

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

### MINUTES OF THE ANNUAL MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 17<sup>th</sup> MAY 2017 AT 6.30pm IN FOWEY TOWN HALL

Cllrs Mr Giles Asker, Mrs Frances Day, Mr Peter Fassam, Mrs Ruth Finlay, Mrs Lynn Simms, Mr Carl Stansfield and Mr David Willmore recited and signed their Declarations of Acceptance of Office

Cllr Mr John Berryman had formally written to the Town Clerk requesting permission to make his Declaration at the Mayor Making Ceremony as he was currently on holiday. This request was granted by the meeting

Cllr Mr Patrick Hughes had presented apologies for the meeting and it was agreed that he could also make his Declaration at the Mayor Making Ceremony

**17/01 Present** The Mayor, Cllr Mrs R Finlay  
Councillors G Asker, Mrs F Day, P Fassam, Mrs L Simms,  
C Stansfield, D Willmore

**In Attendance** The Town Clerk, Sally Vincent  
Cllr A Virr (part)  
1 member of the public

**17/02 Election of the Mayor of Fowey for the Civic Year 2017/2018**

It was proposed by Cllr Asker, seconded Cllr Stansfield and RESOLVED that Cllr Finlay should serve as Mayor for the Civic Year 2017/2018.

**17/03 Declaration of Acceptance of Office**

Cllr Finlay recited and signed her Declaration of Acceptance of Office

**17/04 Apologies** Cllr Berryman, Cllr Hughes  
PCSO Lloyd Paynter

**17/05 Declaration of Interests**

- a. Pecuniary. None
- b. Non Registerable. None
- c. Dispensations. None

**17/06 Public Questions & Participation/Police Report**

**Police Report**

PCSO Paynter had supplied the following report and crime figure relating to the period 1<sup>st</sup> April – 10<sup>th</sup> May.

4 x Theft. A mobile telephone was stolen in a local pub. Undetected. A pick-pocket was active in a local pub. Another theft at a local shop. (Please see below)\*\*\* A car window was smashed and an item stolen (Undetected)

4 x Criminal Damage. An air gun pellet smashed windows in two properties in Vicarage Meadow (Undetected). A sheep was killed in a dog attack (Undetected). A door was damaged in Troy Court.

1 x Threat to Damage/Destroy. This was filed as undetected

4 x Assault/ABH. Two Historic Assaults at the same address (Both On-going). One whereby a person was charged to court (On-going). Another historic case awaiting court (On-going)

1 x Harassment/Breach of Order. One charged to Court (On-going)

1 x Send False Message/Communication. This has been sent forward for no-criming

1 x Non-accounting action fraud. Basically a civil offence (Undetected)

1 x Attempted Burglary. A rock was thrown through a window at Fowey Hospital (Undetected)

1 x Affray. This was an “after hours” disturbance (Undetected)

1 x Assault by Beating. Related to one of the above assaults (On-going)

\*\*\* After several years of repeat thefts I am delighted to say that, thanks to some great work by PC Barnicoat, the latest attempt was foiled and the perpetrators were apprehended. I am sure that several people in the Town have heard about this and we would like to thank a member of the public who assisted PC Barnicoat in a successful arrest. The perpetrator has been charged to court. \*\*\*

As you will see, two of the above Criminal Damages relate to airgun pellets being fired at properties in Vicarage Meadow. As first floor windows on neighbouring properties were damaged, it would seem likely that someone is taking shots at seagulls. We all know that seagulls can be a nuisance however, it is an offence and, if caught, it could prove very costly for the perpetrator. I am sure that the offender lives close by so, please, whoever you are, be sensible!

Scammers are still on the warpath and constantly cause alarm and distress to their victims. I have had a recent report that someone was very close to being caught out by the, what is now, very old BT scam. This involves criminals contacting you acting as BT representatives and asking for your bank details in return for services. Please protect vulnerable people and make them aware that these people will fleece you of large sums of money given the opportunity. A similar scam is run by people who claim to be Microsoft representatives who will try and gain remote access to computers. Prior warnings are key to stopping these people in their tracks.

### **Public Questions**

None

#### **17/07 Election of Deputy Mayor for the Civic Year 2017/2018**

It was proposed by Cllr Willmore, seconded Cllr Asker and RESOLVED that Cllr Berryman should serve as Deputy Mayor for the Civic Tear 2017/2018.

#### **17/08 To appoint members to serve on the under-mentioned committees and the Webmaster**

It was proposed by Cllr Willmore, seconded Cllr Asker and RESOLVED that the following Councillors should be appointed to the undermentioned Committees.

