

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A FOWEY TOWN COUNCIL MEETING HELD ON WEDNESDAY 8<sup>th</sup> DECEMBER 2021 at 7pm IN FOWEY TOWN HALL**

#### **21/146 Present**

The Mayor, Cllr Mrs L Simms  
The Deputy Mayor, Cllr P Hughes  
Councillors: Cllr J Berryman, Cllr Mrs R Cooke, Cllr Mrs F Day,  
Cllr Mrs R Finlay, Cllr S Griffin, Cllr Mrs C Woodside

#### **In Attendance**

The Town Clerk, Sally Vincent  
Cornwall Cllr A Virr

#### **21/147 Apologies**

Cllr A Dellow, Cllr Mrs Y Patterson

#### **21/148 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

#### **21/149 Public Participation & Questions**

No public questions.

#### **21/150 Minutes of the Meeting of the Council held on 17<sup>th</sup> November 2021**

It was proposed by Cllr Hughes, seconded Cllr Cooke and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **21/151 Matters Arising not on the Agenda (for report only)**

None

#### **21/152 To Receive and note the Minutes (if any) of FTC Committees**

Planning – minutes noted  
Town Hall & Quay – minutes noted  
Finance – minutes noted  
Environment – minutes noted

#### **21/153 To receive Reports from FTC representatives on other bodies**

No reports

#### **21/154 To receive the Mayors Report**

The Mayor reported

- On the 26th November I was pleased to be part of the opening event of the Christmas Market, the arrival of Santa accompanied by the Town band and the turning on of the Christmas lights. It was well attended and it was good to see people enjoying the evening. Thanks to Cllr Andy Virr for organising it. The Christmas Market was also a great success due to Andrew Weaver.
- On the 27th November the Environment Committee hosted a Climate Emergency Event at the Town Hall. Representatives from Fowey Harbour Commission, Friends of Fowey Estuary, Edible Fowey, Plastic Free Fowey and The South West Coastal Path Association set up exhibitions detailing their conservation work and were available throughout the day to speak to visitors. Fowey River Academy provided research projects and art works including drawing, paintings and videos from students who had explored ideas about how communication and positive action can work to reduce CO2 emissions. I was very impressed by the way that the young people engaged with these issues and their ability to discuss their insights. I am confident that this group will collaborate on future environmental projects.
- Thanks go to everyone who participated, particularly to Cllr Patterson for providing tea and home made cakes.
- On Friday 10th December I will be attending the St Petrocs Carol Service at Truro Cathedral and on 12<sup>th</sup> December I am looking forward to reading at Fowey's Carol Service.

**21/155 To receive the Town Clerk's Report**

No report

**21/156 To receive the Report of the Cornwall Councillor**

Covid Covid-19 rates have been rising over the past few weeks. This evening the government has announced that we are moving to plan B. This will entail extra precautions such as working from home and mask wearing in indoor spaces. The key message is to get the job.

Fowey Christmas Market The market was well organised and proved a very popular event. It was great to see the town busy and bustling. There were some concerns about wider impact on parking and traffic disruption. This needs to be addressed by the event organiser for next year's event.

Carol Services Fowey Town Council would be very welcome to attend the Town Carol Service on Sunday at 6:30pm.

Network Highway Schemes Consultation The highway schemes are out for consultation, including parking restrictions on Saffron Close and Polvillion Road.

Thanks Many thanks for the hard work of councillors over the past year. Your work is invaluable. I wish you and your families a Happy Christmas.

**21/157 Accounts for Approval**

It was proposed by Cllr Berryman, seconded Cllr Finlay and RESOLVED that accounts to the value of £10,600.80 be approved.

**21/158 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

**21/159 Resolutions from Councillors**

None

### **21/160 Town Vitality Funding**

Cllr Finlay reported that a consultant, Steve Sandercock, had been appointed to work up an Invitation to Tender. He had advised that estimated timescales would be

- Up to 12 weeks to develop and sign off the specification and associated tender documents
- 6 weeks tender period
- 8 weeks evaluation /sign off to award preferred supplier

Together with the Town Clerk and Captain Paul Thomas, she had walked around Fowey with Steve the previous week to look at the various aspects/locations that the scheme would cover, which had been a very useful exercise. When the package was completed it would go back to the Town Team for approval.

### **21/161 Civil Ceremonies in the Town Hall**

Cllr Hughes reported that the Town Clerk had submitted the application for the Town Hall to be licensed for civil ceremonies. Cllr Dellow had met the electrician in the Hall and he would be submitting a quote for renewing the lighting. This was likely to be in the region of £10,000. The Town Clerk had updated the fire risk assessment for the Hall and this had highlighted the need to renew the old red curtain in front of the stage, together with some other recommended actions. Cllr Hughes confirmed that the Town Hall Committee would be reviewing the assessment at the next meeting and would undertake any work required.

### **21/162 Squires Field Pavilion**

The Town Clerk reported that Cllr Dellow had emailed her that the architect would be meeting the cost consultant and would be advising a budget this week. Cllr Dellow had separately requested a quote and technical proposal for PV and air source pump options to assess the feasibility of these.

### **21/163 Christmas Market**

It was agreed that the Christmas Market and supporting events had been very successful. There would need to be a wash-up meeting with the organizer in the New Year to discuss a few issues as he was keen to run the Market again in 2022.

### **21/164 Budget & Precept 2022/2023**

Cllr Berryman then explained the reasoning behind the Finance Committee's budget recommendations and noted the continuing impact of Covid on FTC's finances. He advised that the Committee had held projected expenses down as low as possible but a small rise in the precept was necessary. Cllr Berryman then proposed, the Mayor seconded and it was RESOLVED that the Finance Committee's budget be approved and a precept requirement of £153,120 be submitted to Cornwall Council. Voting was unanimous. Cllr Berryman also confirmed that the Finance Committee had approved expenditure of £3,000 from reserves towards the new MPU at Squires Field.

### **21/155 Questions/Reports from Members**

Cllr Cooke reported that the old MPU would be removed from Squires Field the following day and the new one should be installed on 4<sup>th</sup> January 2022.

Cllr Griffin queried if FTC had asked for commercial waste collections to be undertaken earlier in the morning as the company had suggested that this was the case. The Town Clerk confirmed that this was incorrect; FTC had not had any contact with the company.

**Before the Meeting closed all present stood in silence in memory of Anne Boosey. Anne had been a long serving Restormel and Town Councillor and a past Mayor of Fowey. She had worked tirelessly for the community over many years and had been awarded the Freedom of Fowey on her retirement.**

**Date of Next Meeting**            19<sup>th</sup> January 2021

**Meeting Closed**                7.32pm