

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.**

### **MINUTES OF A FOWEY TOWN COUNCIL HELD ON WEDNESDAY 21<sup>st</sup> FEBRUARY 2024 AT 7.00pm IN FOWEY TOWN HALL**

#### **23/127 Present**

The Mayor, Cllr Mrs L Simms  
The Deputy Mayor, Cllr P Hughes  
Councillors: Cllr J Berryman, Cllr Mrs R Cooke, Cllr Mrs F Day,  
Cllr A Dellow, Cllr Mrs R Finlay, Cllr C Gibbon, Cllr S Griffin,  
Cllr A Harris-Guerrero,

#### **In Attendance**

The Town Clerk, Sally Vincent  
3 members of the public

#### **23/128 Apologies**

Cllr Mrs Y Patterson  
Cornwall Cllr Dr A Virr

#### **23/129 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

#### **23/130 Public Participation & Questions**

A representative of the RBL addressed the meeting about the possibility of space on the quay for tables and chairs during the summer months. The Town Clerk confirmed that the Finance Committee had catered for the RBL to occupy the same space as in 2023 and she would issue the licence shortly. However, the representative asked the members to consider issuing a licence for a larger area and supplied some rough sketches to illustrate this. Cllr Griffin queried the accuracy of the measurements on the sketches and suggested that the RBL needed to supply more accurate drawings that also showed how any additional space allowed would enhance the quay if they wanted FTC to consider their application. It was noted that FTC had previously resolved not to allow tables and chairs in the centre of the quay, this had mainly been permitted during the pandemic, but the Town Clerk confirmed that sufficient time had elapsed for this resolution to be overruled if the members wished to do so. Cllr Finlay added that the decision to discontinue the use of the centre section had been taken following a great deal of local opposition to it during the Masterplan consultation process. Cllr Griffin felt that the RBL should be given the opportunity to present more detailed plans for consideration, not least because granting an extended licence would represent additional income for FTC to spend on other projects. It was agreed that the RBL would supply the additional information/updated plan to the Town Clerk and this would be an agenda item at the March meeting.

The RBL representative confirmed that the Legion would like to be involved in the D Day Celebrations.

Another member of the public asked if there was any update on the Safe Harbour bus stop situation. The Town Clerk responded that Cllr Virr had supplied a short update in his report, which the Mayor would read out later in the meeting.

**23/131 Minutes of the Meeting held on 17<sup>th</sup> January 2024**

It was proposed by Cllr Cooke, seconded Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

**23/132 Matters Arising not on the Agenda (for report only)**

None

**23/133 To Receive and note the Minutes (if any) of FTC Committees**

Planning – minutes noted

Town Hall & Quay – no report

Finance – no report

Environment – no report

**23/134 To receive reports from FTC Representatives on Other Bodies**

Community Area Partnership The Mayor gave the following report,

On Wednesday 24<sup>th</sup> January I attended the Community Area Partnership meeting at Lostwithiel Community Centre. The priority themes for the partnership are Housing & Planning, Community & Wellbeing, Environment & Climate, Transport & Highways and Economic regeneration. The Social Housing working group raised concerns about the increased demand for social and affordable housing and the fall in supply. A presentation by Rob Lacey, Cornwall Council's Planning Manager, spoke about the development of the Cornwall Local Plan in response to the new planning reforms.

Feedback was presented on most of the themes listed. Look out for the minutes for more details.

**23/135 To Receive the Mayors Report**

The Mayor reported

On Sunday 4<sup>th</sup> February I represented Fowey Town Council at the Mayor of Launceston's Civic Service at St Mary's Church.

Following our resolution in November to support the fostering of closer links with the Breton Town of Binic I sent a formal letter to the Mayor of Binic to confirm our support. Ken and Ali Wittamore have since presented their plans for exchange visits to the Binic Council and were very well received. Subsequently, I have received the following letter from Le Maire Paul Chauvin Binic-Etables-sur- Mer.

