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**MINUTES OF A MEETING OF FOWEY TOWN COUNCIL  
ENVIRONMENT COMMITTEE HELD AT FOWEY TOWN HALL ON  
MONDAY 14th NOVEMBER 2022 @ 6.00pm.**

Minutes taken by Cllr Mrs Frances Day

**Present:** Cllr Mrs Lynn Simms (Chair), Cllr Mrs Rhianna Cooke, Cllr Mrs Frances Day, Cllr Mrs Ruth Finlay and Cllr Scott Griffin.

1} **To receive apologies for absence**

Apologies for absence were received from Cllr Alan Harris-Guerrero and Cllr Patrick Hughes.

2} **Declarations of interest**

- (a) **Pecuniary:** None
- (b) **Non pecuniary:** None
- (c) **Dispensations:** A dispensation had been extended to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments.

3} **Public Participation/Questions**

There were none.

4} **Minutes of the meeting held on 12th September 2022**

It was proposed by Cllr Finlay, seconded by Cllr Cooke and RESOLVED that the Minutes of the previous meeting be confirmed and signed by the Chairman as a true record.

5} **Matters arising from the Minutes not on the Agenda:** There were no matters arising.

6} **To receive the report of the Tree Warden (Cllr Day)**

- The Landmark tree would be arriving during National Tree week, commencing 26th November. It is a copper beech, and would be delivered to Cllr Day's house. Upon its arrival she would liaise with Cllr Finlay about it being planted at Squires Field, where a location had been identified for it.
- There is a very ancient pine tree located along the Parade. A member of the public had enquired about it. Unfortunately it has not yet been possible to identify it, but Cllr Day has registered it with the Ancient Tree Inventory run by the Woodland Trust. Cornwall Council had been unable to supply any further information.
- Forest for Cornwall are offering a free tree to every resident of Cornwall. These will be available for collection on 3rd December. The nearest location to Fowey is the Priory carpark in St Austell.
- A large tree had been felled on the border of Saffron Close and Hanson Drive. Cllr Finlay had been in communication with the resident responsible. Cllr Finlay had contacted Cornwall Council to establish whether the tree had been felled without the necessary permissions. Cornwall Council had issued an incident number and would investigate further as a matter of urgency.
- Cllr Simms had been offered two oak saplings by a local resident. She would enquire as to how large they are and see if they are suitable for inclusion in the tree nursery run by Paul Finlay.

7} **Specific areas of responsibility**

Reports on the following specific areas of responsibility were received as follows:

- *Old Grammar School Gardens:* Cllr Finlay: Peter Underwood had cut back the vegetation along the cliff edge. For £200. This would need doing twice a year, and he would prune further in January.
- *Piggy Lane Triangle:* Cllr Finlay: Peter Underwood had dug out and rectified subsidence in the stone circle during at a cost of £450.
- *Pretty Bus Stop:* This was looking good.
- *Allotments:* Cllr Finlay: The holder of the worst allotment had promised to improve it. A quiz to raise funds for the allotments would be held shortly at the Safe Harbour.

- *Local maintenance partnership (footpaths): Cllr Finlay:* These had been cleared as per the schedule.
- *Agency agreements, weed killing/grass cutting: Cllr Finlay:* All happening as it should.
- *Squires Field: Cllr Cooke/Cllr Griffin:* A working group had been established to consider future plans for Squires Field, which was a long term project. Possible noise must be considered with regard to any developments, eg a pump track. There are 7 trees to be planted, including the Landmark tree. Sites had been identified for them.

#### 8} **Squires Field Play Area**

Cllr Cooke had received two quotations for repairs to the equipment. Andy Inglefield had quoted £2,855 against a Cormac quote of £5,600. Andy Inglefield's quote would include £1,155 for materials to repair the fencing plus £1,440 for labour. It was proposed by Cllr Cooke, seconded by Cllr Griffin, and RESOLVED that Andy Inglefield's quote be accepted.

#### 9} **Memorial Plaques**

Cllr Simms had obtained a quotation from Parc Signs for two signs to mark the Jubilee and Landmark trees at Squires Field. This was £95 for each one, £190 for the pair. Each would need a wooden surround for the trees. It was proposed by Cllr Day, seconded by Cllr Cooke and RESOLVED that this quotation be accepted.

#### 10} **Environmental Growth Plan**

Cllr Simms had attended an online conference on Regeneration of the Environment. She had found this extremely useful, and the emphasis had been on involving the community. This would be attempted in Fowey, with participation from both schools if possible.

#### 11} **Review Budget 2022/2023**

Cllr Simms circulated some figures on expenditure to the end of October. £12,896 had been spent and a further £5,752 allocated, leaving £2,651 available for the rest of the financial year.

#### 12} **Plantation Gardens**

A request had been received that Fowey Town Council consider financing gardening work in the Plantation Gardens as volunteers were scarce these days. It was proposed by Cllr Griffin, seconded by Cllr Finlay and RESOLVED that a grant of £200 be given to the Plantation Gardens, with the idea that they would then employ Sally Pearce, the Town Council gardener @ £13 per hour, to carry out the work required. As the gardens were still owned by Cornwall Council, it was suggested that CC Councillor Andy Virr might be asked to match the Fowey Town Council grant from his Community Fund.

#### 13} **Risk Assessments**

The risk assessments were reviewed and felt satisfactory without changing the content. They would be updated to reflect the current timeframe. It was proposed by Cllr Simms, seconded by Cllr Finlay and RESOLVED that they should then be submitted to the Finance Committee.

#### 14} **Budget 2023/24**

Cllr Simms circulated figures showing her calculations for a budget for the Environment Committee for 2023/24. This totalled £23,693. This included £2,000 for contingencies and £300 for the installation of the water refill station, which now seemed unlikely to happen. The budget was proposed by Cllr Simms, seconded by Cllr Finlay and RESOLVED to submit it to the Finance Committee.

15} **To Receive Reports from Members:** There were no reports from members.

#### 16} **Proposed date of next meeting**

It was agreed that the next meeting should take place in February 2023, on a date to be decided.

There being no further business, the meeting closed @ 7.05pm.

