

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A FOWEY TOWN COUNCIL MEETING HELD ON WEDNESDAY 17<sup>th</sup> NOVEMBER 2021 at 7pm IN FOWEY TOWN HALL**

**21/126 Present**                      The Mayor, Cllr Mrs L Simms  
Councillors: Cllr J Berryman, Cllr Mrs R Cooke Cllr Mrs F Day,  
Cllr A Dellow, Cllr Mrs R Finlay, Cllr S Griffin, Cllr Mrs C Woodside

**In Attendance**                      The Town Clerk, Sally Vincent  
Cornwall Cllr A Virr

**21/127 Apologies**                      The Deputy Mayor, Cllr P Hughes, Cllr Mrs Y Patterson

#### **21/128 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

#### **21/129 Public Participation & Questions**

No public questions.

#### **21/130 Minutes of the Meeting of the Council held on 20<sup>th</sup> October 2021**

It was proposed by Cllr Berryman, seconded Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **21/131 Matters Arising not on the Agenda (for report only)**

21/114. Cllr Woodside noted that she had incorrectly reported in her Forum Report at the October meeting that the calendar for the Christmas Market would be coming out shortly, this should in fact have been the calendar for the Fowey Festival

#### **21/132 To Receive and note the Minutes (if any) of FTC Committees**

Planning – minutes noted  
Town Hall & Quay – no report  
Finance – no report  
Environment – minutes noted

#### **21/133 To receive Reports from FTC representatives on other bodies**

No reports

#### **21/134 To receive the Mayors Report**

The Mayor reported

- She had attended the inaugural meeting of the new Fowey Chamber of Commerce in October
- She had been very proud to represent FTC at the Remembrance Wreath Laying and Service. Grateful thanks were due to Cllr Virr for organizing an excellent event.
- Arrangements for the Climate Change event on 27<sup>th</sup> November were progressing well and many organisations in the town would be involved. She was liaising with Cllr Patterson regarding having teas/coffees/cakes on sale in the Town Hall.

### **21/135 To receive the Town Clerk's Report**

The Town Clerk reported

- Refurbishment work in the TQ ladies toilets was progressing well.
- The Biffa insurers had settled the claim for the memorial seat on the quay that had been hit by a Biffa lorry.
- The three new notice boards had now been erected by Russell and the old one from outside the Town Hall had been refurbished and was now on the Readymoney allotment site.
- Polruan Ferry Company had reported a damaged fender on the quay steps and had quoted £98.72 to repair it. Cllr Berryman proposed, Cllr Griffin seconded and it was RESOLVED that this quote should be accepted.

### **21/136 To receive the Report of the Cornwall Councillor**

Remembrance Sunday It was a privilege to lead the Remembrance Service again this year.

Thanks to Fowey Town Council for contributing. It was heartening to see such a large turn out from our community. We will remember them.

Christmas Lights Switch On I have been working with Fowey Chamber, The Mayor, The Town Crier, and the Christmas Market Weekend organisers to ensure the lights switching on event will occur again this year. I have sourced a tree from the events company and support to erect it. I look forward to some hearty singing to welcome Santa.

Town Regeneration Project I joined the joint working group to realise the town regeneration funding. This is an exciting scheme and I hope it will bring some tangible improvements to our town with improved outdoor spaces.

Hanson Drive Parking Concern has been raised about excessive parking along Hanson Drive. This is problematic during daylight hours Mon-Fri due to 3 different properties along St Fimbarrus that are undertaking extensive building work. I have spoken with the builders involved and have requested they take advantage of the free parking at Readymoney Car Park during the winter. They have also committed to putting spaces between the parked cars to ensure space for allowing vehicles to pass each other. The Council could consider whether there is merit in changing the parking restrictions to make parking illegal on Hanson Drive along the section near the Fowey Hall Hotel. Parking is allowed here during the winter when there is ample parking available in the Main Car Park.

Devolution I am pleased to report that the waterside devolution project to the Harbour Master is near completion.

Community Link Officer Zoe Bernard-John is now our CLO. Thanks to Tasha Davis for all her support and hard work.

### **21/137 Accounts for Approval**

It was proposed by Cllr Berryman, seconded Cllr Finlay and RESOLVED that accounts to the value of £30,750.20 be approved.

### **21/138 Correspondence**

Correspondence was left 'on the table' for Councillors attention.

