

## **DRAFT MINUTES**

**At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended**

### **MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 23<sup>rd</sup> AUGUST 2017 AT 7.00pm IN FOWEY TOWN HALL**

#### **17/105 Present**

The Mayor, Cllr Mrs R Finlay  
The Deputy Mayor, Cllr J Berryman  
Councillors Mrs F Day, P Fassam, P Hughes, Mrs L Simms,  
Mrs C Woodside

#### **In Attendance**

The Town Clerk, Sally Vincent  
Cornwall Cllr A Virr  
1 member of the public

#### **17/106 Apologies**

Councillors G Asker, C Stansfield, D Willmore  
PCSO Lloyd Paynter

The Mayor extended condolences from FTC to Cllr Asker following the loss of his father

#### **17/107 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – Cllr Woodside declared a non registerable interest in the grant application from Squires Field Community Centre
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments. The Town Clerk had extended a dispensation to Cllr Fassam to participate in any discussion pertaining to allotments.

#### **17/108 Public Participation & Questions/Police Report**

##### **Public Participation & Questions**

Jenny Marchant noted that it was good to see that double yellow lines had been introduced at Park Road and Passage Lane but observed that people were now using Polvillion Road.

Jenny Marchant queried if there had been a further application for a 4G mast as she considered that it was much needed, particularly by the businesses in the town. The Mayor confirmed that nothing had been seen to date. Cllr Virr confirmed that he was still awaiting a response to his request for a meeting with the company that had lodged the previous, unsuccessful application as he hoped that an acceptable site could be identified.

Jenny Marchant noted that the OGS garden had looked a little untidy of late and asked if there were plans to improve it. The Mayor explained that work was still in progress; the lower garden was finished but the contractors had left some rubbish in the top garden, which she and her husband were clearing. Work on the cliff face had also been completed, although the environment committee had been waiting for 12 months for the contractor to do it. A gardener had also been appointed and in future would be working in the garden for 2 hours a week.

Cllr Simms reported that she had been asked why double yellow lines had not been painted on the road at Polkerris as people were still parking there. Cllr Berryman confirmed that the existing lines had been introduced 5/6 years previously but hadn't extended further along the road as a need had not been identified at that time. However, the new Order restricted parking over a much longer stretch of road and this was clearly signposted, although not with yellow lines as it only covered a period between May and September. The problem was that Cornwall Council was not enforcing it. Cllr Virr confirmed that he had asked for enforcement to be on the agenda at the next Community Network Meeting.

**Police Report**

No report.

**17/109 Minutes of the Meeting of 19<sup>th</sup> July 2017**

It was proposed by Cllr Berryman, seconded Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

**17/110 Matters Arising not on the Agenda (for report only)**

**Allotments**

- The Town Clerk confirmed that one allotmentee had given notice on his plot and she was currently trying to contact the two people on the waiting list to reallocate it.

**St Catherines Lights**

- Cllr Berryman reported that the contractor had put the turbine in place and the batteries would be installed the following Monday. If all went well the lights would be working from Monday 28<sup>th</sup> August.

**17/111 To receive and note the minutes, if any, of FTC Committees**

**Planning** – noted.

**Town Hall** – no report

**Environment** –noted

**Finance** – noted.

**17/112 To receive Reports from Representatives on other bodiws**

None

**17/ 113 To receive the Mayors Report**

The Mayor reported

I would like to say huge congratulations on behalf of Fowey Town Council to Malcolm Palin, the Regatta Committee and all the volunteers who helped to put together a very good Regatta week. Also congratulations to POFROC (Port of Fowey Race Organising Committee) for organising all the sailing during the Regatta. Despite the weather there were lots to do and see for our visitors and of course the highlight was the return of the Red Arrows on Thursday evening. Well done to Paul Thomas and the Harbour Commissioners for bringing the Red Arrows back to Fowey and to the patrons who supported this event.

Fowey Benches Well done to the Fowey Town Forum for their 'brilliant bench project' as explained last month by Melissa Hartwell. Neil Hartwell has photographed and catalogued many of the Cornwall Council benches across Fowey over the past couple of months and volunteers have been out and about renovating and repainting about 40 benches at the last count.

**17/114 To receive the Town Clerks report**

The Town Clerk reported

- Together with Cllr Berryman and the Harbour Master, she had inspected several potential sites for CCTV in the town. A quote had now been received and the matter would be an agenda item at the next Finance meeting.
- Several complaints had been received about various parking issues at both Caffa Mill and Main Car Park. She had written to the complainants referring them to Cornwall Council as the owners of the facilities.

