

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended

### MINUTES OF A MEETING OF FOWEY TOWN COUNCIL TOWN HALL COMMITTEE HELD ON THURSDAY 13<sup>th</sup> SEPTEMBER 2018 AT 10.00am IN FOWEY TOWN HALL

Notes taken by Cllr Mrs C Woodside and written up later by the Chairman/Town Clerk

**18/15 Present** Councilors G Asker, P Fassam, Mrs C Woodside

**18/16 Apologies** Cllr Hughes.

**18/17 Declaration of Interests**

- α. Pecuniary – None.
- β. Non - Registerable - None
- χ. Dispensations - None

**18/18 Public Participation & Questions**

None.

**18/19 Minutes of the Meeting of 28<sup>th</sup> August 2018**

RESOLVED that the minutes be confirmed and signed by the Chairman.

**18/20 Matters Arising not on the Agenda (for report only)**

18/12. Boatman Steve Langmaid has agreed to sponsor a bin and have an advertisement displayed. Town Clerk will need to invoice him accordingly. SV

18/12. Brian (Owner of the Land Train) wishes to sponsor a bench on the quay on the understanding that a sign indicating where to catch the train is fixed onto it. GA

Cllr Fassam noted that he had been approached by Mr Clay of 12, Passage Street who is offering his Regatta fabric mural to Town Council to be put up in the main hall. PF

18/11. GA confirmed that he still needed to speak to Helen Luther re obtaining a list of previous Freemen of Fowey.

18/10. Russell Maclaren to discuss inspecting the exterior of the Town Hall

18/10. It was noted that the provision of a new boiler had not been authorized at the meeting of 28<sup>th</sup> August and agreed that it should be an agenda item at the next meeting.

**18/21 Review of Risk Assessments**

Deferred

**18/22 Review of Risk Assessments of Town Quay**

SW water have been notified and have agreed to investigate the lipping of the covers to the Pump Chambers, which is currently causing a tripping hazard. It was agreed that quotes are required for the removal of proud bolts in the car park area; a clip is needed for the chain at the top of the access ladder by the Galleon; a price for fixing the wall at the side of Havener's is required; a sign warning of the mooring rings on the boatman's steps is

needed; a sign is required to be erected at the top of the steps used for the boat hire due to the uneven nature resulting from storm erosion. GA

The cost of installing bin stores on Webb Street is to be established in order that a price for licences for retailers to use them, with attendant firm control of untidiness; a clause should be added to the tenancy agreement/s re responsibility for keeping Market Street (parking bays) clean and free from engine oil; quote required for weeding in Market Street and car park. GA

**18/23 Review of Town Hall Budget**

It was agreed that £6500 would be requested for this year's budget for maintenance and further improvements to the Town Quay. This would include quotes for TQ lights and improved signage (See budget breakdown.)

**18/24 Freemen of Fowey**

It was RESOLVED that a Freeman's Board should be installed in the Town Hall. The Town Clerk had sourced a supplier and would obtain a price for a Board similar to the Town Crier's Board. SV

**18/25 Facility Advertising**

It was agreed that the committee would defer consideration of additional advertising to promote increased use of the Hall, etc. Until other more pressing matters were resolved, including works to the Quay and Town Hall were concluded

**Date of next meeting**            27<sup>th</sup> September 2018 @ 9.00am in the Town Hall

Meeting Closed            11.00am