

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended

MINUTES OF A REMOTE MEETING OF FOWEY TOWN COUNCIL TOWN HALL AND QUAY COMMITTEE HELD ON FRIDAY 28TH AUGUST 2020 AT 9.00 am

Minutes taken by Mrs L McCartney

20/23 Present Mrs L McCartney, Councillors Mrs F Day, Mrs C Woodside, Mr P Fassam, Mr P Hughes

20/24 Apologies None

20/25 Declaration of Interests

- α. Pecuniary – None.
- β. Non - Registerable - None
- χ. Dispensations - None

20/26 Public Participation & Questions

None.

20/27 Minutes of the Remote Meeting held on 16th July 2020

Cllr Woodside proposed, Cllr Fassam seconded, and it was RESOLVED that the minutes be confirmed. To be signed by the Chairman at a later date.

20/28 Matters Arising not on the Agenda (for report only)

20/28/i Festoon Lights and Bunting on the Town Quay were now in place.

20/29 Review of 2020/2021 Budget

Owing to the present covid 19 situation, there had been constraints on income for several months and therefore when reviewing expenditure against budget, there was a shortfall. The situation would be monitored but in the meantime any additional expenditure may be withheld and this meant a postponement on ordering fingerposts and bins for the Town Quay. The situation to be monitored and reviewed at a later date.

20/30 Town Hall Re-opening

Sanitisers would be placed strategically in the Town Hall.
Spray sanitiser to be made available for use on wiping door handles
Signs to encourage ventilation, good hand hygiene and social distancing.
Signs on the floor to encourage social distancing.
A one way system to be implemented with ENTRANCE at the Trafalgar Square door and EXIT from the double doors in the hall into Market Street, with necessary signage.

The Hirer to be responsible for the following implementations:

Good Ventilation allowed with double doors remaining open and/or windows open.
A maximum number of 30 people to be allowed entry into the Town Hall at any one time. This number to include organisers.

Seating to be placed 2 chairs apart

'Track and Trace' programme by the hirer.

Once these precautions are in place, THQ ctte to review if we can then open.

20/31 Town Hall Improvements

Cllr Day proposed, and Cllr Fassam seconded and it was RESOLVED that we set up a working group to put forward ideas from stakeholders for future improvements to the Town Hall.

20/32 Town Quay Improvements

Ideas for next year are extra bins, planters and maintaining what we have.

20/33 Exchange of Information

None

20/34 Date of Next Meeting – To be confirmed

Meeting Closed