

DRAFT MINUTES

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**MINUTES OF A REMOTE EXTRAORDINARY FOWEY TOWN COUNCIL MEETING
HELD ON WEDNESDAY 21st OCTOBER 2020 AT 10.15am VIA ZOOM**

Meeting ID: 874 2187 0225

Password: 289445

**Andrew Dellow recited and signed his Declaration of Office and was welcomed as a member of
Fowey Town Council by the Mayor**

20/85 Present

The Mayor Cllr Mrs R Finlay,
The Deputy Mayor Cllr J Berryman,
Councillors Cllr Mrs F Day, Cllr A Dellow, Cllr P Fassam,
Cllr P Hughes, Cllr Mrs L Simms, Cllr Mrs C Woodside

In Attendance

The Town Clerk, Sally Vincent
Cornwall Cllr A Virr
1 member of the public (part)

20/86 Apologies

Cllr Mrs R Cooke, Cllr Griffin

20/87 Declaration of Interests

α. Pecuniary – None.

β. Non Registerable – None.

χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments. The Town Clerk had extended a dispensation to Cllr Fassam to participate in any discussion pertaining to the Fowey allotments.

20/88 Public Participation & Questions

None

20/89 Minutes of the Meeting held on 16th September 2020

It was proposed by Cllr Day, seconded Cllr Berryman and RESOLVED that the minutes be confirmed and signed by the Chairman.

20/90 Matters Arising not on the Agenda (for report only)

None

20/91 To Receive and note the Minutes (if any) of FTC Committees

Planning – minutes noted

Town Hall & Quay – no report

Finance – no report

Environment – no report

20/92 To Receive reports from FTC representatives on other bodies

None

20/93 To receive the Mayors Report

The Mayor reported

At the Community Network online meeting on 28th September there was a presentation from Ruth Goldstein of Public Health England who spoke about the Local Outbreak Management Plan “What is it and how can we work together to get our response and communications right”. She explained how Covid is active in Cornwall and how we must take all opportunities to get the basic hygiene message out to our communities. Also to look at how we can support our communities post Covid.

There was an Allotment Health and safety walk round 29th September

At the Mayor’s of Cornwall meeting on 15th October the temporary Assistant Chief Constable of Devon and Cornwall Police Jim Pierce was invited to come along to answer some of the questions relating to policing over the past few months. There were Concerns about the Police not responding to problems in towns and more rural areas. There was also agreement that the impact of lockdown and Covid in general on many people was significant and especially for many young people and young adults with the closure of schools, exams, closure of parks and leisure centres. And there is a need to re-engage with young people and support safe opening of facilities. I asked Jim about Fowey’s experience with the Tri-service initiative and what the future of the scheme was. He said that he had set the Tri Service scheme up in Cornwall and was fully aware of the problems we had experienced in Fowey; however we should be getting a new officer in February.

20/94 To receive the Town Clerk’s Report

The Town Clerk reported

- She would issue the Land Train Licence for 2021 in line with the resolution of the Finance Committee, reserving the right to move the parking space on the quay to another designated location if required.
- Thanks to Cllr Virr it had now been confirmed that a faculty would not now be required for the Church Clock repairs.
- £2,100.00 CIL money had been received.
- She had chased the architect for initial drawings for the refurbishment of the Squires Field Pavilion and hopefully some would be available in the near future.
- The new ticket machine would hopefully be installed on the quay shortly.
- The 2020/2021 audit had been completed and signed off by PHF Littlejohn with no issues noted. She had placed the required documentation on the FTC website and on the TH Notice Board.
- Code of Conduct training would be available via Teams on 9th November 10am-12 noon, 17th November 2pm-4pm and 3rd December 10am-12 noon. Any member who had not attended a session in the last two years was encouraged to register. Cllr Dellow confirmed that he would attend a session.
- CC had been in contact to offer free parking on one day over the festive period. She had contacted the Chamber who had requested 5th December; this was agreed by members.
- The late Julie Talbot’s mother had contacted her to ask if a memorial seat could be put on the TQ in her memory. Arrangements for this were in hand.

