

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

### MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 19<sup>th</sup> JULY 2017 AT 7.00pm IN FOWEY TOWN HALL

#### Mrs Cora Woodside recited and signed her Declaration of Acceptance of Office

#### **17/83 Present**

The Mayor, Cllr Mrs R Finlay  
The Deputy Mayor, Cllr J Berryman  
Councillors G Asker, Mrs F Day, P Fassam, Mrs L Simms, C Stansfield,  
D Willmore, Mrs C Woodside

#### **In Attendance**

The Town Clerk, Sally Vincent  
Cornwall Cllr A Virr  
2 members of the public

#### **17/84 Apologies**

Cllr Hughes  
PCSO Lloyd Paynter

#### **17/85 Declaration of Interests**

- α. Pecuniary – None.
- β. Non Registerable – None
- χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments. The Town Clerk had extended a dispensation to Cllr Fassam to participate in any discussion pertaining to allotments.

#### **17/86 Public Participation & Questions/Police Report**

##### **Public Participation & Questions**

Bryan Boothby noted that the road at Newtown, which had recently been resurfaced by CC Highways, was extremely dangerous for motor cyclists because of loose chippings and there was also mud on the highway. Cllr Virr agreed to investigate this but the general consensus was that Highways was already dealing with the matter

Bryan Boothby queried if there was any update on the proposed communications mast on Polvillion Road. Cllr Asker confirmed that the planning application had been refused. Cllr Virr confirmed that he had requested a meeting with the company but had yet to receive a response. Penny McBride queried the status of the Caffa Mill toilets following the recent theft and vandalism as she considered that it was unfortunate that they were closed at the height of the tourist season

The Mayor responded that FTC was doing its best to reopen the facilities.

##### **Police Report**

PCSO Lloyd Paynter had submitted the following report.

Sadly there have been ten reported Crimes in Fowey during the past month, as follows;

**5 x Thefts** I am currently still working on one. My enquires have already led me to issuing an ASB Stage One and a Section 59 Warning for a Traffic related offence. Both of these offences

came to light from good quality CCTV coverage which revealed the offenders who, unluckily for them, were around at the time. I do have the perpetrator of the actual theft on CCTV and am currently trying to confirm who the suspect is. CCTV is such a valuable aid. Four other Thefts were filed as undetected. Sadly the Caffa Mill Toilets were targeted and money was taken from the coin boxes. One Theft was effectively bullying related and another was the theft of a Kayak from Caffa Mill storage site. The remaining Theft was a result of a shoplifting from a local store.

**2 x Criminal Damages** Both are still under investigation

**1 x Assault** The alleged victim has now decided not to pursue the matter

**1 x Burglary** Scenes of Crime Officers have attended.

**1x Cause Death by Careless/Dangerous Driving** This relates to the Road Traffic Incident at Polmear during Regatta Week last year.

**Some good news!!**

I recently nominated Golant Boatwatch for an award for their sterling efforts in helping to reduce marine crime in our area. The Boatwatch are a long established group and always noticeable

on the river by their high visibility vests. They carry out regular patrols, both land and water based and have an impressive following who are kept informed via social media and emails. I am delighted to say that the Boatwatch was successful and were awarded the “Community Watch of the Year Award” at this year’s Citizens in Policing Awards. A fantastic achievement and well done to everybody.

**More good news**

I know that the Mayor, Ruth, has already mentioned that progress has been made with Highways regarding extra yellow lines being laid at several areas in the Parish. This has been a fairly drawn out procedure, however it is really refreshing that we are now moving in the right direction. As with every decision of this nature it will please the majority and anger a few, but I am delighted that I can now give a positive answer when I am asked about what can be done. Fingers crossed for action very soon.

**Red Arrows**

PC Barnicoat and I recently attended a meeting at the Harbour Office whereby, “interested parties” were informed about the arrangements for the display. We have made a few recommendations to the company managing the event regarding traffic management and will be attending further meetings in the future. I think it is important to say that the Police are **not** in charge of the traffic management for the event.

**And finally**

The hot weather resulted in several calls in our area about “hot dogs” left in cars. None of us like to see animals in distress but people do persist in leaving their animals in cars with very little ventilation and very little water. This type of situation can be a real drain on our resources so, if you happen to find an animal in this unfortunate situation, please try and pass as much information to the call handler as possible. It is always worth checking the time on any subsequent car park ticket and taking the vehicle registration mark of the vehicle. Good information at the time can save vital time.

#### **17/87 Minutes of the Meeting of 21<sup>st</sup> June 2017**

It was proposed by Cllr Asker, seconded Cllr Stansfield and RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **17/88 Matters Arising not on the Agenda (for report only)**

##### **Allotments**

- The Mayor reported some issues with the allotments relating to the non cultivation of plots. The Town Clerk confirmed that this could be dealt with using the existing protocol – ultimately if the plot holders were in breach of their tenancy agreements they could be issued with a notice to quit..

