



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Ruth Finlay 01726 832762
47, Vicarage Meadow, Fowey, PL23 1EA
Town Clerk: Mrs Sally Vincent, JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice of Meeting

Notice is hereby given that the next Meeting of Fowey Town Council Finance Committee will be held in the Town Hall at 2pm on 8th November 2016

Agenda

1. To receive apologies for absence
 2. Declaration of Interests
 - a. Pecuniary
 - b. Non Pecuniary
 - c. Dispensations
 3. Public Participation/Questions
 4. Minutes of the meeting held on 9th August 2016
 5. Matters arising from the Minutes not on the Agenda– *for report only*
 6. Trading Permits on FTC Property
Purpose: To consider a policy/cost for issuing permits
 7. Consider FTC Risk Assessment Schedule including Public Liability and Fidelity Cover, Receive Town Hall and Environment Risk Assessment Schedules and review Town Hall Maintenance Record
Purpose: To sign off all relevant documentation
 8. Review Town Clerk Job Profile/Salary/Hours
 9. Review Town Hall Caretaker Job Description/Salary/Hours
 10. Parking Permits
Purpose: To review the cost of permits
 11. Review Earmarked Reserves and Allocate Earmarked Reserves for 2017/18
 12. Budget 2017/2018
Purpose: To receive budget proposals from the Town Hall Committee and the Environment Committee and to draft a budget for 2017/2018 and recommend a precept requirement for consideration by full council on 14th December 2016
- Date of Next Meeting** – to be confirmed

Sally Vincent
Town Clerk
27th October 2016