

DRAFT MINUTES

At a future meeting the Council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL ENVIRONMENT COMMITTEE HELD ON THURSDAY 29TH MARCH 2018 AT FOWEY TOWN HALL @ 10.30am

Minutes taken by Cllr Mrs Frances Day

Present: Cllr Mrs Ruth Finlay (Chair), Cllr Mrs Frances Day and Cllr Mrs Lynn Simms

1} To receive apologies for absence

Apologies were received from Cllr Patrick Hughes.

2} Declarations of interest

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| (a) | <i>Pecuniary:</i> | None |
| (b) | <i>Non pecuniary:</i> | None |
| (c) | <i>Dispensations:</i> | None |

3} Public Participation/Questions

None

4} Minutes of the meeting held on 31st October 2017

Risk assessment: It was confirmed that the health and safety protocols schedule had been reviewed. Agreement to this was proposed by Cllr Finlay and passed unanimously.

It was then proposed by Cllr Finlay, seconded by Cllr Day that the Minutes of the previous meeting be confirmed and signed by the Chair as a true record.

5} Matters arising from the Minutes not on the Agenda

None

6} To receive the report of the Tree Warden (*Cllr Day*)

Cllr Day reported: “The National Trust had now dealt with the conifer tree on the edge of Covington Wood, adjoining the Parade. It had had to be established that it was their tree, and although this was confirmed fairly quickly, it took many months for them to cut off the dead bits. Several trees along the Parade had been damaged in the storms in February. Cornwall Council were prompt in cutting down the bits left hanging, but the disposal of the wood was patchy. Much of the wood actually cleared by the Cornwall Council contractors was simply thrown over the wall into the woods on the far side of the Parade.

There was further storm damage to the Monterey Pines along the border of Hanson Drive and the Fowey Hall Hotel. The branches were cleared from the road, but the wood was still lying beside the road. Clarification on Cornwall Council’s disposal of wood from damaged trees would be sought. A young man from Cormac had been surveying all the trees in the Readymoney car park, which he said hadn’t been done before. He kept a close eye on the Monterey Pines along Hanson Drive, which was reassuring”.

7} Allotments

(a) *General update:* The Annual General Meeting of the Allotment Society had been held that week. New Chair is Ian Cole. The Allotment Society's Committee, in particular Secretary Jenny Marchant, were extremely efficient in the administration of the allotments, ensuring all plots were well maintained. The Home Farm Trust had approached the Town Clerk to ask if one plot could be allocated to their members, who had learning difficulties. Although this was a St Austell based organisation, as the Town Council had attempted to award an allotment to the disabled, which had been unsuccessful, it had been agreed to waive the local qualification and allow the Home Farm Trust plot 2 for their members would work under supervision there. An offer to dig the plot over with a mini-digger had been received.

(b) *Review of Health and Safety Arrangements:* These were reviewed every year; any risks were assessed and rectified as necessary.

8} Old Grammar School Garden

(a) *To approve the quote for the removal of overgrown shrubs and a small path at the top of the garden to allow the beds to be more accessible:* Cllr Finlay had met with Mrs Ali Siddall of Arvorek Garden Designs to discuss the upgrading of the upper part of the garden. The garden had a £500 donation 'for planting' already and it was proposed by Cllr Finlay and seconded by Cllr Day that invoices for the work should be accepted as follows:

£500 for Arvorek Garden Designs, for planting,
£680 for Mr Peter Underwood for 40 hours of labour, involving removal of very large shrubs and laying of a small path.

The work would be carried out in the Autumn of 2018.

(b) *To agree the use of the recent donation to the garden:* Incorporated in the above proposal was the authorisation of the use of the recent donation to the garden by Arvorek for the purchase of plants. Some prickly plants would be put at the bottom of the garden to minimise risk and perhaps a chain fence. Care should be taken not to obstruct the view.

9} Risk assessment

See item (4) above.

10} To receive reports from members

(a) *Lanhydrock Garden Services:* Invoices for work carried out throughout Fowey in the current financial year for grass cutting, killing weeds and general tidying had had to be chased, but it was believed they had now been received.

(b) *South West Coastal Path: Future maintenance:* Fowey Town Council had been asked to consider taking over the responsibility for the maintenance of the part of South West Coastal Path falling within its boundary. A payment of £2,662 would be available to cover three cuts during the summer months. In view of the extensive area involved, Cllr Finlay recommended that this request be declined and this was unanimously agreed by the meeting.

11} Date of next meeting: This was proposed for Monday 4th June @ 10.30 am.

There being no further business, the meeting closed @ 11.20am.