*Dear Colleague,*

*We are enthusiastic with the prospect of forming a beautiful friendship between our two towns and their inhabitants. The municipal councillors to whom the project was presented join me in assuring you of all their sympathy and their impatience for a first visit.*

*Binic-Etables-sur-Mer is a new community resulting from a merger in 2016 of the two historic communities each of which are represented by a delegated Mayor within the municipal council that I chair. These two communities with a rich maritime and rural past offer a taste of Brittany between Armor and Argoat that we will be keen to help you to discover during your next visit. The twinning project will be carried out here by the twinning association Binic-Etables-Sur-Mer chaired by Michael Leger municipal councillor in collaboration with the association of the Pecheurs Plaisancier de Binic which has formed bonds of friendship with the Fowey Yacht Club around their common passion.*

*The municipality will of course support this project and support the activities proposed by the association and this beautiful perspective please accept Madam Mayor my most cordial greetings and ask you to share these with the members of Fowey Town Council.*

Ken is in the process of organising a visit to Binic on 8<sup>th</sup> June and already has 20 people signed up. The hope is that there will be 40 people on this visit. The itinerary looks excellent.

In the Mayor's Column I have asked for nominations for the Spirit of Fowey awards to be presented at the Mayor Making in May. Let me know if you want to make a nomination.

### **23/136 To Receive the Town Clerks Report**

The Town Clerk reported

A Christmas Market wash-up meeting had been held with LESW, the Chamber, Lee (Haverners), Cllr Simms, Cllr Hughes and the Town Clerk in attendance. It was generally felt that the Market had run very smoothly but agreed that communication, particularly in connection with road closures could be improved. The Mayor would include details in the Fowey News in the run-up to the 2024 Market and FTC and the Chamber would include details on their websites.

Healthmatic had apologised again for failing to supply and fit the new disabled door at the Town Quay toilets. Hopefully the work would now be done w/b 18<sup>th</sup> March, together with repairs to the cardpay systems.

The library shelving for the Pavilion had been collected from Padstow. Thanks to Cllr Dellow and Cllr Finlay for meeting the driver and arranging storage in the Squires Field hut.

Arrangements for the winter storage for the Town Quay benches had been formalised with the Brewery/KOP.

A large waste bin and 2 smaller ones had been left at Squires Field. A quote was awaited for disposal.

Tree roots had damaged the pathway in Squires Field and a complaint had been received that it was difficult to negotiate for less able people without stepping off the path onto the grass, which was muddy and slippery. Together with Cllr Berryman she had inspected the path but there was little that could be done without excavating the path and renewing it. Presumably this issue would be sorted out as part of the planned improvements to the area? Cllr Cooke confirmed that this would be the case and that she would visit the site to see if a warning sign of some sort would be helpful.

The dates of Regatta Week 2024 had been confirmed as 18<sup>th</sup> – 24<sup>th</sup> August. There would be events on the quay earlier in the week, with the Friday and Saturday events at the school.

Cornwall Council had notified that they would no longer be cutting the grass or emptying the bin on the grass area at lime kilns. Discussions were ongoing about the future of the bins at the top of the beach.

### **23/137 To Receive the Report from the Cornwall Councillor**

Cllr Virr had supplied the following report

Bus Services and Review of Safe Harbour Bus Stop Proposed changes to any of the Fowey bus services will be announced on Monday 26<sup>th</sup> February. I am awaiting Swept Pass Analysis from Cormac to assess whether any changes can be made to the Highway to facilitate larger buses. I have been chasing this report and have been assured this will be available later this month. Cornwall Transport's team are due to meet with the Fowey Town Bus operator imminently also.

New Road Hill Landslip I have been informed that the landslip repair is due for repair in April / May. I have been given assurances that they will not overlap this work with the Fowey Festival.

**23/138 Accounts for Approval**

It was proposed by Cllr Berryman, seconded Cllr Cooke and RESOLVED that accounts to the value of £6,594.89 be approved.

**23/139 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

**23/140 Resolutions from Councillors**

None.

**23/141 Squires Field Pavilion**

Cllr Dellow reported that good progress was being made. Together with Cllr Berryman and the Town Clerk he had met with the builders the previous day to discuss landscaping and parking arrangements; the cost for this work was in addition to the original quote. Various options had been considered and it had been agreed that the best and cheapest option would be to have three spaces, including the electric charge point bay, to the left of the door and the disabled bay opposite on the existing tarmac.

**23/142 Squires Field Working Group**

Cllr Cooke gave the following report.

We have received the CIL funding agreement from Cornwall Council. Cllr Cooke and the Town Clerk have been working through this filling in the relevant sections and it will hopefully be signed and returned early next week.

We are currently exploring what planning arrangements we need for the installation of the pump track. The Town Clerk and Cllr Cooke are going to look at the proposals from the supplier and then refer to the Cornwall Council planning department for their advice. Cllr Harris-Guerrero has made us aware of a similar pump track that has just been approved in Plymouth under permitted development so this might be an alternative route that we can take to avoid a full planning application.

