

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended

### MINUTES OF A MEETING OF FOWEY TOWN COUNCIL, TOWN HALL AND QUAY COMMITTEE HELD ON MONDAY 8<sup>th</sup> November 2021 AT 3.00 pm

#### Minutes taken by Mrs L McCartney

**21/13 Present** Mrs L McCartney, Councillors Mrs F Day, Mrs C Woodside, Mrs Y Patterson, Mr P Hughes, Mr A Dellow

**In attendance:** 1 member of the public

**21/14 Apologies** None

#### **21/15 Declaration of Interests**

- α. Pecuniary – None.
- β. Non - Registerable - None
- χ. Dispensations - None

#### **21/16 Public Participation & Questions**

There was one member of the public present. Mr Tim Caulfield asked if any programme concerning Climate Change Action was scheduled to take place in the Town Hall over the weekend of the Christmas Market. He was advised to contact the Mayor.

#### **21/17 Minutes of the Meeting held on 31<sup>st</sup> March 2021**

Cllr Day proposed, Cllr Woodside seconded and it was RESOLVED that the minutes be confirmed and were duly signed by the Chairman.

#### **21/18 Matters Arising not on the Agenda (for report only)**

There were no matters arising.

#### **21/19 Town Quay**

- 1 The planters needed a complete overhaul by a professional company. This was ongoing and options would be pursued.
- 2 Cllr Patterson proposed, Cllr Woodside seconded and it was RESOLVED that the painting of the Cannons, Railings, Lamposts and maximum of 10 seats to go ahead at an estimated cost of £5250. This work to be completed in the Spring of 2022.
- 3 Cllr Hughes proposed, Cllr Dellow seconded and it was RESOLVED that the bunting be removed and that the faulty lighting be investigated by James Dowrick at an approximate cost of £250.
- 4 Cllr Dellow proposed, Cllr Patterson seconded and it was RESOLVED to consider the quote for the manufacture and installation by Parc Signs, of the

fingerposts displaying the words 'Toilets' 'Museums', 'Caffa Mill Car Park and Ferry'. Cllr Woodside abstained from voting.

**21/20 Improvements to Town Hall**

The renewal of the lighting was ongoing and being discussed with electrical contractors. The plans for improvements to the pelmet were also ongoing.

**21/21 Civil Ceremonies in the Town Hall**

Cllr Hughes and the Town Clerk were to meet with Katherine Oram on site the following day to discuss the possibility of obtaining a licence to perform civil ceremonies in Fowey Town Hall. Cllr Hughes confirmed that funding for the licence had already been approved by full Council.

**21/22 Review of Town Hall Risk Assessment**

The review and signing off of risk assessments was ongoing.

**21/23 Budget 2021/2022**

The Chairman had prepared a draft budget for members' consideration. Having studied this and found it to be a realistic record of the TH & Q's financial responsibilities Cllr Dellow proposed and Cllr Day seconded to accept the presented figures and that this budget be recommended to the Finance Committee. RESOLVED

**21/24 Exchange of information.**

It was noted that the Town Hall was currently available for use to any interested parties.

**21/25 Date of Next Meeting was scheduled for Tuesday 23<sup>rd</sup> November at 4.00 pm**