- A ‘Reopening High Streets’ webinar was scheduled for 28th October at 2pm. The Mayor undertook to attend this.

20/95 To receive the Report of the Cornwall Councillor

Polvillion Road I have requested an extension of the temporary parking restrictions until the end of October to ensure we do not see a repeat of the problematic parking experienced during the Summer months. I will put a bid into the Network Highway schemes for a seasonal parking restriction along that stretch of road.

Pedestrianisation Fowey I am grateful to the Mayor for preparing the report for your meeting today. The limited pedestrianisation over the Summer in Fowey has been a great success. I hope we will repeat those road closures again next Summer. I would like to support a 24/7 no vehicular access signage through town (large red circular signs), but with an access only exemption. This would prevent the casual visitors who make up much of the unnecessary traffic through town, without restricting delivery drivers and the town bus. I would recommend we introduce this as a first step and if a complete ban is required we can adjust the signage as needed.

Fowey Hospital I have finally received a reply from Phil Confue, CEO of CPFT, confirming their ongoing commitment to build an NHS Nursing Home, as a legacy for the Fowey Hospital. The effort now needs to be focused on finding a suitable site.

Remembrance 2020 Our annual remembrance service this year will be different. I will be working with the Mayor and The Royal British Legion to organise the service. I will leading the Church’s involvement. We hope to put on a live stream to allow Covid safe participation.

Busy Summer Thanks to all the traders who coped with the large influx of visitors and allowed happy, safe holidays in Fowey. I am pleased to report that Covid levels remained very low in the county during the summer. Thanks to Fowey Town Council for your hard work on continuing to make Town Quay such a delightful visitor experience.

20/96 Accounts for Approval

It was proposed by Cllr Woodside, seconded Cllr Berryman and RESOLVED that accounts to the value of £15,031.84 be approved.

20/97 Correspondence

Correspondence was left ‘on the table’ for Councillors attention. The Town Clerk noted an email from Philip de Grey Warter asking FTC to work with CC to find a site for a new cemetery as there was very little space left at the Green Lane site. Cllr Virr undertook to consult with the CC cemetery team about this.

20/98 Resolutions from Councillors

None

20/99 Devolution

Lime Kilns negotiations were continuing. Currently the status of the SW Water situation was being investigated.

Windmill The Town Clerk confirmed that she had yet to receive any feedback following FTC’s expression of interest in the devolution of this asset. Cllr Virr confirmed that he would support FTC’s application for the transfer of ownership and would chase CC for a speedy resolution.

20/100 Dogs on Beaches Survey

It was proposed by Cllr Woodside, seconded Cllr Berryman and RESOLVED that FTC should support the continuation of the 2020 arrangements.

20/101 Town Quay Toilets

The Mayor noted the continual vandalism in the TQ ladies toilets and suggested that FTC may like to consider relocating the coinpay system to a single unit outside the main entrance with a contactless facility included. An entrance door would also be required at a total cost of approximately £6,500.00 and the internal door replaced as two were irreparable. Cllr Hughes suggested that a contactless facility should be installed outside the disabled and gents at the same time, although it was noted by Cllr Berryman that this would incur additional expenditure of £1,820. Discussions followed as to whether the charge for the facilities should be increased or abolished but given that either option would have a significant impact on FTC's budget it was concluded that this would need to be debated by the Finance Committee before any decisions could be taken. Cllr Hughes queried if alternate arrangements could be made for the Caffa Mill facilities in a similar way as the Readymoney toilets were operated as this would go some way in easing the financial and administrative operating burden. It was agreed that this should be followed up.

20/102 Remembrance Day 2020

The Mayor reported that she would be meeting remotely with Cllr Virr and Jason Penprase (RBL) following the FTC meeting to make arrangements for the service. Of necessity it would be a very scaled-down event due to the Covid-19 restrictions but would hopefully be live-streamed on the Church website for the public to see.

