



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Ruth Finlay 01726 832762
47, Vicarage Meadow, Fowey, PL23 1EA

Town Clerk: Mrs Sally Vincent, JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ

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www.foweytowncouncil.gov.uk

Notice is hereby given that a Meeting of Fowey Town Council Environment Committee will be held at the Fowey Town Hall on Wednesday 30th January 2019 at 6.00pm

Agenda

1. To receive apologies for absence
2. Declaration of Interests
 - a. Pecuniary
 - b. Non Pecuniary
 - c. Dispensations
3. Public Participation/Questions
4. Minutes of the meeting held on 5th September 2018
5. Matters arising from the Minutes not on the Agenda – *for report only*
6. To Receive the Report of the Tree Warden – *Cllr Day*
7. Responsibilities of the Environment Committee
Purpose: To ratify the amended document
8. Risk Assessment Schedule
Purpose: To review and amend the schedule to reflect the additional responsibilities of the Committee and ratify the amended document
9. Allotments
Purpose: 1. General update
10. Old Grammar School Garden
Purpose: 1. General update 2. Review recorded Risk Assessment checks 3. Consider quote for painting the outside wall
11. Squires Field
Purpose: 1. Consider specification and quotes for grass cutting/maintenance of beds and borders/cutting of hedges bordering footpaths/removal of green waste/maintenance of footpaths, drains & gullies 2. Review RoSPA Inspections of the childrens' playground 3. Agree a Risk Assessment schedule
12. Individual Member Responsibilities
Purpose: To consider allocating specific areas of responsibility to Committee Members

13. Budget 2018/2019

Purpose: Review

14. Budget 2019/2020

Purpose: To recalculate the EC budget for 2019/2020 to reflect the EC's additional responsibilities at Squires Field - for submission to the Finance Committee

15. To receive Reports from Members (at the discretion of the Chairman)

Purpose: To exchange information

Date of the next meeting – to be confirmed

**Sally Vincent
Town Clerk
24^h January 2019**