

**DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

**MINUTES OF A FOWEY TOWN COUNCIL MEETING HELD ON WEDNESDAY 16<sup>th</sup>  
FEBRUARY 2022 at 7pm IN FOWEY TOWN HALL**

**21/174 Present** The Mayor, Cllr Mrs L Simms  
The Deputy Mayor, Cllr P Hughes  
Councillors: Cllr J Berryman, Cllr Mrs R Cooke, Cllr Mrs F Day,  
Cllr A Dellow, Cllr Mrs R Finlay, Cllr S Griffin, Cllr Mrs Y Patterson,

**In Attendance** The Town Clerk, Sally Vincent

**21/175 Apologies** Cllr Mrs C Woodside  
Cornwall Cllr A Virr

**21/176 Declaration of Interests**

α. Pecuniary – None.

β. Non Registerable – None

χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

**21/177 Public Participation & Questions**

None.

**21/178 Minutes of the Meeting of the Council held on 19<sup>th</sup> January 2022**

It was proposed by Cllr Hughes, seconded Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

**21/179 Matters Arising not on the Agenda (for report only)**

None

**21/180 To Receive and note the Minutes (if any) of FTC Committees**

Planning – minutes noted

Town Hall & Quay – minutes awaited

Finance – minutes noted

Environment – no report

**21/181 To receive Reports from FTC representatives on other bodies**

No reports

**21/182 To receive the Mayors Report**

The Mayor reported;

I have received a number of emails from some residents of Hanson Drive who are worried about construction work at Fowey Hall. I was asked to look at the site from one of the

properties. Mainly because of the felling of the trees, they have a full view of the construction and, in future, the car park. They were also very concerned about a tree management scheme. They realised that the planning application has already been approved for the car park but they want the view to be concealed and have already made contact with the manager of Fowey Hall and have sent letters of complaint with photographs to the Directors of the Hotel Company about this. They asked me relay this information to the council and asked for support in this matter.

### **21/183 To receive the Town Clerk's Report**

The Town Clerk reported

- The Licence to hold Civil Ceremonies in the Town Hall has been granted. I have had another enquiry about a wedding in April but have been unable to accept it until I know when the electrical work will be done. Cllr Dellow confirmed that he had received confirmation that the work would be done in the period requested by FTC, 5<sup>th</sup> March – end of April.
- Cornwall Council's bus shelter cleaning/maintenance contractor (Fernbank Advertising) have kindly offered to provide a free of charge "living roof" design advertising bus shelter, to replace the current dilapidated shelter in Polvillion Road. The "living roof" design shelter contains sedum plants on the roof and is a new concept shelter which Fernbank offer. The sedum plants help with carbon capture from exhaust emissions and encourage biodiversity. The shelter would be maintained (including the sedum planting) and cleaned by Fernbank Advertising as part of the existing CC arrangement. Cllr Virr has approved the offer and I have also done so on behalf of FTC
- The locking mechanism on the gents toilet on TQ has been vandalized again. Russell has managed to repair it but, if it fails, we will need a replacement unit from Healthmatic.
- Steve from the Mevagissey Ferry has asked if he can display a notice in the new notice board outside the aquarium. He lands on the quay about 10/15 times a year when the tides prevent him from landing at Whitehouse and pays FTC a licence fee to do this. Members approved this request and considered that the display of the notice should be incorporated into Steve's licence fee.
- Both the KOP and the Legion had asked if the centre part of TQ would be available for tables and chairs in summer 2022. Members agreed that this had been very successful in 2021, although they considered that improvements could be made to the overall look of the space. It was agreed in principle that the space should be made available but that a meeting should be set up with both parties to discuss how the space should be arranged.

### **21/184 To receive the Report of the Cornwall Councillor**

Network Highway Schemes I would be keen to see the following Highway schemes supported:

- All year round no parking restriction Hanson Drive.
- 30mph in Newtown.

Town Regeneration Team Thanks to Ruth and Sally for their ongoing hard work in putting the briefs together for the Town Regeneration Scheme - this is exciting work and am hopeful we will see some lasting improvements as the results of the review are realised in the future.

### **21/185 Accounts for Approval**

It was proposed by Cllr Hughes, seconded Cllr Dellow and RESOLVED that accounts to the value of £10,507.29 be approved.

**21/186 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

**21/187 Resolutions from Councillors**

None.

**21/188 Town Vitality Funding**

Cllr Finlay reported

At our last Town Council meeting I reported that the consultant, Steve Sandercock, had sent through the draft tender documents and these would be considered by the Town Team before starting the tendering process.

At a meeting on 25<sup>th</sup> January the Town Team, Paul Thomas (Fowey Harbour Commissioners), Lucy Daniel (Fowey Chamber of Commerce), Sally Vincent (Town Clerk) and myself reviewed the Strategic Master Plan and the Invitation to Tender (Vol.1) documents. These were scrutinised and some changes made; the Team was made aware of the timings involved in the tendering process, 4-6 weeks tender period and 8 weeks evaluation and the signing off of the preferred supplier.

