

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A FOWEY TOWN COUNCIL MEETING HELD ON WEDNESDAY 16<sup>th</sup> NOVEMBER 2022 AT 7pm IN FOWEY TOWN HALL**

#### **22/84 Present**

The Mayor, Cllr Mrs L Simms  
The Deputy Mayor, Cllr P Hughes  
Councillors: Cllr J Berryman, Cllr Mrs R Cooke, Cllr Mrs F Day,  
Cllr Mrs R Finlay, Cllr Mrs Y Patterson

#### **In Attendance**

The Town Clerk, Sally Vincent  
Cornwall Cllr A Virr

#### **22/85 Apologies**

Cllr A Dellow, Cllr S Griffin, Cllr A Harris-Guerrero

#### **22/86 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

#### **22/87 Public Participation & Questions**

None

#### **22/88 Minutes of the Meeting of the Council held on 19<sup>th</sup> October 2022**

It was proposed by Cllr Hughes, seconded Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **22/89 Matters Arising not on the Agenda (for report only)**

None.

#### **22/90 To Receive and note the Minutes (if any) of FTC Committees**

Planning – minutes noted

Town Hall & Quay – Cllr Hughes confirmed that some good stalls selling quality local crafts were booked for the Town Hall Christmas Market. Currently there were 14 confirmed with possibly a small café on the stage. Cllr Finlay noted that signage would be needed; Cllr Hughes agreed to investigate this.

Finance – no report

Environment – minutes noted.

#### **22/91 To receive Reports from FTC representatives on other bodies**

No reports

## **22/92 To receive the Mayors Report**

The Mayor reported;

- Thanks to Cllr Virr for organising the Remembrance Service on Sunday 13<sup>th</sup>, and everyone who participated it. As usual it was a fitting and moving tribute to those who have died in service to our country and was very well attended.
- Feedback on the Polkerris Defibrillator Project. The defibrillator has now been purchased from Duchy Defibrillators and it will be installed as soon as possible thanks to the donations received from Fowey Town Council and Cornwall Council along with donations from local businesses. More fund raising will take place in the spring. Thanks to Tri Service officer Jasmine Matthews for initiating this project.
- In and Beyond Neighbourhood Plans for Community, Nature and Climate. I attended this online Oct 22<sup>nd</sup>. There were two interesting and useful presentations by Cornwall Council's Nature Recovery Team and Cornwall Wildlife Trust. Lots of ideas about how to engage the community, which will be followed up in the New Year by the Environment Committee.
- I registered an expression of interest to Goodgrowth Cornwall in September to fund public digital access for the library to be sited in the refurbished Pavilion. However, I was advised to make the application instead to the Community Levelling Up Fund when it is launched because the minimum funding available for Goodgrowth was more than we needed.

## **22/93 To receive the Town Clerk's Report**

The Town Clerk reported:

- The request for a free table at the Town Hall Christmas Market for fundraising by Fowey River Lions has been approved.
- A meeting with Cllr Virr and an adjoining property owner has been set up to discuss the issue of the waste bins in Webb Street car park.
- Due to vandalism new locks had been ordered from Healthmatic for the Town Quay toilets.
- Cllr Dellow has obtained some initial information regarding a proposal for social media. At this stage the details have been shared with members but this will be a future agenda item.
- Together with the Mayor, she was meeting representatives of South West Coast Path on the quay the following Friday to discuss improved ferry signage.
- A meeting was also arranged for Friday with representatives of a company who would be laying new gas pipes in North Street in January. This would necessitate the road being closed for up to 5 weeks.

## **22/94 To receive the Report of the Cornwall Councillor**

Cllr Virr gave the following report

Remembrance Thanks to everyone who contributed to the Remembrance Parade and Service last Sunday. It was a very moving and reflective event. It was heartening to see a great turnout from the community to support the event. It would be worth considering a TRO for the event to keep traffic separate from the Parade. It might be more difficult to achieve a No Fly Zone!

Lighting Thanks to Cornwall Council's Highways team for their work on upgrading the lighting around the streets to more modern, bright and energy efficient. The new reporting for broken lighting is now very easy to use and includes maps with the lamp locations.

Potholes It is easy to report potholes on the Highways website. I am pleased to report a large defect on Lankelly Lane has been repaired after I escalated the problem.

Main Road into Fowey I have been assured by Highways that the temporary road surface at the pedestrian crossing will be properly finished shortly. It is good to see the Fowey in Bloom boat back. I am chasing Highways for the return of the missing Welcome to Fowey sign.

New Road Hill The works to New Road Hill have been completed. I am grateful to the Town Council for their partnership work on this. I hope this will protect pedestrians and that car drivers will give priority to their safety.

