



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Lynn Simms 01726 252222
17, Polkerris, Par, PL24 2RZ

Town Clerk: Mrs Sally Vincent JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice is hereby given that a Meeting of Fowey Town Council Town Hall & Quay Committee will be held on 10th November 2023 at 9am in Fowey Town Hall

Members of the public are invited to attend the meeting, to participate during the part of the meeting open to the public and to listen to proceedings during the remainder of the meeting.

Agenda

1. To receive apologies for absence
2. Declaration of Interests
 1. Pecuniary
 2. Non Registerable
 3. Dispensations
3. Public Participation/Questions
4. Minutes of the meeting held on 6th October 2023
5. Matters arising from the Minutes not on the Agenda – *for report only*
6. Christmas Market
Purpose: Agree arrangements for the Town Hall Market, including banners, advertising etc.
7. Commercial Usage of the Town Hall
Purpose: To discuss how best to market the Town Hall as an event venue
8. Refurbishment of the outside of the Hall
Purpose: To identify areas that need attention and agree a tender specification
9. Town Quay Planters
Purpose: To agree winter/spring planting
10. Review of Town Hall Risk Assessments
Purpose: To review and sign off risk assessments for submission to the Finance Committee
11. Budget 2023/2024
Purpose: To review income/expenditure to date

12. Budget 2024/2025

Purpose: To formulate a budget for 2024/2025 for submission to the Finance Committee

13. Exchange of Information (at the discretion of the Chairman)

Date of Next Meeting – to be confirmed

Sally Vincent
Town Clerk
5th November 2023