

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.**

### **MINUTES OF A FOWEY TOWN COUNCIL HELD ON WEDNESDAY 20<sup>th</sup> MARCH 2024 AT 7.00pm IN FOWEY TOWN HALL**

#### **23/149 Present**

The Mayor, Cllr Mrs L Simms  
The Deputy Mayor, Cllr P Hughes  
Councillors: Cllr J Berryman, Cllr Mrs R Cooke, Cllr Mrs F Day,  
Cllr A Dellow, Cllr Revd Mrs C Edleston, Cllr Mrs R Finlay,  
Cllr C Gibbon, Cllr S Griffin, Cllr A Harris-Guerrero,

#### **In Attendance**

The Town Clerk, Sally Vincent  
1 member of the public

*Revd Mrs C Edleston recited and signed her Declaration of Acceptance of Office and was welcomed as a members of Fowey Town Council by the Mayor*

#### **23/150 Apologies**

Cllr Mrs Y Patterson  
Cornwall Cllr Dr A Virr

#### **23/151 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

#### **23/152 Public Participation & Questions**

A member of the public had attended to respond to any questions about the request from the RBL for additional space on the quay for outside tables during the summer months. However, Cllr Berryman and the Town Clerk had met with another RBL representative prior to the meeting, who had clarified the position.

#### **23/153 Minutes of the Meeting held on 21<sup>st</sup> February 2024**

It was proposed by Cllr Day, seconded Cllr Dellow and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **23/154 Matters Arising not on the Agenda (for report only)**

Cllr Berryman confirmed that, together with the Town Clerk, he had met a RBL representative who had explained how they would like to use some additional space on the quay over and above what they had been permitted to occupy in summer 2023; they were basically hoping to extend a further 4 feet out into the car park. Cllr Griffin considered that if this was granted the use of the space must enhance the look of the quay; Cllr Harris-Guerrero felt that the drawings provided certainly showed an improvement in appearance from the previous year. Members then discussed cost should the request be granted, with various opinions voiced, including that the RBL did not serve food so their profit per table would be less than for other outlets that did.

Should this be reflected in the cost of the lease? The cost must be fair and be the same across the board. The Town Clerk confirmed that the RBL would be content to wait for a decision until the April FTC meeting. It was agreed that the scheme appeared to be OK in principle and that the Town Clerk and Cllr Berryman would check the square footage licenced to Haverners/KOP for the summer months and calculate a potential price for the RBL. This would then be an agenda item in April.

**23/155 To Receive and note the Minutes (if any) of FTC Committees**

Planning – minutes noted

Town Hall & Quay – no report

Finance – Cllr Berryman noted that the Finance Committee had met earlier in the evening

Environment – minutes noted

**23/156 To receive reports from FTC Representatives on Other Bodies**

None.

**23/157 To Receive the Mayors Report**

The Mayor reported

The Licensing and Inauguration of Revd. Carol Edleston on the evening of the 11<sup>th</sup> March was officiated by the Bishop of St. Germans, the Rt Revd. Hugh Nelson and the Ven. Kelly Betteridge, Archdeacon of Bodmin. I was privileged to be amongst a full congregation gathered together to take part in the ceremony and to celebrate her taking up her post. It was also my pleasure to welcome Carol in her role as Priest of Fowey on behalf of Fowey Town Council, alongside Liz Meason the Headteacher of Fowey Primary School, Philip Henson Commodore of Fowey Yacht Club and Harbour Master Paul Thomas.

Ken Whitamore has written a good article about the Binic-Fowey exchange for the April Edition of the Fowey News to encourage more local people to take the opportunity of visiting Binic. There is a Facebook page BinFtFoy for people who are interested to sign up. I have also included a short statement from him in the Mayor's Column.

On 19<sup>th</sup> March I was invited by curator Helen Luther to view the restored lantern from The St Catherine's Lighthouse at the Museum and to meet its restoration team Marcus Lewis, Harbour Master Paul Thomas, Mike Sutherland, Bob Pasmore and Paul Richards. Apart from its historical value and vital significance to Fowey Harbour the light is a beautiful object and a wonderful acquisition for the museum. My thanks go to everyone involved in this project. Having now received a number of worthy nominations for the Spirit of Fowey Awards I will send you the list with the reasons for them being nominated for your comments.

