

## DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

### MINUTES OF A MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 15<sup>th</sup> JUNE 2016 AT FOWEY TOWN HALL

#### **16/13 Present**

The Mayor, Cllr Mrs R Finlay  
The Deputy Mayor, Cllr J Berryman  
Councillors G Asker, Mrs A Boosey, Mrs C Eardley,  
D Hughes, Mrs L McCartney, D Willmore

#### **In Attendance**

The Town Clerk, Sally Vincent  
1 member of the public (part)

#### **16/14 Apologies**

Cllr Mrs K Alexander (personal commitment)  
PCSO Lloyd Paynter

#### **16/15 Declaration of Interests**

- α. Pecuniary – None
- β. Non Registerable – None
- χ. Dispensations – The Clerk had extended a dispensation to both Cllr Finlay and Cllr Eardley to participate in any discussion pertaining to the Fowey allotments.

#### **16/16 Public Participation & Questions/Police Report**

**Public Participation & Questions** -None.

**Police Report** – No report.

#### **16/17 Minutes of the Meeting of 20<sup>th</sup> April 2016, Annual Meeting of the Council & Mayor Making 20<sup>th</sup> May 2016 and Extraordinary Meeting 2<sup>nd</sup> June 2016**

20<sup>th</sup> April 2016. It was proposed by Cllr Berryman, seconded Cllr Eardley and RESOLVED that the minutes be confirmed and signed by the Chairman.

Annual Meeting of the Council & Mayor Making, 20<sup>th</sup> May2016. It was proposed by Cllr Berryman, seconded Cllr Eardley and RESOLVED that the minutes be confirmed and signed by the Chairman.

Extraordinary Meeting, 2<sup>nd</sup> June 2016. It was proposed by Cllr Berryman, seconded Cllr Eardley and RESOLVED that the minutes be confirmed and signed by the Chairman

#### **16/18 Matters Arising not on the Agenda (for report only)**

**Allotments** – Cllr Eardley reported that a Health & Safety Walk had been recently undertaken and she understood that all the allotmenters bar one had paid their annual rental. The Clerk confirmed that she had reallocated one of the three vacant plots, number 4A.

On behalf of the allotment holders David Burdikin, the Association Chairman, had issued an invitation to the council to visit the allotments a 6pm on 1<sup>st</sup> July.

**St Catherines Lights** – Cllr Berryman reported that he was chasing Chris Biggs to complete the installation. It was also noted that English Heritage was seeking a new volunteer to act as keykeeper at the site.

**16/19 To receive and note the minutes, if any, of FTC Committees**

**Planning** - noted.

**Town Hall** – noted. The Town Hall Committee was complimented on the excellent refurbishment work that was being undertaken.

**Environment** –noted

**Finance** – noted.

**16/20 To receive and consider reports from representatives of the Town Council on other bodies**

**Fowey Festival.** Cllr Willmore reported that he had resigned from the Fowey Festival Board and the Mayor reported that she had been granted a 12 month sabbatical.

**16/21 To receive the Mayors Report**

The Mayor reported

- I have attended two N Plan workshops run by CC, looking at different aspects of completing a N Plan.
- I attended the launch of the Thames River barge from Toms Yard in Polruan on 29<sup>th</sup> May. This was a delightful and impressive function to attend. The sight of a 90 foot Thames River barge being launched down the slipway into the River Fowey, the first since 1930's, from a small Cornish Yard was quite a sight. The boat will eventually be used for under privileged young people to learn to sail in the Thames. I said it would be lovely to see the boat back in Fowey for the Regatta.
- I met with Claire Hurley from CRCC (Cornwall Rural Community Charity) on June 6<sup>th</sup> to discuss the progress of our N Plan.
- Together with members of the Town Council, I spent a delightful evening at a Charity dinner in the restaurant Sunny Spice with proceeds going to the Squires Field Community Centre, at the end of the evening they were presented with a cheque for £500.

**16/22 To receive the Town Clerks Report**

The Clerk reported

- She would like to record thanks to Philip de Grey Warter and the St Fimbarrus PCC for the excellent Service of Celebration held to commemorate HM The Queen's 90<sup>th</sup> Birthday.
- Captain Paul Thomas had agreed to house the Pornichet model yacht at the Harbour Office.