On 27<sup>th</sup> January Sally and I had a Zoom meeting with Steve Sandercock and a Traffic consultant, Jon Pearson, who is an ex CC Highways officer and is now working as a traffic consultant. Jon is very experienced with summer traffic problems in Cornish towns so Sally and I decided we would agree to a site visit in Fowey. There are two possibilities on how to tackle the Transport Study, either as a separate commission (or Cornwall Highways) or specifically as a deliverable by the supplier.

On 4<sup>th</sup> February Sally and I met up with Jon Pearson and walked from the junction of Hanson Drive and New Road Hill down through town, looking at signage, the road narrowing on Lostwithiel Street, the Town Quay, through Passage Street and the businesses there and finally down to Caffa Mill. We are waiting for his report of the visit.

The Town Clerk reported that she had now registered FTC on Contracts Finder and the ITT had gone live on 12<sup>th</sup> February, with a return date of 22<sup>nd</sup> March. The Town Team would then carry out the evaluation on 5<sup>th</sup> April, after which the successful tender would come back to FTC for sign-off.

**21/189 The Platinum Jubilee of HM The Queen**

The Mayor reported

At the February Council Meeting I was asked to form a working group to help plan events for the Queen's Platinum Jubilee. I am very pleased to say that we now have a working group comprising representatives from Fowey Chamber of Commerce, the Forum, Squire's Field Community Centre, the WI, Lesley McCartney and the Readymoney Beach Café. Our first meeting is tomorrow, 17<sup>th</sup> February.

**21/190 Squires Field Pavilion**

Cllr Dellow reported slow progress regarding quotes for ground source heat pumps and pv panels but that the architect had made good progress and the refurbishment project would hopefully be ready to go out to tender by the end of the month.

**21/191 Community Network Highways Scheme**

Cllrs discussed possible schemes but Cllr Finlay felt very strongly that the New Road Hill pedestrian safety scheme must be prioritised and until this was delivered it would be inappropriate to put forward any other projects. Members were in agreement.

#### **21/192 Christmas Market**

The Mayor reported

On February 24<sup>th</sup> together with Cllr Hughes and Cllr Virr she had met with Andrew Weaver to evaluate the 2021 Fowey Christmas Market. It was clear that this event was enjoyed by the community with the Friday evening being particularly good, with the Christmas tree and additional entertainment being provided by LESW. The management of the setting up and taking down was efficient. Parking and the re-positioning of the benches after the event were the main issues about the weekend and had been raised with LESW by the Town Council. Cllr Hughes was concerned about the methods of raising support from local businesses used by LESW, ie asking for donations. He had received some complaints from some businesses who felt coerced by this. It was felt that asking for sponsorship rather than donations would be a better way to support extended entertainment and Andrew agreed to this. It was made clear that the cost for the rental of the Town Quay for 2022 Christmas Market would be at least £1,200, depending on the decision made by Fowey Town Council.

Andrew had supplied some information outlining his opinions on the way forward and the members studied this at some length. It was generally agreed that the event was very popular and Cllr Griffin recorded that it was a real boost for businesses at a very quiet time. Cllr Hughes was still concerned about LESW asking for donations in 2021 and welcomed Andrew's assurance that if the market was allowed to run in 2022 this would not happen again. Cllr Cooke then proposed, Cllr Finlay seconded and it was RESOLVED that, on the basis that LESW does not canvass for donations but instead looks for sponsorship, an annual licence to operate on the quay and Webb Street car park at Christmas 2022 should be issued at the cost of £1,200, with LESW responsible for removal and replacement of any benches and funding additional cleans of the TQ toilets.

#### **21/193 Regalia**

Following the retirement of the Mace Bearers, Andy & Lesley McCartney, after many years of service, new regalia was needed for the new office holders. Costings were not currently available but Cllr Berryman proposed, Cllr Griffin seconded and it was RESOLVED that the Town Clerk should seek new uniforms at a maximum cost of £4,000.

#### **21/194 Housing Statement**

The Mayor had been asked by Lanteglos Parish Council to endorse a housing statement they had adopted as CALC had refused to circulate it to all their member Councils. Cllr Finlay considered that CALC should support parishes in matters such as this but felt that the statement was too 'wordy' and that a joint statement from all member parishes issued by CALC and reflecting the policies in the various NDP's would be the most effective. The Mayor agreed to follow this up with Sarah Mason at CALC.

#### **21/195 Questions/Reports from Members**

Cllr Day reported that she would be arranging the sowing of the Jubilee seeds.

**Date of Next Meeting**                      16<sup>th</sup> March 2022

**Meeting Closed**                              8.22pm