### **St Catherines Lights**

- Cllr Berryman reported that the contractor had still to complete the work but he was in contact with English Heritage and he had explained that he was waiting for calm weather conditions to complete the work.

### **17/89 To receive and note the minutes, if any, of FTC Committees**

**Planning** – noted.  
**Town Hall** – no report  
**Environment** –noted  
**Finance** – noted.

### **17/90 To receive Reports from Representatives on other bodiws**

Forum. Cllr Willmore reported that the Forum had met recently. A group of volunteers had been identified – named Benchwatch – with the aim of adopting public benches throughout the town and painting and maintaining them. Sponsorship was being sought for the materials.

### **17/ 91 To receive the Mayors Report**

The Mayor reported

**June 28<sup>th</sup>** Fowey Community Hospital’s future was under discussion when Dr Andy Virr (Fowey Cornwall Councillor) met with members of Fowey Town Council Peter Fassam, Patrick Hughes, Helen Luther chair of Fowey Hospital Welfare committee, Jordan Rowse CC/ representative for Steve Double MP and myself.

It was a very positive meeting and one of the main points discussed was the building works list sent from Philip Confue CEO of Cornwall Partnership NHS Trust, for Fowey Hospital to Fowey which amounts to almost £750,000. How much of this work was essential and how soon could this work be auctioned?

We also discussed the care model described in CPFT which we were in agreement could deliver the services needed by the community.

One of the main outcomes from this meeting is to raise awareness of Fowey Community Hospital with our residents and put the case for a real future for our hospital.

**July 1<sup>st</sup>** I attended the First Anniversary of the Community Centre at Squires Field; there was a large turn out with lots of activities – this was more than an anniversary it was more like the Fowey fete with the large cross section of the community who had turned out.

**July 3<sup>rd</sup>** I attended St Austell Sea Scouts annual presentation. This was an excellent evening with some of our young people who attend Fowey River Academy – it is one of the busiest units in the SW. I have asked if they would like to attend our remembrance parade in November.

**July 5<sup>th</sup>** I met with Rachel Parton who was going to make the new Town Crier’s uniform. Unfortunately our current candidate for Town Crier has had to withdraw on health grounds.

### **17/92 To receive the Town Clerks report**

The Town Clerk reported

- Her IT systems were now operational following the storm damage, although she was still experiencing problems with the phone line.

- She had been honoured to represent both FTC and the Cornwall Bench at the recent presentation of the Trelawney Plate to Gareth Churcher for his outstanding contribution to music in Cornwall.

### **17/93 To receive the Cornwall Councillors report**

Cllr Virr reported

- **Fowey Hospital**  
Working Group set up to look at how to expedite the reopening of the hospital. This was a very positive meeting with expertise from the Town Council and County Councillors. The immediate plans are to produce a fact sheet in response to CPFT's fact sheet and focusing on reopening in time for this winter.
- **Bull Hill**  
Concern has been raised by a local resident regarding rubbish and weeds along Bulls Hill. This is delightful area with panoramic views of Fowey available. I understand there is contract to clean and clear zone one within Fowey. Apparently, this is limited to only 20 yards up Bulls Hill from North Street. I will contact Waste department to see what can be done.
- **Squires Field Community Centre**  
I have met with Heather Hunt to explore ways that I can support this vital project.
- **Benches**  
I have been working with the Town Forum to support the reconditioning of the park benches. I am hopeful that Cormac will supply the consumables to carry out the work.
- **Yellow Lines**  
I have been supporting the Town Council in progressing the work to install the new Traffic Orders around the town.
- **Squires Field Litter Bins**  
I have been contacted by residents who have raised concern that the bin next to the recycling area is overflowing and other large sacs of rubbish are left, which are being attacked by Gulls. I have contacted Waste Control at Cornwall Council. Their view is that the bins are emptied every day and any surrounding rubbish is cleared. This position will need to be kept under check and signage or additional bins may be required.
- **Squires Field Car Park**  
The car park has been full during the last few weeks, even early in the morning. Parents have been forced to park on the road during school drop off time. I urge the council to progress discussion on the future options for the car park and how the needs of workers in town to park, school drop off and the need for the council to generate income can be balanced.
- **Telephone Mast**  
I have written to the telephone company to offer to work with them to progress the finding of an optimal site for the mast. No reply has yet to be received.
- **Portfolio Activity**  
Meeting with Director of Adult Social services and Director of Children's Services - commitment to foster a positive working relationship to improve timely access to social care.  
Meeting with Cabinet Member for Adult Social Care – commitment to foster a positive working relationship to improve timely access to social care.

Attended Health & Social Care Scrutiny Committee – questioned CEO of CPFT on future of Community Hospitals across the County. Subsequently had correspondence with Sarah Newton MP to lobby CEO of NHS Property Company to progress the buildings upgrade.

**17/94 Accounts for Approval**

It was proposed by Cllr Willmore, seconded Cllr Berryman and RESOLVED that accounts to the value of £8078.37 be approved.

**17/95 Correspondence**

Emails had been circulated and correspondence was left ‘on the table’ for Cllrs attention.