Cllr Harris-Guerrero spoke about a quote to make good the surface next to the proposed pump track where the Multi-Use Games Area (MUGA) will be situated. This could be completed at the same time as the installation of the pump track and would make this area usable in a lot shorter space of time and at a much reduced cost. Goal ends could then be purchased and installed at a later date subject to successful funding applications. Cllr Harris-Guerrero asked if FTC would be prepared to cover the cost of this (funding had already been secured for the pump track). Cllr Berryman asked for the financial projections to be sent across to both himself and the Town Clerk to then be considered at the March council meeting.

Cllr Finlay noted that there was some local concern about potential noise from the pump track. Cllr Cooke and Cllr Harris-Guerrero confirmed their intention to visit all the residents living adjacent to the project area to discuss this.

**23/143 Alldays Fields**

The Town Clerk confirmed that a response from CC was still awaited.

**23/144 Safe Harbour Bus Stop**

See Cllr Virr's report at 23/137. Unfortunately, there was little that FTC could do until the swept path analysis was available. The Town Clerk confirmed that she had not been informed of any proposed changes to bus services by Cornwall Council; simply told that the information was confidential

### **23/145 Town Gateway**

Cllr Finlay reported

A site visit was arranged for 2<sup>nd</sup> February with Cormac Chief Designer, Adam Warden, Mark Philips and Paul Snell of Cormac, the Town Clerk and myself to discuss some concerns we had with the completed Gateway Project.

1. The imprint cobbles at the top of Lostwithiel Street: The colour of the imprint surfacing chosen because of the Conservation Area, however looks too similar to tarmac and the depth of the imprint cobbles is also, disappointing. It was agreed that Mark and Paul will check with Road Techs that the correct colour has been used and also if the colour can be changed. This has been done and if any change is to be made the old imprint would have to be removed and a new one laid down. We noted that the imprint sample colour that had been supplied originally and we had based our decision on was from a different company to the one Cormac had actually used. and that the colour chart from this company didn't really have a suitable alternative to offer.
2. The question was asked to review the possibility of renewing the white centre line on the corner at the bottom of New Road Hill: The road marking could be renewed and extended to the crossing point. However, beyond the crossing point the road is too narrow to have a centre line. The road marking is likely to wear out due to turning motions of vehicles. We had agreed, however, that this lining should be carried out. There would be an additional cost for this, including for traffic control by means of traffic lights.
3. We asked if it could be arranged for vegetation clearance of the sign at the back of the footway at the bottom of New Road Hill, which shows the car park and prohibition of motor vehicles; this was agreed.
4. There was a discussion of the possibility of moving the 'Advance Direction Sign' closer to the corner. However, this Advance Direction Sign cannot not be positioned any closer to the bend/junction.
5. The possibility of an additional chevron sign on the opposite side of Lostwithiel Street junction was discussed. However, we were told that chevron sign, diagram 515, may be used on the approach to sharp changes in direction of a road but it is not for use after the change in direction.
6. We requested a chicane barrier on the steep footpath from Hanson Drive down to Lostwithiel Street but were advised that this could not be achieved.

Cllr Harris-Guerrero stated that FTC should insist that Cormac changed the imprint colour at their own cost, given they had supplied a sample colour and then used a different company. The Town Clerk responded that the colour chart from this company didn't really have a suitable alternative to offer and that she and Cllr Finlay were now in the position of having to complete the CLUP grant process or risk missing the deadline. Members agreed that the situation was very unsatisfactory but considered that the CLUP funding must be claimed and the issue of the imprint addressed afterwards.

### **23/146 D Day 2024**

The Mayor reported that RFYC/FHC would be staging a sail-past, the Town Crier would shout a proclamation, the FTC beacon would be lit at 9.15pm and the History Group were putting on an exhibition in the Town Hall. The Mayor noted that the RBL wished to be involved and agreed to set up a Working Group to co-ordinate the event.

### **23/147 Co-option**

It was proposed by the Mayor, seconded Cllr Hughes and RESOLVED that Carol Edleston be co-opted to fill the vacant seat on FTC

**23/148 Questions/Reports from Members**

None.

*Cllr Dellow proposed, Cllr Cooke seconded and it was RESOLVED that the Press and Public be excluded in accordance with the Local Government Act 1972, as amended, during consideration of the following business on the grounds that it would be likely to involve the disclosure of exempt information of the following description – business sensitivity.*

**Date of Next Meeting**            20<sup>th</sup> March 2024