



# FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Ruth Finlay 01726 832762  
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Town Clerk: Mrs Sally Vincent, JP 01208 871159  
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Notice is hereby given that a Meeting of Fowey Town Council Environment Committee will be held at the Fowey Town Hall on Wednesday 5<sup>th</sup> September 2018 at 6.00pm

## Agenda

1. To receive apologies for absence
2. Declaration of Interests
  - a. Pecuniary
  - b. Non Pecuniary
  - c. Dispensations
3. Public Participation/Questions
4. Minutes of the meeting held on 6<sup>th</sup> June 2018
5. Matters arising from the Minutes not on the Agenda – *for report only*
6. To Receive the Report of the Tree Warden – *Cllr Day*
7. Allotments  
*Purpose: 1. General update*
8. Old Grammar School Garden  
*Purpose: 1. Update on work in upper garden 2. Review current Risk Assessment procedures and consider nominating a Committee member to undertake weekly recorded checks*
9. Contractors  
*Purpose: 1. To review 2018/2019 arrangements for grass/footpath cutting and weedkilling and consider quotes for 2019/2020 financial year.*
10. Squires Field  
*Purpose: Consider specification and quotes for grass cutting/maintenance of beds and borders/cutting of hedges bordering footpaths/removal of green waste/maintenance of footpaths, drains & gullies and make recommendation to the Finance Committee*
11. Budget 2018/2019  
*Purpose: Review*
12. Budget 2019/2020  
*Purpose: To calculate a budget for 2019/2020 for submission to the Finance Committee*
13. To receive Reports from Members (*at the discretion of the Chairman*)  
*Purpose: To exchange information*

**Date of the next meeting – to be confirmed**

**Sally Vincent  
Town Clerk  
30<sup>th</sup> August 2018**