**17/96 Resolutions from Councillors**

None.

**17/97 Neighbourhood Plan**

The Mayor reported that there had been a steering group meeting on 7<sup>th</sup> July. It was agreed to hold a Housing Needs Survey in Fowey parish in the second week of September. The survey will be carried out by jointly between the NP and Cornwall Council and will last 6 weeks. There would be a report written by CC and this will be part of the evidence file for the NP.

Our LLCA has been completed by CC’s landscape architect Kath Statham and is a weighty document running to 153 pages of detail about the sensitivity of our landscape to future development. Before this document is made public she would like to present her findings to the steering group and I would also like to invite the Town Council to this meeting. This is a significant assessment of our landscape and will have an impact on future planning decisions.

**17/98. Squires Field**

Cllr Berryman confirmed that the Finance Committee had accepted a quote for tarmacking a section of the car park to provide reserved parking for the Community Bus and a limited number of Permit Parking spaces. The work was scheduled for 18<sup>th</sup> September and would take three days. FTC would need to ensure that the left hand section of the car park was clear of cars to accommodate the work. It had been considered that the cost of tarmacking the whole area was prohibitive at the current time but the Committee would keep this under review and had not ruled it out for the future.

**17/99 Town Quay**

The Mayor reported that she had inspected the quay with the Town Clerk and they had found it looking very messy and unloved. Haverners had offered to sponsor three new waste bins and were liaising with the Town Clerk to find a suitable, seagull-proof model. Another business had also come forward with an offer to sponsor a bin. Following discussion the Mayor proposed, Cllr Wilmore seconded and it was RESOLVED that sponsors should be sought to replace all the bins on the quay with a generic model and the sponsors be permitted to display an A5 sized advert. Cllr Fassam queried if there was an overall plan for the town quay, given that it was the focal point of the town; he considered a global view should be taken. Members agreed with this suggestion and felt this could be investigated over the winter months. In the meantime a decision on a request from a member of the public for bunting to be erected to deter seagulls was deferred, although members appreciated that this was an issues that needed to be addressed.

**17/100 Passage Lane/Park Road/Polkerris TRO**

The relevant documentation had now been submitted to CC Highways by FTC and Cllr Virr and it was hoped that these schemes would be implemented in the near future. Cllr Virr would investigate additional enforcement to address the current illegal parking throughout Fowey.

#### **17/101 Caffa Mill Public Conveniences**

Cllr Berryman reported that the Finance Committee had considered the option of discontinuing charging for the facilities but had concluded that FTC could not expect the Fowey council tax payers to further subsidise the toilets. He had obtained a second quote for replacement coin pays, which was cheaper than Healthmatic but was for the components only so an electrician and builder would be needed for installation. Cllr Giles considered that it was imperative to have a single point of accountability. Cllr Berryman then proposed, Cllr Day seconded and it was RESOLVED that the Healthmatic quote be accepted and that the Town Clerk commission the work immediately. The possibility of leaving the disabled unit open for use in the meantime was discussed. It was noted that this would mean that the unit would be accessible all the time as the automatic nighttime locking was not functioning, leaving the cubicle at risk of vandalism. It was agreed that the Town Clerk should investigate the insurance position.

#### **17/102 Electoral Review of Cornwall**

It was proposed by Cllr Berryman, seconded Cllr Willmore and RESOLVED that the meeting should be closed to allow Cllr Virr to speak.

Cllr Virr reported that the prospect of representing more people was not particularly attractive to him, a lot of time was taken up with local issues and fewer Cornwall Councillors would impact on the amount of support they could give to Town and Parish Councils and their communities.

The meeting re-opened.

The Mayor stated that Town and Parish Councils could not cope with further devolution: she herself was already working for the council on a virtually full-time, unpaid basis and she was sure there were similar situations throughout the county. The Mayor then proposed, Cllr Fassam seconded and it was RESOLVED that the response to the consultation should be that FTC considers that there should be no reduction from 123 in the number of Cornwall Councillors because of 1. The substantial impact of further devolution on Town and Parish Councils and 2. Based on the guidance and information available it was impossible to identify any evidence to justify the recommendation of 87 Councillors or to suggest a viable alternative.

#### **17/103 Election to FTC Committees**

Cllr Simms proposed, Cllr Willmore seconded and it was RESOLVED that Cllr Asker be elected to the Finance Committee..

#### **17/104 Questions/Reports from Members (taken at the discretion of the Mayor)**

Cllr Asker queried the situation with regard to the damaged play equipment at Squires Field, which was currently fenced off. The Town Clerk reported that she had commissioned the repair some months ago and in spite of numerous reminders nothing had yet been done. The Town Clerk confirmed that she had sent yet another email to Cormac earlier in the day asking when the work would be done and also chasing a quote for the installation of a disabled swing, which had also been awaited for some months. The Town Clerk would liaise with Cllr Virr in the hope that he would be able to assist.

**Date of Next Meeting**

23<sup>rd</sup> August 2017

Meeting Closed

9.03pm