20/103 Lease Line Quotation

It was noted that internet quality in the Town Clerk's office was irregular and very poor making it difficult for her to operate efficiently. This issue had been exacerbated by Covid-19 and the necessity for remote meetings and remote working in general, a practice that was likely to continue for the foreseeable future and possibly become general practice going forward for some meetings. Also of particular concern was that the internet speeds would not allow data to be uploaded and stored in the Cloud resulting in the possibility of irretrievable data loss as currently back-ups were being achieved through an external drive. Cllr Hughes voiced some concerns about being tied into a contract but accepted that there may be no alternatives at present, as did Cllr Dellow. Cllr Berryman confirmed that there would be some savings made by cancelling the TH services and that Tywardreath & Par Parish Council had agreed to meet some of the costs as they would be able to take advantage of the improved connectivity. He then proposed, Cllr Hughes seconded and it was RESOLVED that FTC should accept the lease/line quotation and sign up to the service.

20/104 Pedestrianisation in Fowey

The Mayor had investigated the cost of a survey on pedestrianising the town in summer 2021 and also circulated some possible questions. However, she fully accepted that enforcement would be problematic and expensive and that provision would have to be made for 'exceptions' traffic. Because of Fowey's geography any pedestrianisation scheme would be difficult to deliver and manage, although historically it had been shown that the majority of parishioners favoured it in principle. Another possibility could be for the lighter touch suggested by Cllr Virr with an 'Access Only' scheme introduced at the bottom of New Road Hill with traffic channeled towards the Main Car Park. Cllr Virr confirmed that he favoured this approach and it could always be raised to full pedestrianisation if it did not achieve the desired outcome. He

considered that ‘No Access’ could be teamed with ‘No Entry’ signage as locals would know that access was possible to Albert Quay car park and Daglands Road but visitors would not. The Town Clerk noted that she had been in contact with Rachael Tatlow (Highways) who was advocating that a feasibility study would be required for any pedestrianisation scheme, so it was possibly too soon to consider an expensive survey before the results of this were available to underpin the questions. A good deal of discussion on the way forward then took place as it was accepted that if anything was to be achieved for summer 2021 the lead-in time was very short. Cllr Virr stated that it was important for a clear message to be given to CC Highways of FTC’s preferred scheme as this would shorten the implementation time. Cllr Berryman then proposed, Cllr Fassam seconded and it was RESOLVED that CC Highways should be requested to undertake a feasibility study, as suggested by Rachael Tatlow,, in relation to an ‘Access Only’ scheme from the bottom of New Road Hill and possibly repeated at the top of Lostwithiel Street. It was also agreed that Cllr Virr should be given leave to investigate his alternative ‘No Entry’ option on behalf of FTC. The possibility of a feasibility study on a wider pedestrianisation scheme was then discussed and members agreed that this should be investigated as a separate option.

20/105 Planning for the Future

Cllr Berryman proposed, Cllr Simms seconded and it was RESOLVED that FTC should endorse and support CC’s response to this proposal.

20/106 New Road Hill

The Mayor updated the meeting and explained that New Road Hill is the main access road (B3415) into Fowey and the Main car park and as a consequence can be very busy especially during the holiday season, as we all know. This route is regularly used by children and young people to access the primary and secondary school at the top of the hill as well as a route into town from Squires Field car park and nearby housing. There is an existing stretch of pavement at either end of the road but it is the 155m stretch in the middle section without a footway where the road is at its narrowest. Within this section there is also a set of steps that leads onto the road from Squires Field car park. There is currently a length of white hatching in this middle section used by pedestrians as an informal footway. A feasibility study undertaken by CC Highways to improve pedestrian safety had been circulated to members and contained a number of possible options. It was noted that Highways favoured option 7, a 20mph speed limit and road cushions. The Mayor considered that this could be a reasonable outcome but pointed out that the £35,000.00 cost would represent a whole year’s budget for the CNP so it could be difficult to achieve. Members broadly agreed that this was the most practical solution and the Mayor agreed to take this back to the next CNP meeting.

20/107 Questions/Reports from Members

Cllr Berryman reminded Committee Chairmen that they would need to call a meeting in the near future to set budgets for 2021/2022.

Date of Next Meetings

Planning	18 th November 2020
Council	18 th November 2020

Meeting Closed	12.15 pm
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