**17/115 To receive the Cornwall Councillors report**

Cllr Virr reported

- Fowey Regatta. Despite the changeable weather an excellent week was had by all. It was great to see the Town Quay buzzing with locals and visiting enjoying music and dancing. The return of the Red Arrows was a triumph. All Days Field worked very well and the atmosphere was terrific. I have written both to the Regatta Committee and Captain Paul Thomas to pass on my thanks for all the hard work.
- Benches. Congratulations to the Fowey Town Forum on the excellent benches repainting project. The improvement to the Town's benches is demonstrable. It is heartening to see all the willing volunteers we have in Fowey to make a difference.
- Yellow Lines. Thanks to Cormac for painting the yellow lines as part of the new traffic order in Park Road, Green Lane and Passage Lane. This was an excellent example of partner working between County Councillor, Fowey Town Council, PCSO and Cornwall Council Highways.
- Social Care Update. In my role as Health & Social Care Scrutiny committee member and shadow adult care portfolio holder I have had regular meetings with the Director of Social Care and Adult Social Care Portfolio Holder. I have lobbied successfully for the Emergency Department 4 hour standard to be included in the Council's monthly key performance indicator. This is important as it is incumbent on the whole health and social care community to work together to ensure safety within the Emergency Department.
- Fowey Hospital Working Group. I will send out dates for a meeting in September.
- Planning. I have received a number of contacts from local residents regarding the Fowey Hall Treehouses planning application. I have listened to and noted the concerns

**17/116 Accounts for Approval**

It was proposed by Cllr Fassam, seconded Cllr Hughes and RESOLVED that accounts to the value of £6,313.26 be approved.

**17/117 Correspondence**

Emails had been circulated and correspondence was left 'on the table' for Cllrs attention.

**17/118 Resolutions from Councillors**

None.

**17/119 Neighbourhood Plan**

The Mayor reported

Fowey Parish Neighbourhood Plan steering group will be holding a workshop and inviting local businesses to take part to consider the needs of local businesses both now and in the future. This

will be a vital part of the Neighbourhood Plan to support jobs and local businesses in Fowey parish.

A Housing Needs Survey will be conducted in Fowey during September/October. Fowey Parish Neighbourhood Plan has instructed Cornwall Council to conduct an online survey to establish housing need within Fowey Parish

#### **17/120 Modern Day Slavery Act**

It was proposed by Cllr Simms, seconded Cllr Woodside and RESOLVED that FTC should sign up to St Austell Brewery's Code of Conduct in respect of the Modern Day Slavery Act.

#### **17/121 Caffa Mill Public Conveniences**

The Town Clerk reported that several complaints had been received about the lack of toilet facilities at Caffa Mill following the theft and vandalism there. She had written to the complainants explain the situation and, in the main, people had been sympathetic to FTC position. There had been some issues with the insurance claim but, following a meeting with the loss adjuster the previous Monday, she was hopeful that this would now be sorted out. Arrangements had been made for the repairs to be carried out at the end of the month so if all went well the toilets could reopen from 1<sup>st</sup> September. The broken rail in the disabled facility had already been repaired. Whilst the engineers were in Fowey they would also be sorting out the issues at the Town Quay site.

#### **17/122. Squires Field**

1. Quotes had been obtained for a disabled swing to be installed at Squires Field, following Cormac's email stating that they were unable to do the work. Members agreed that this piece of equipment would be a valuable addition to the facilities at the play park and it was proposed by Cllr Fassam, seconded Cllr Berryman and RESOLVED that the Town Clerk should instruct Playground Solutions to do the installation. In the meantime grant funding could be investigated; it was likely that Cllr Virr would look favourably on an application to his Community Chest and the Town Clerk would follow this up. The Town Clerk confirmed that she was still chasing Cormac to complete the repairs on the damaged equipment on the site.
2. Cllr Woodside withdrew from the meeting. A letter had been received from SFCC requesting a grant of £500 towards the purchase of a shed to be used for storage for the various users of the Centre. Cllr Berryman voiced some concern about the application as FTC had already granted a lease on the site on very reasonable terms and there were ever-increasing commitments for FTC to fulfill. The Town Clerk reported that Cllr Virr had advised that he had already granted the group £500 for a shed from his Community Chest. Given this information it was agreed that the Town Clerk should contact SFCC for further clarification and the matter should be referred to the Finance Committee. Cllr Woodside returned to the meeting.
3. Work on Squires Field car park would begin on September 18<sup>th</sup> and would take 3 days to complete, during which tarmac would be laid to a section of the car park to provide a firm and clear parking area, which can be painted into parking zones. This will improve the surface of the car park where a number of pot holes have appeared recently. The area to be tarmacked and the surrounding area would need to be cleared by Friday 15<sup>th</sup> September and the car park should be fully operational by Friday 22<sup>nd</sup> September There are some cars in the car park which have not been moved for a very long time, it is illegal to leave 'sorned' vehicles on private land (which the car park is) so the Town Clerk had contacted the Police about them; these vehicles will have to be moved out of the car park to a storage yard if they

are not removed by their owners within 7 days of a warning notice being placed on their windscreens..

**17/123 Questions/Reports from Members (taken at the discretion of the Mayor)**

Cllr Hughes confirmed that he would contact Andrew George and ask him to contact the Mayor in respect of the NP Housing Needs Survey.

Cllr Woodside reported that a local man was cycling against the traffic in the town and was very aggressive. Cllr Woodside was advised to report this to PCSO Lloyd Paynter.

Cllr Fassam noted that the roads in Fowey (Zone 1) were not being kept at an acceptable standard of cleanliness by Biffa and wondered if a sweeping vehicle could be utilized.

Cllr Day reported that she had received complaints that people were parking in Briarfield, causing problems for the residents.

Cllr Woodside reported that trying to leave Alldays Fields after the Red Arrows Display had been pretty chaotic.

**Date of Next Meeting**  
Meeting Closed

18<sup>th</sup> October 2017  
8.23pm