**23/158 To Receive the Town Clerks Report**

The Town Clerk reported

Healthmatic had at last confirmed a date of w/b 3<sup>rd</sup> April for fitting the new disabled door at the Town Quay toilets and repairing the cardpay systems and the gents door lock.

Removal of the large waste bin and 2 smaller ones that had been left at Squires Field had been arranged.

Kirsty Worden (Vickery Holman) had been engaged in respect of the Dilapidations Survey at the OGS Garden.

Cornwall Council had yet to confirm future arrangements for bins at the top of Readymoney beach.

Work to the landslip on New Road Hill would now take place during the Fowey Festival despite assurances given to Cllr Virr that this would not happen (minute 23/137).

A claim had been submitted for the Town Gateway CLUP funding. Some queries had been raised, which she was dealing with.

Trigg Morris will be dancing on the Town Quay on 4<sup>th</sup> July and Tywardreath Morris will be dancing on 7<sup>th</sup> August.

The Town Clerk queried how members would like to deal with the summer traffic restrictions on the quay now that Cormac had finally come up with a potential layout. Inevitably the cost had risen steeply since the scheme had first been discussed and it would now cost iro £15K to deliver. Did members want to continue with it? Would members like her and the Chair of Finance to speak to the two businesses directly affected about funding, given they had offered this originally but when the cost was lower? It was agreed that if the scheme went ahead the businesses who profited from it must bear the majority of the cost and that Cllr Berryman and the Town Clerk should approach them to discuss this. Reservations were also voiced about the loss of the two disabled parking bays during the summer months and various alternative options about how to retain at least one space were suggested, none of which were considered viable. Speaking from a professional point of view, Cllr Hughes questioned the value of a single space as a disabled person could not be sure that it would be available; he personally considered that some form of mobility scooter hire would be more appropriate.

### **23/159 To Receive the Report from the Cornwall Councillor**

Cllr Virr had supplied the following report

New Road Hill Works Following a question from a resident to ensure the imminent works to the landslip on New Road Hill did not impact on the Fowey Festival, I have received the following assurance from Highways:

“Whilst the dates on the Notice cover the festival dates, it is only 2 of the days where the road will need to be closed (to undertake shotcrete operations). The team are aware of the need to ensure the road isn’t closed during the festival dates. The rest of the works are to be carried out under 2-way traffic lights.”

Safe Harbour Bus Stop Highways have completed their swept pass analysis and have concluded that it shows that with the current road layout it is not possible to turn the single deck vehicle required on Service 25.

For the sake of clarity and openness I requested a detailed narrative to accompany the report (sent separately to Town Clerk). This is detailed below:

“We were asked to check the viability of a 10.8m bus coming down Lostwithiel Street and being able to reverse manoeuvre into the existing bus stop marked on Cobbs Well.

To ensure accuracy, a full topographical survey was procured and used for this analysis.

Because our tracking software does not have specifically a 10.8m long bus, we undertook analysis of a slightly longer bus (11.009m) and a slightly shorter bus (10.665m), hence the two parts to the drawing.

The tracking analysis shown on the drawing shows there would not be space for a 10.8m bus to make the requested manoeuvre even at 5mph (which is the speed the tracking analysis was undertaken at). The bus is always restricted by the high retaining wall on the south west side of Lostwithiel Street. For clarity, the red lines show the path of the wheel, the green lines show the ‘tracking’ of the overhang of the bus beyond the wheels. I think even if there was space for this manoeuvre, it would not necessarily be safe. There are no footways, and I’m sure most drivers would be uncomfortable reversing here with limited visibility.

Please also bear in mind that we have tried this manoeuvre multiple times and with different approach angles and we couldn’t get any to work.”

Highways have also confirmed they are continuing to explore working with Yeo’s Contracts who operate the town service.

Cllr Finlay voiced her disappointment that Cllr Virr was not present at the meeting to respond to questions.

**23/160 Accounts for Approval**

It was proposed by Cllr Berryman, seconded Cllr Hughes and RESOLVED that accounts to the value of £136,166.20 be approved.

**23/161 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

**23/162 Resolutions from Councillors**

None.

