

At a future meeting the Council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

**MINUTES OF A MEETING OF FOWEY TOWN COUNCIL  
TOWN HALL/TOWN QUAY COMMITTEE HELD IN PAVILION HOUSE ON  
WEDNESDAY 11th December @ 6.00pm.**

Minutes taken by Cllr Mrs Frances Day

**Present:** Cllr Mrs Yvette Patterson (Chair), The Mayor, Cllr Mrs Lynn Simms, Cllr Mrs Frances Day and Cllr Colin Gibbon.

1} **To receive apologies for absence**

Were received from Cllr Andrew Dellow and Cllr Rev Mrs Carol Edleston.

2} **Declarations of interest**

- |                           |      |
|---------------------------|------|
| <b>(a) Pecuniary:</b>     | None |
| <b>(b) Non pecuniary:</b> | None |
| <b>(c) Dispensations:</b> | None |

3} **Public Participation/Questions**

There were none.

4} **Minutes of the meeting held on 16th October 2024**

Item 5, Minutes of the meeting held on 10th November 2023, referred to Cllr Day as proposing and seconding the item. This was to be amended to show Cllr Day proposing it and Cllr Gibbon seconding it. It was RESOLVED that the Minutes of the previous meeting be confirmed and signed by the Chairman as a true record.

5} **Matters arising from the Minutes not on the Agenda**

There were no matters arising.

6} **Town Hall Civil Ceremonies**

- Cllrs Simms and Patterson had held a meeting with the organiser of civil ceremonies. She had clarified that weddings could be held on the Quay.
- Information about the Town Hall/Quay as a wedding venue would appear on the Registrar's website.
- It was suggested that Fowey Town Council might hold a wedding fair. Cllr Patterson would discuss the best time of the year for this with the wedding co-ordinator at Fowey Hall.
- A list should be compiled of useful contacts for couples marrying, eg refreshment providers, people to supply decorations etc.
- Publicity should be generated to attract people celebrating anniversaries, birthdays, etc, to the Town Hall as a venue as well as for weddings.
- Procedures for running events at the Town Hall needed to be clarified.
- There would be a wedding in the Town Hall on 28th December, which Cllrs Patterson and Simms would co-ordinate.

7} **Budget 2024/2025**

- The total budget of £27,019 for the Town Hall and Town Quay had been reviewed at the previous meeting.
- There was an anticipated deficit for the year on hiring the Town Hall of £1,500.
- The total Town Hall budget amounted to £20,519, whereas Town Quay was £6,500.
- Discussions on those figures served as a foundation to setting the budget for the coming year.

8} **Budget 2025/2026**

A 10% increase over this year's budget was initially proposed. However, after some discussion this was felt to be insufficient and a combined total for the Town Hall and Town Quay of £31,340 was suggested. This represented an increase of 15.99%. £22,540 was allocated for the Town Hall and £8,800 for Town Quay. This was proposed by Cllr Simms, seconded by Cllr Gibbon and PROPOSED for ratification by the Finance Committee.

9} **Exchange of information**

Cllr Day commented on the poor state of repair of Town Quay, particularly in the parking area. Potholes had been filled with loose stones, which did not create the right image for an important area of the Town. Markings were faint and difficult to see. It was accepted that repair work was desirable, but would be very expensive. Funds for this would have to come from the sinking fund and to be approved by the full Council. Expert advice should be sought and estimates of costs requested.

10} **Proposed date of next meeting**

It was proposed that this should take place in March 2025, date, time and venue to be confirmed.

There being no further business, the meeting closed @ 6.35pm.