

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A FOWEY TOWN COUNCIL ADJOURNED ANNUAL MEETING OF THE COUNCIL HELD ON THURSDAY 8<sup>th</sup> JUNE 2023 AT 7.00pm IN FOWEY TOWN HALL**

- 23/12 Present** The Mayor, Cllr Mrs L Simms  
The Deputy Mayor, Cllr P Hughes  
Councillors: Cllr Mrs R Cooke Cllr Mrs F Day, Cllr A Dellow,  
Cllr Mrs R Finlay, Cllr C Gibbon, Cllr Mrs Y Patterson
- In Attendance** The Town Clerk, Sally Vincent
- 23/13 Apologies** Cllr J Berryman, Cllr S Griffin, Cllr A Harris-Guerrero  
Cornwall Cllr Dr A Virr
- 23/14 Declaration of Interests**  
 $\alpha$ . Pecuniary – None.  
 $\beta$ . Non Registerable – None  
 $\chi$ . Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.
- 23/15 Public Participation & Questions**  
None
- 23/16 Minutes of the Meeting held on 19<sup>th</sup> April 2023 and the Annual Meeting of the Council/Mayor Making held on 24<sup>th</sup> May 2023**  
19<sup>th</sup> April 2023. It was proposed by Cllr Day, seconded Cllr Hughes and RESOLVED that the minutes be confirmed and signed by the Chairman.  
24<sup>th</sup> May 2023 It was proposed by Cllr Finlay, seconded Cllr Cooke and RESOLVED that the minutes be confirmed and signed by the Chairman.
- 23/17 Matters Arising not on the Agenda (for report only)**  
None.
- 23/18 To Receive and note the Minutes (if any) of FTC Committees**  
Planning – minutes noted  
Town Hall & Quay – no report  
Finance – no report  
Environment – no report
- 23/19 Resolutions from Councillors**  
The Mayor proposed the resolution submitted by Cllr Berryman ‘FTC waives Financial Regulations 11.1 (C) relating to contracts to enable a price to be negotiated without competition for the refurbishment work at Squires Field Pavilion as this would 1. Allow the opportunity to directly access local suppliers. 2. Provide an element of competition meaning value for money

can be considered and 3. Is compliant with FTC's Financial Regulations (subject to FTC sign-off).' This was seconded by Cllr Hughes and RESOLVED.

### **23/20 Accounts for Approval**

It was proposed by Cllr Dellow, seconded Cllr Patterson and RESOLVED that accounts to the value of £20,534.65 be approved.

8a. Cllr Finlay explained that, together with the Mayor and Town Clerk, she had met with Cormac representatives to look at the initial Masterplan designs for the Gateway project and to discuss possible amendments. A quote for a detailed design proposal had now been received but she had a few queries in relation to it. Cllr Gibbon agreed and noted that whilst the brief looked fine the proposal was an estimate with potential hidden costs and there was no guarantee that this would be the final price. Members were very aware of the very short timescales associated with the CLUP funding and were conscious that the project must be moved forwards as quickly as possible if the deadlines were going to be met. After further discussion it was proposed by Cllr Simms, seconded Cllr Dellow and RESOLVED that the Town Clerk should seek clarification from Cormac about some aspects of the quote and, subject to satisfactory responses, the formal quote from Cormac to prepare a design proposal for the Town Gateway Project should be accepted.

### **23/21 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

A petition 'Save our Seats' had been handed to a Councillor towards the end of the April meeting. The Town Clerk had shared this with the members following the meeting but it was agreed that a resolution not to allow seating in the centre of the quay for summer 2023 had already been passed and that the RBL had been licensed to utilise an area to the right of their entrance steps for outside seating.

### **23/22 Conflict of Interest**

It was proposed by Cllr Hughes, seconded by Cllr Cooke and RESOLVED that Fowey Town Council has no conflict of interest with BDO LLP.

### **23/23 To receive the Report of the Cornwall Councillor**

Cllr Virr had submitted the following report

New Council Congratulations to the Mayor and Fowey Town Councillors for their commitment to another year serving the people of Fowey. Your Cornwall Councillor stands ready to work with you. Thanks for all your hard work for the year ahead.

Bus Stop Hanson Drive I have asked the Cornwall Council Transport team to consider siting a bus shelter on Hanson Drive. I am awaiting a response.

Main Car Park Fowey The Car Parks team no longer wish to install pay on exit at Fowey Main Car Park. They have apologised for the disruption this proposal has taken and for the extended time it has taken to reach this decision. They would appreciate the views of the Town Council on whether to remove the crash barrier. I understand historically this was a concern for coaches, but the barrier was moved back and double decker buses and coaches now visit the car park and I am not receiving any complaints. The Car Parks team are suggesting the barrier slows traffic down on entry to the Car Park making it safer for pedestrians. Please let me know your thoughts. Thanks. Members asked the Town Clerk to contact Cllr Virr and obtain further information about the barrier before they responded.

Electric Charging Points Car Parks in Fowey I welcome the recently installed electric charging points in Main and Caffa Mill Car Parks.

Volunteer Gardening Many thanks to the volunteers who maintain gardens for the community. In the last few days the closed cemeteries around the church have been cut back. There is very limited Cornwall Council funding for this work and is carried out infrequently. It would be great to have a team of volunteers to continue this work in the same manner as Plantation Gardens.

**23/24 Alldays Fields**

The Town Clerk confirmed that, together with Cllr Berryman, she had met with CC representatives to discuss the future ownership of Alldays Fields. CC would now look at various options and get back to FTC in due course.

**23/25 Election of Committees 2023/2024**

It was proposed by Cllr Hughes, seconded Cllr Patterson and RESOLVED that Committee membership agreed at the FTC meeting held on 19<sup>th</sup> April 2023 should be ratified.

1. Planning – Cllrs Berryman, Day, Dellow, Finlay and Patterson
2. Environment – Cllrs Cooke, Day, Finlay, Griffin, Harris-Guerrero, Hughes, Simms
3. Finance – Cllrs Berryman, Cooke, Dellow, Hughes
4. Town Hall/Town Quay – Cllrs Day, Dellow, Hughes, Patterson, co-opted non Councillor Mrs Lesley McCartney

**23/26 Co-option of Councillors**

It was proposed by Cllr Simms, seconded Cllr Day and RESOLVED that Jo Yelland should be co-opted on to FTC to fill the vacant seat on the Council.

**23/27 Squires Field Working Group**

Cllr Cooke reported that there had been a good response to the survey and the data was now being collated. The next steps would be to present the results and start to look for funding. The Town Clerk reported that she had used her delegated powers to authorise expenditure for a new harness for the disabled swing in the playground.

**23/28 Questions/Reports from Members**

The Mayor reminded everybody about the Civic Service on Sunday 11<sup>th</sup> June in St Fimbarrus Church

**Date of Next Meeting**            to be confirmed

**Meeting Closed**                7.40pm