



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Ruth Finlay 01726 832762
47, Vicarage Meadow, Fowey, PL23 1EA
Town Clerk: Mrs Sally Vincent, JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice of Meeting

Notice is hereby given that the next Meeting of Fowey Town Council Finance Committee will be held in the Town Hall at 12 noon on 9th October 2018

Agenda

1. To receive apologies for absence
2. Declaration of Interests
 - a. Pecuniary
 - b. Non Pecuniary
 - c. Dispensations
3. Public Participation/Questions
4. Minutes of the meeting held on 2nd July 2018
5. Matters arising from the Minutes not on the Agenda—*for report only*
6. Consider FTC Risk Assessment Schedule including Public Liability and Fidelity Cover, Receive Town Hall and Environment Risk Assessment Schedules and review Town Hall Maintenance Record
Purpose: To sign off all relevant documentation
7. Changes to Financial Regulations
Purpose: To consider changes to the Regulations to include alterations to banking arrangements and delegated powers for recommendation to full council
8. Internet Access
Purpose: To consider the authorisation of additional internet access for the Town Clerk
9. Town Quay Leases/Licences
Purpose: To review the Town Quay leases and licences and consider additional applications
10. Review Town Clerk Job Profile/Salary/Hours
11. Review Town Hall Caretaker Job Description/Salary/Hours

12. Review Earmarked Reserves and Allocate Earmarked Reserves for 2019/2020

13. Budget 2019/2020

Purpose: To receive budget proposals from the Environment Committee, calculate a budget for the Town Hall/Town Quay Committee and to draft a budget for 2019/2020 and recommend a precept requirement for consideration by full council on 17th October 2018

Date of Next Meeting – to be confirmed

**Sally Vincent
Town Clerk
1st October 2018**