- i. The Planning Committee – Cllrs Asker, Berryman, Day, Fassam and Willmore
- ii. The Finance Committee – Cllrs Berryman, Stansfield, Willmore – 1 vacancy
- iii. The Environment Committee – Cllrs Day, Finlay, Hughes, Simms

- iv. Town Hall Committee – Cllrs Asker, Stansfield, Willmore and Mrs L McCartney
- v. Webmaster – Cllr Day

**17/09 To appoint Representatives 2017/2018**

It was proposed by Cllr Stansfield, seconded Cllr Willmore and RESOLVED that the following Councillors should be appointed as Representatives

- Community Network – Cllr Finlay
- Neighbourhood Plan – Cllrs Asker, Day, Finlay
- Port Users Group – Cllrs Berryman, Stansfield
- Tree Warden – Cllr Day
- Forum – Cllr Willmore
- Police Liaison – Cllr Fassam

**17/10 To appoint Portfolio Holders**

It was proposed by Cllr Asker, seconded Cllr Day and RESOLVED that the following Councillors should be appointed as Portfolio Holders

- Squires Field – Cllr Berryman
- Public Conveniences – Cllr Fassam

**17/11 To resolve that Fowey Town Council meets the criteria for eligibility to use the General Power of Competence - Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012**

It was proposed by Cllr Willmore, seconded Cllr Stansfield and RESOLVED that Fowey Town Council meets the criteria for eligibility to use the General Power of Competence - Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012

**17/12 Dispensations**

It was proposed by Cllr Fassam, seconded Cllr Day and RESOLVED that the Town Clerk should be granted the power to grant dispensations under the power resting with the relevant authority under section 33(1) of the Localism Act 2011 and the basis set out under section 33(2). The Mayor requested dispensation to participate in any discussion, but not vote, in any business relating to allotments. This request was granted by the Town Clerk as the Mayor had expertise in this area so it would be in the interests of residents to allow it.

**17/13 Code of Conduct**

It was proposed by Cllr Day, seconded Cllr Willmore and RESOLVED that Fowey Town Council's Code of Conduct document should be updated in line with the draft document circulated by the Town Clerk

**17/14 To approve the minutes of the Council meeting held on 19<sup>th</sup> April 2017 and (for accuracy) the Annual Parish Meeting held on 19<sup>th</sup> April 2017**

**19<sup>th</sup> April.** It was proposed by Cllr Asker, seconded Cllr Willmore and RESOLVED that the minutes be confirmed and signed by the Chairman.

**Annual Parish Meeting.** It was proposed by Cllr Willmore, seconded Cllr Asker and RESOLVED that the minutes be confirmed for accuracy.

**17/15 Matters arising from the minutes not on the agenda**

Cllr Fassam declared an interest and left the room for the next agenda item.

Allotments. The Mayor reported that the Readymoney Allotment Association had undertaken a Health & Safety walkabout and general inspection on 26<sup>th</sup> April.

Cllr Fassam returned to the meeting.

St Catherines' Lights. The Clerk reported that a letter had been received from English Heritage asking why the lights were still not working. Both she and Cllr Berryman had spoken to the contractor who had said that it had been too windy for him to undertake the necessary repairs. It was agreed that Cllr Berryman should contact him again and ask him to complete the work immediately

Neighbourhood Plan. The Mayor reported that confirmation of a £9,000 grant from MyLocality had been received; the money would be spent on consultants' fees.:

#### **17/16 Resolutions from Councillors**

None

#### **17/17 Accounts for Approval**

It was proposed by Cllr Willmore, seconded Cllr Asker and RESOLVED that accounts to the value of £7875.06 be approved. Copies of the Budget Tracking Report had been circulated before the meeting.

#### **17/18 To receive and note minutes from Town Council Committees**

**Planning** - noted.

**Town Hall** – no report

**Environment** –no report

**Finance** – no report.

#### **17/19 To receive the Report from the Cornwall Councillor**

The Mayor welcomed Cllr Virr to the meeting and congratulated him on his election.

Cllr Virr reported

- He was delighted to see the new, vibrant membership of FTC
- He wished to pay tribute to his predecessor, Cllr David Hughes, for all the work he had done for the community during his term of office – he was just beginning to realise just how demanding the post was
- The first full meeting of Cornwall Council was scheduled for the following Tuesday but, to date, a council had yet to be formed and a Leader appointed, which was rather unsettling as until that happened roles could not be allocated.
- He was hoping to utilize his experience with the NHS to make a real contribution to Adult Health & Social Care in the county and would maximize opportunities in Fowey.

#### **17/20 Correspondence**

The correspondence list had been circulated and was left 'on the table' for Cllrs attention.

#### **17/21 Co-option**

It was proposed by the Mayor, seconded Cllr Simms and RESOLVED that the vacant seat on Fowey Town Council should be advertised, with a view to filling it at the June meeting.

#### **17/22 Questions/reports from Members (taken at the discretion of the Mayor)**

None

**17/23** It was proposed by Cllr Asker, seconded Cllr Willmore and RESOLVED that the meeting should be adjourned to Mayor Making on 25<sup>th</sup> May 2017

Meeting adjourned at 7.23pm