

Responsibilities of the Environment Committee

1. Arrange a meeting to elect the Chairman and review the budget shortly after the Annual Meeting of the Council
2. Setting the yearly budget for the Environment Committee. **By the end of November/early December.**
3. Review Environment Committee interim budget position and submit to the Clerk and Finance Committee in **July, November and February.**
4. Review Risk assessments on a regular basis and submit copy of the next years' RA to the Finance Committee by **late November, early December**

Health and Safety to include

Public Liability of contractors – the contractor is responsible for undertaking risk assessment and safe working practices. For contractors employing less than five people the risk assessments do not need to be written, however, the Environment committee needs to be satisfied that the contractor has properly undertaken the risk assessment process. The Environment Committee is responsible for checking the contractors insurance and training certification. Copies to be kept for audit purposes.

To identify all street furniture for which FTC is responsible is regularly checked

Old Grammar School Garden

To inspect and maintain the following:

- Steep stairs at entrance to garden.
- Pathway between shrubs,
- Cliff edge,
- Seats in garden
- Two garden pots planted in Spring and Autumn
- To ensure the donation box is emptied on a regular basis.

Piggy Lane Triangle

To inspect and maintain:

- Grass is cut according to contact
- Shrubs maintained
- Two garden pots planted up in Spring and Autumn
- Seats maintained

Bus Stop at Lambs Barn

To inspect and maintain

- Removal of Ivy

Allotments

- To attend meetings of the Committee of the Readymoney Association
- To regularly check the gates, pathways are being kept in good condition
- To take part in regular Health and safety “walks” and check these are written up correctly

Fowey In Bloom

- To attend meetings of the Fowey in bloom
- To promote the work of Fowey in Bloom to the Town and the Chamber of Commerce

Local Maintenance Partnership

To issue a contract to a suitable contractor to undertake the following:

Gold Public Rights of Way footpaths which have one cut per year, Issue the contractor with a Parish cutting map, Contractors Schedule for completion and Risk Management Note.

Notes

Grass cutting Schedule Currently CC pay for four cuts and FTC pay for five = nine cuts per year.

Weed killing

Zone 1 is treated by Cory, FTC treat the remainder of the Town as per map.