### **21/139 Resolutions from Councillors**

The Mayor tabled her resolution, *'In response to the current Housing Emergency Fowey Town Council will lobby government to:*

- 1. End the 'Right to Buy' scheme for people living in Council Housing.*
- 2. Scrutinise the principles of Affordable Housing with a view to creating links to local earnings and local rental accommodation.*
- 3. Prioritise new homes for people who were born and raised in Fowey or who have lived in Fowey for at least 10 years. Priority should also be given to key workers in the area.*
- 4. Second Homes:*
  - a. To allow a multiplier of council tax which is ring fenced for local housing association projects or community land trusts.*
  - b. Scrutiny of the principle of registering houses as businesses*
- 5. Additions to our housing stock should be delivered to high sustainable living standards and offered with secure and humane tenancy agreements.*

*If this situation remains unchecked, we fear fracturing of our communities leading to long term social identity issues, workforce problems, loss of family support networks and empty homes bringing a loss of economic vitality and sustainability of our community. Fowey Town Council urges Cornwall Council to declare a Housing Emergency based on this statement.*

*The Council is sending this statement to Steve Double MP and is also passing it to CALC and NALC for circulation to all Town and Parish Councils asking for their support.'* This was seconded by Cllr Finlay. Cllr Day proposed an amendment that item 1, Right to Buy, should be reworded to say 'a property purchased under Right to Buy must not be sold on at a profit.' This amendment failed to find a seconder. Cllr Woodside proposed an amendment under item 3 changing '.....who have lived in Fowey for at least 10 years' to '...who have lived in Fowey for at least 5 years.' This was seconded by Cllr Finlay. Voting on the amendment was 6 in favour, Cllr Griffin voted against and Cllr Day abstained. The original proposal with a change of wording from 10 years to 5 years was, therefore, RESOLVED

The Mayor tabled her resolution, Declaration on Climate Change *'Fowey Town Council recognises that climate change is already impacting on our environment. As a result of human activity the world is subject to more extreme temperatures, threats to wildlife and a loss of food sources. Carbon emissions need to be drastically reduced if we are to escape the worst effects of global warming. Whilst the whole world needs to take action, it is important that organisations, businesses and individuals in Cornwall initiate lifestyle changes which can reduce CO2 emissions. In order to focus our actions on climate change Fowey Town Cornwall is declaring a Climate Emergency. This means in the first instance that we will continue to develop our Environmental Growth Plan, ensure that we support community groups engaging in activities that benefit the environment and ecology and provide information to the public about reducing CO2 emissions.'* This was seconded by Cllr Finlay and RESOLVED. Voting was unanimous.

### **21/140 Town Vitality Funding**

Cllr Finlay reported that a very positive meeting of the Town Team had been held the previous week. It had been agreed to employ a consultant to work up an Invitation to Tender and she and the Town Clerk were working with two prospective firms.

#### **21/141 Civil Ceremonies in the Town Hall**

The Town Clerk reported that she and Cllr Hughes had met with Kathryn Oram from the CC Cornwall Registration Service at the Town Hall and she had been very enthusiastic about the venue, which she considered to be ideal, although the lighting would benefit from being updated. Cllr Dellow confirmed that he was meeting an electrician in the Hall the following day to discuss this. The Town Clerk was now in the process of completing the application form and one section required the details of 'Responsible People.' The role was to make sure the venue was ready for the ceremonies i.e. clean, tidy, warm etc. Kathryn had suggested that the Town Clerk be named as the Responsible Person as the licence would be held in her name and that additional people be named as Deputy Responsible People. The Town Clerk confirmed that Cllr Hughes and Lesley McCartney had already agreed to be a Deputy and that she had listed Russell Maclaren as well. Cllr Finlay, Cllr Simms, Cllr Berryman, Cllr Griffin and Cllr Day also agreed to undertake the role.

#### **21/142 Squires Field Pavilion**

Cllr Dellow reported that he had been in contact with an architect since the October meeting and would hope to have an update in time for the December meeting.

#### **21/143 Christmas Market**

The Town Clerk confirmed that Andrew Weaver had returned all the necessary documentation for the Market with the exception of a specific Covid 19 Security Plan approved by the CC Health Team. She had asked that this be supplied but Andrew had indicated that CC had approved all of his Risk Assessments and Safety Plans and so a specific Plan was unnecessary. Given that Cllr Virr had suggested the Plan, she had asked Andrew to contact him to see if he was content that the documentation produced thus far was sufficient. Andrew had done this and Cllr Virr confirmed to the meeting that he was happy with the documentation already produced, which was sufficient.

#### **21/144 Review of Financial Regulations**

It was proposed by Cllr Berryman, seconded Cllr Dellow and RESOLVED that the Financial Regulations should be revised in line with the previously circulated document.

#### **21/145 Questions/Reports from Members**

Cllr Griffin reported that the new Tri Service Officer, Yasmin Matthews, was due to start on 10<sup>th</sup> December. She would just be covering Fowey and would be working rolling 12 hour days, 3 days a week.

Cllr Griffin reported that he had inspected the old Squires Field goalposts and he considered that the rusty bottoms could be cut off and the posts reused. He would liaise with Russell Maclaren and get the work done.

**Date of Next Meeting**                      8<sup>th</sup> December 2021

**Meeting Closed**                              8.04pm