Fowey Christmas Market I am looking forward to the Fowey Christmas Market after the success of last year's event. I have been liaising with the event organiser to ensure the reported traffic difficulties on Hanson Drive are not repeated. I have suggested that traffic cones are put out along the road. If there is a repeat of significant traffic problems not properly addressed by the event organiser then that should be a significant consideration in the granting of the licence to put on the event.

Concerts & Town Carol Service Please can I make councillors aware of a Charity Music Concert this Saturday 19<sup>th</sup> November and the Town Carol Service on Sunday 11<sup>th</sup> December, all welcome.

#### **22/95 Accounts for Approval**

It was proposed by Cllr Cooke, seconded Cllr Hughes and RESOLVED that accounts to the value of £24,358.64 be approved.

#### **22/96 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

#### **22/97 Resolutions from Councillors**

None.

#### **22/98 Squires Field Pavilion**

Cllr Dellow had supplied the following report

I met Nick Bailey on site today. He has surveyed building and produced plans and elevations. We discussed progressing detail to provide a complete design for tender. This is being progressed. We need to agree what is going in the kitchen in terms of equipment. At this stage we will allow for power and water connections to allow a fridge and dishwasher to be installed if required which can be procured separately outside the main building works. Sink and hob to be provided. Sink to be provided with hot water heater below worktop.

I met a company today that provides solar panels, heat pumps and car charge points. Quote to be provided for all above. Batteries also being quoted. The batteries would allow stored energy to be provided for car charging overnight if there is no electrical demand in the day.

Heating proposed to be underfloor with carpet tiles over. This is a similar cost to providing radiators. Heat pump can be provided with cooling capability to allow cooling units to be installed at a later date if it becomes apparent there is a need. Underfloor heating works well with heat pumps as the water temperature required is low.

We will need to go back to planning for minor mods to current scheme to include solar panels and the siting of heat pump.

We need to relocate the existing electrical switch equipment which is currently in the roof space. This is unsafe for ongoing maintenance.

If we pay for water to the building we should install a meter as the usage will be low and a standing charge will probably be more than the cost of actual consumption.

We need to agree what furniture and equipment is going to go in. This can be a separate supply from the main building works but will need to have a suitable provision of electrical socket outlets.

We should install a security/cctv system. Fire alarm system needed. Disabled WC alarm to be provided. If there is to be an IT hub we need to arrange phone and broadband connections to the building as there are none currently. We need to think about the daily usage of the facility- ie hours of opening, which days, who will hold keys.

Lighting to be provided with PIR to ensure lights are off if individual rooms are unoccupied or if there is sufficient natural daylight.

### **22/99 Funding Applications**

The Mayor reported that SFCC had asked FTC to consider a donation towards the costs of the provision of hot meals/warm spaces at the centre and clarified that this facility was currently available on a weekly basis. The cost of supplying a meal was £2.74 and a charge of £3.00 was being levied to cover this, plus a contribution towards equipment and electricity. FTC had been asked to consider a donation towards the scheme. Cllr Hughes proposed, Cllr Cooke seconded and it was RESOLVED that a donation of £300 should be made towards energy costs.

### **22/100 Community Network Review**

The Mayor reported that Cornwall Council was looking to abolish the 19 Community Network Areas and introduce 12 new Community Area Partnerships. Two options of the areas to be included in the new clusters had been drawn up, one of which would join Fowey with towns and parishes that were largely coastal (option 1) and the other with areas in mid Cornwall (option 2). The Mayor then proposed, Cllr Patterson seconded and it was RESOLVED that FTC should support option 1. It was also felt that if these new clusters were formed Towns and Parishes should have a greater say in how the increased funding was allocated, rather than decisions being made by Cornwall Councillors.

### **22/101 Safe Harbour Wall Art Project**

The Mayor reported that there were plans to get the new artwork on the wall in time for the Christmas Market and Friday 2<sup>nd</sup> December at 4pm was scheduled for the official opening

### **22/102 Water Refill Station**

The Mayor reported that this project would not progress further unless an alternate site could be identified as Market Street was no longer an option. The Town Clerk had contacted the Conservation Officer, who had confirmed that she could not support the station being positioned by the listed Town Hall, Town Tap and telephone boxes.

### **22/103 Questions/Reports from Members**

Cllr Finlay queried what the position was in relation to the Mayor for Cornwall consultation. Cllr Virr clarified that there would be a consultation if the Government approved the scheme but there were no plans for a formal referendum.

In response to a query from Cllr Virr, the Mayor confirmed that the Rachel statue should be in place in the OGS Garden by May 2023.

**Date of Next Meeting**                      14<sup>th</sup> December 2022

**Meeting Closed**                              7.58pm