**23/163 Squires Field Pavilion**

Cllr Dellow reported that work was on track and due to complete at the end of April, although there might a few additional external jobs needing to be done after that. An on-site meeting was needed soon to agree on internal furniture etc. Cllr Harris-Guerrero requested that his frustration about the cost of the project be put on record; he accepted that he was not a Councillor when the decision to develop the building had been made but he thought that FTC money could have been put to a better use and, also, that SFCC considered that the development impacted on their enterprise. Cllr Finlay responded that the decision had been made following the closure of the Fowey Library when FTC had worked closely with the Library service to provide an alternative service. An agreement had been reached with SFCC that they would provide this on a temporary basis and until FTC had suitable premises to house the library. The Town Clerk added that the original development cost had been much lower but the pandemic had delayed the project and also resulted in a significant rise in the cost of materials. Clearly the building must be utilised fully and effectively and FTC would need to decide how best to do this.

**23/164 Squires Field Working Group**

Cllr Cooke gave the following report.

I would like to record my thanks to Paul Finlay, Sandy and the Brownies and their parents for the tree planting at Squires Field. Another session planned this Saturday at 10am - all welcome to join. Bring a spade and wellies!

The Finance Committee meeting has just approved expenditure for a new accessible swing which I have ordered tonight. They also approved the adoption and signing of the CIL funding agreement from CC so we can return this. I am going to submit a DIN enquiry to CC to find out if we need planning for the pump track and MUGA.

We have received £427.65 from Cllr Virr's Community Chest fund - I have just ordered a noughts and crosses activity panel to be installed in the lower part of the play area.

I submitted an application to the Football Foundation for a grant towards some new senior football goals. Unfortunately because a club isn't currently using the pitches we aren't eligible to apply. This does not prejudice us applying in the future if a club starts using it. We have secured match funding from FTC for the goals so we are looking at raising an additional £700 in order to be able to purchase these.

Please let me know if you have any questions or require further information.

**23/165 Alldays Fields**

The Town Clerk confirmed that a response from CC was still awaited.

**23/166 Safe Harbour Bus Stop**

See minute 23/159.

**23/167 D Day 2024**

The Mayor reported that

The D-Day 80 working group had its first meeting on 19<sup>th</sup> March and was attended by myself and Jenna Newcome from the Fowey British Legion, Peter Robinson from Fowey Chamber of Commerce, Richard Day from Squires Field Community Centre and Revd. Carol Edleston. The draft outline of events for June 6<sup>th</sup> include the Town Crier's official proclamation at 8am, D-Day Heroes poem for schools 11am, a church bell ring at 6.30pm followed by a respectful but celebratory service on the Town Quay at 7pm. There will be a repeat of the Proclamation followed by the Beacon lighting at 9.15pm. A sail by will be co-ordinated by The Yacht Club, Gallants and the Harbour Commission. By chance, there will be a tall ship in the Harbour departing on Saturday evening with pilgrims sailing to Spain and we will take that opportunity to raise money for a selected military charity. On Sunday there will be a special Pet Service focusing on animals during the war. More details will be added as they are finalised. I would like to thank my enthusiastic and creative team members

**23/168 Election of Mayor Elect 2024/ 2025**

The Town Clerk confirmed that one nomination, Cllr Simms, had been received for the role before the closing date. Cllr Dellow proposed, Cllr Gibbon seconded and it was RESOLVED that Cllr Simms should be Mayor Elect for the Civic Year 2024/2025.

**23/168 Election of Deputy Mayor Elect 2024/ 2025**

The Town Clerk confirmed that one nomination, Cllr Hughes, had been received for the role before the closing date. Cllr Griffin proposed, Cllr Berryman seconded and it was RESOLVED that Cllr Hughes should be Deputy Mayor Elect for the Civic Year 2024/2025.

**23/169 Questions/Reports from Members**

Cllr Gibbon expressed his concern that the town had been effectively cut-off recently with overlapping road closures in Passage Street and Lostwithiel Street.

**Date of Next Meeting**                      17<sup>th</sup> April 2024  
Annual Meeting/Mayor Making, 22<sup>nd</sup> May 2024

**Meeting Closed**                              8.20pm