**16/23 To receive the Report from the Cornwall Councillor**

Cllr Hughes reported that Cornwall Council was beginning to see Planning Inspectors giving weight to Neighbourhood Plans.

**16/24 Accounts for Approval**

It was proposed by Cllr Berryman, seconded Cllr Hughes and RESOLVED that accounts to the value of £16,138.68 be approved.

Copies of the Budget Tracking Report to 31<sup>st</sup> May 2016 had been circulated before the meeting.

### **16/25 Correspondence**

The correspondence list had been circulated and was left 'on the table' for Cllrs attention

### **16/26 Resolutions from Councillors**

None.

### **16/27 Neighbourhood Plan**

The Mayor reported that

- The steering group met on 7<sup>th</sup> June. We have arranged for a third workshop to be held on July 2<sup>nd</sup> on the Environment/ Marine environment /Historic Environment and advertising this event has begun.
- We have to begin finalising our accounts for the Big Lottery grant; we have £5,500 remaining and this will be spent with CRCC who will help the Steering Group to draw up our draft policies. It is hoped we will have a draft plan by April 2017.

### **16/28 Squires Field**

Cllr Berryman reported that Western Power had requested a site meeting as they wished to undertake some Low Voltage work at the Bowling Club grounds during the week beginning 25<sup>th</sup> July; he would make arrangements to attend.

The Clerk reported that the Junior Football Club had approached her to request that Cormac be asked to stop cutting the two football pitches as they would prefer to do it themselves.

Cllr Hughes noted that he had a scheduled meeting with Adrian Rogers (Cormac Maintenance Team) on Friday 17<sup>th</sup> June at 10am and suggested that FTC may wish to be represented if members were in agreement with this proposal. It was proposed by Cllr McCartney, seconded Cllr Berryman and RESOLVED that Cllr Boosey should attend the meeting and instruct Cormac accordingly and also arrange for the grass area by the Pavilion to be cut in exchange. It was noted that the recycling skips had been moved and the redundant signage removed by Cormac as previously agreed.

The Mayor noted that Cllr Baker had provided further documentation in respect of his request to build a garage for the Age Concern bus on the site. Cllr Berryman was in the process of arranging a site meeting to discuss this, after which he would report back to the council. Cllr Asker noted that FTC should be developing a strategy for the whole car park area and not approaching the project piecemeal.

### **16/29 Town Quay**

The Town Clerk reported that there had been severe problems on the quay, with the builders from Haverners parking vans indiscriminately and completely ignoring the restrictions and SW Water almost constantly on site. This had caused great inconvenience for the public and also the businesses operating on and around the quay and she understood that claims for loss of income were being submitted to SW Water. The aquarium had also lost fish because of the poor water quality. It was agreed that an urgent meeting with SW Water was needed to discuss the situation, particularly given that the Company had previously given assurances that new equipment and technology would mean that they would need a minimal presence on the quay during the summer months.

### **16/30 Vacant Seat of the Town Council**

The Town Clerk reported that the Electoral Office had confirmed that there had been no call for

an election and FTC was, therefore, free to co-opt a new member. It was agreed that the vacancy should be advertised in line with FTC's usual practice, with a closing date of midnight on 18<sup>th</sup> July 2016.

**16/31 Membership of Police Liaison Group**

Cllr Berryman proposed, Cllr Hughes seconded and it was RESOLVED that Cllr Boosey should represent FTC on this group. It was noted that the inaugural meeting was scheduled for 29<sup>th</sup> June at 7pm.

**16/32 Questions under Standing Order 21**

The Mayor reported that she would be attending the next Regatta Committee meeting and also that the Committee now had a Police Liaison Officer, who would be going into schools to talk about alcohol awareness.

*It was proposed by Cllr Hughes, seconded Cllr Eardley and RESOLVED that the Press & Public should be excluded under Section 1(2) of the Press & Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be conducted under the agenda items Town Quay/Caffa/Squires Field Leases & Licenses*