



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Lynn Simms 01726 252222
17, Polkerris, Par, PL24 2TL
Town Clerk: Mrs Sally Vincent, JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice of Meeting

Notice is hereby given that the next Meeting of Fowey Town Council Finance Committee will be held at 12 noon on Thursday 20th November 2025 in Pavilion House, Fowey

Members of the public are invited to attend, listen to proceedings and participate at agenda item 3

Agenda

1. To receive apologies for absence
2. Declaration of Interests
 - a. Pecuniary
 - b. Non Pecuniary
 - c. Dispensations
3. Public Participation/Questions
4. Minutes of the meeting held on 26th August 2025
5. Matters arising from the Minutes not on the Agenda– *for report only*
6. Notification of Completion of Audit 2025
7. To Receive Town Quay, Environment Committee and Town Hall Risk Assessment Schedules and sign off FTC Risk Assessment Schedule including Public Liability and Fidelity Cover
8. Review Town Hall Caretaker Job Description/Salary/Hours
9. Review Town Clerk Job Description/Salary/Hours
10. Review Admin Assistant Job Description/Salary/Hours
11. Review Earmarked Reserves and Allocate Earmarked Reserves for 2026/2027
12. Review 2025/2026 Budget
Purpose: To review expenditure against budget

13. Budget 2026/2027

Purpose: To receive budget proposals from the Environment Committee, draft a budget for 2026/2027 and recommend a precept requirement for ratification by full Council on 10th December 2025

14. Matters Considered Urgent by the Chairman

Date of Next Meeting – to be confirmed

Sally Vincent
Town Clerk
12th November 2025