

10/212 Accounts for Approval

Cllr Boosey proposed, Cllr Gudmunsen seconded and it was RESOLVED that accounts to the value of £22,005.40 be approved. Copies of the Budget Tracking Report and the Current Assets Report had been circulated before the meeting. Cllr Mason was pleased to note that some Agency money had been claimed by the Clerk, although it was recorded there had been an big overspend on grass cutting and an underspend on weed killing.

Provision of summer traffic manager by the Chamber of Commerce.

Deferred.

10/213 Correspondence

The correspondence file was left 'on the table.'

10/214 Resolutions from Councillors

None.

10/215 Election of Mayor Elect 2011/2012

The Clerk reported that she had received one nomination for Mayor Elect by the closing date, Cllr Berryman, proposed by Cllr Boosey and seconded by Cllr Alexander. Cllr Boosey then formally proposed, Cllr Alexander seconded and it was RESOLVED that Cllr Berryman should be Mayor Elect for 2011/2012.

10/216 Election of Deputy Mayor Elect 2011/2012

The Clerk reported that she had received one nomination for Deputy Mayor Elect by the closing date, Cllr Boosey, proposed by Cllr Mrs Vincent and seconded by Cllr Vincent. Cllr Baker then formally proposed, Cllr Mason seconded and it was RESOLVED that Cllr Boosey should be Deputy Mayor Elect for 2011/2012.

10/217 Allotments

The Mayor reported that was in the process of arranging a meeting with the Allotment Holders Chairman, which all members were welcome to attend. He was hopeful that the new allotments could be set up for approximately £1000 and confirmed that the current rental was £20 pa for a ½ plot. Cllr Mason proposed, Cllr Boosey seconded and it was RESOLVED that £1000 plus £300 for maintenance should be earmarked for the development of the new allotments.

10/218 St Catherines Castle Lights

Cllr Baker reported that he was hopeful that the turbine would arrive by the coming weekend.

10/219 FTC Website

Cllr Baker reported that the Clerk was inputting essential information and he was hopeful that both he and the Clerk would be able to access the site and post additional content in the near future.

10/220 Squires Field Play Area

The Mayor reported that Cornwall Council had requested that FTC's contribution to the scheme be paid into a central fund in order to progress the project.

10/221 Section 106, Caffa Mill Development

Cllr Boosey reported that 3 apartments had been sold on the complex and 6 let, but this was not sufficient to trigger the public realm monies.

10/222 OGS Garden

The Clerk reported that she had inspected the allegedly defective wall with Teresa Frost and Teresa had agreed to instruct a Highways surveyor to carry out a survey. In the meantime it was agreed that there was little point in the Mayor and Clerk meeting with Foundation representative until the results were known.

10/223 Appointment of Town Hall Caretaker

The Clerk reported that the Interview panel had appointed a new Caretaker, Michael Keep. He was very keen and lived close to the Hall in Bull Hill. Michael had also offered to carry out minor maintenance work such as painting, if necessary, which might prove to be very useful.

10/224 Town Hall/Town Quay Complex

The Mayor reported that he and the Clerk had attended a meeting with SW Water, which had also been attended by the Harbourmaster and a representative from the Chamber of Commerce. SW Water had advised that a complete overhaul of the pumps was required; the system would have to be shut down, the pumps lifted and the seals replaced. Whilst this was being done sewage would be carried away from the quay in slurry tankers, possibly by sea. As the operation would inevitably cause severe disruption it was planned to start work in October. The transfer of the hall and quay was now moving forward quite swiftly, with draft leases/Heads of Terms prepared for the toilets and surplus income (copies circulated prior to the meeting). The Clerk had prepared Income & Expenditure details for 07/08, 08/09 and 09/10 (circulated) and she and the Mayor had also tried to forecast figures for 10/11. One notable gap in the figures was insurance costs and the Clerk explained that the insurance company needed a figure for rebuild costs for the Hall before they could quote. Unfortunately, as the Hall was a listed building a specialist company would be needed but Jeffreys had recommended a firm in Camborne. Members agreed that the Clerk should instruct this company to carry out the work. Mike Sutherland had advised that work was required on some of the fenders between the steps and the Galleon before the summer season and this had been reported to Cornwall Council.

10/225 Questions under Standing Order 21

Cllr Gudmunsen reported that a tree had fallen on the Parade, which she had reported to Hamish Gordon.

Cllr Baker reported that there was a large amount of ivy on the shelter at Whitehouse; Cornwall Council had queried if it would cause any upset if it was removed.

Cllr Baker reminded members that preparations needed to begin soon for the celebration of HM The Queen's Diamond Anniversary in 2012.

The Clerk requested permission to obtain a Visitors Book for the town, which was granted.

Date of Next Meetings

Annual Parish Meeting	13 th April 2011
Council	20 th April 2011
Planning	20 th April 2011
Mayor Making	11 th May 2011

Meeting Closed 8.46pm

Cornwall Councillor's report to
FOWEY TOWN COUNCIL
Meeting Wednesday 16th March 2011

All weekly waste collections for this area are to be each Wednesday from 4th April.

The Head of Shared Services has been appointed. It brings together accounts payable, credit management, financial processing and the corporate scanning unit, human resources, the financial assessments and benefits team, revenues and benefits, customer services, registrars and libraries, bringing savings of £10m.

The decision of the Cabinet on parking fees made last month has been called in. The Environment and Economy Overview and Scrutiny Committee agreed at its meeting earlier this month to form a task group to review the whole issue of parking fees in Cornwall.

I visited, with other Members, Cornwall College at St Austell. The purpose of the visit was to view the special skills department, i.e. building, metal work, welding, wood-work electrical, etc. for young apprentices. They are about to embark on training in solar, etc.

People are to be warned of another scam. Criminals are cold calling on the vulnerable, saying that their credit cards have been pined. They are persuading people to give them their cards and pin number, saying that they will return with new ones. Please pass on to people you know who are likely to be 'taken in'.

A feasibility study on a potential Stadium for Cornwall has been concluded, and briefly it identifies that it would be of enormous benefit to Cornwall:- create 400 jobs, attract a visitor spend of £3m per annum, encourage participation in sport, etc.

Street parties for Royal Wedding. For guidelines (applications for events should be made 6 weeks before) contact streetworks@cornwall.gov.uk.

The next Clean Cornwall Week starts on the 2nd of April. Visit www.cleancornwall.org for more information.

Cornwall Council is asking the public, businesses, key agencies and other stakeholders for their views on what development Cornwall needs over the next 20 years, and where it should be. This will inform the first draft of *Planning Future Cornwall* which will become Cornwall's main planning framework and our overall planning objectives and provide a framework of key Council policies to inform planning decisions. Consultation ends 28th April.

Sally Bain