



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Lynn Simms 01726 252222
17, Polkerris, Par, PL24 2TL
Town Clerk: Mrs Sally Vincent, JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice of Meeting

Notice is hereby given that the next Meeting of Fowey Town Council Finance Committee will be held at 1.00pm on Monday 27th November 2023 in Fowey Town Hall

Members of the public are invited to attend, listen to proceedings and participate at agenda item 3

Agenda

1. To receive apologies for absence
2. Declaration of Interests
 - a. Pecuniary
 - b. Non Pecuniary
 - c. Dispensations
3. Public Participation/Questions
4. Minutes of the meeting held on 30th August 2023
5. Matters arising from the Minutes not on the Agenda– *for report only*
6. Notification of Completion of Audit 2023
7. To Receive Town Quay, Environment Committee and Town Hall Risk Assessment Schedules and sign off FTC Risk Assessment Schedule including Public Liability and Fidelity Cover
8. Review Town Hall Caretaker Job Description/Salary/Hours
9. Review Town Clerk Job Description/Salary/Hours
10. Review Earmarked Reserves and Allocate Earmarked Reserves for 2024/2025
11. Review 2023/2024 Budget
Purpose: To review expenditure against budget

12. Budget 2024/2025

Purpose: To receive budget proposals from the Environment Committee and the Town Hall & Quay Committee, draft a budget for 2024/2025 and recommend a precept requirement for ratification by full Council on 13th December 2023

13. Matters Considered Urgent by the Chairman

Date of Next Meeting – to be confirmed

Sally Vincent
Town Clerk
21st November 2023