

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL ENVIRONMENT COMMITTEE HELD ON 16th NOVEMBER 2015 AT FOWEY TOWN HALL

Minutes taken by Cllr Mrs. C. Eardley

Present: Cllr. Mrs. R. Finlay, (Chair), Cllr. Mrs. K. Alexander
Cllr. J. Berryman, Cllr. Mrs. C. Eardley

15/14 To Receive Apologies for Absence

None

15/15 Declarations of Interest

- a. **Pecuniary** - None
- b. **Non Registerable** - None
- c. **Dispensations** - Cllrs. Mrs. Finlay & Mrs. Eardley pertaining to any discussions on Allotments

15/16 Public Participation/Questions

None

15/17 To Approve the Minutes of the Meeting held on the 10th July, 2015

Proposed Cllr. Berryman, seconded Cllr. Eardley and RESOLVED that the Minutes be confirmed and signed by the Chairman.

15/18 Matters Arising from the Minutes not on the Agenda (for report only)

15/04 Contractors

Cllr. Finlay asked Cllr. Alexander if she would advise Lanhdyrock Garden Services that The Green on Hillhay was being cut by Wainhomes still so they do not need to. Nor have they to Weed Kill through the Town. She also asked about the Annual Trimming which Cllr. Alexander confirmed had commenced on the 30th July.

15/19 Risk Assessment

The Risk Assessment Schedule has been updated since last year as a Safety Sign has been placed by the front wall in the Old Grammar School Garden indicating the danger of the drop on the other side. The Co-ordinator of the work being done by the Heaven Scent volunteers in the OGSG has provided their Risk Assessment. Monthly Safety Walks around the Allotments are now carried out and recorded in an H & S Book.

15/20 Allotments

Three plot holders have been sent a letter regarding the non-cultivation of their plots from the Readymoney Allotment Association. Whilst attending a seminar in Plymouth Cllr. Finlay had discovered that some councils are very strict with this and do not allow the plots to remain unattended for very long. The Environment Committee will therefore recommend to full Council to propose the three tenancies be terminated due to non-cultivation of their plots.

Water Consumption

In September Estuary Cottages, who work out of Porcelain House in Readymoney Car Park, wrote to Fowey Town Council asking for the charge from S.W. Water of £3000, for the replacement of water piping, to be split 50/50 with them due to the fact that this pipe provides the water supply to the Allotments. The Clerk has written to Cornwall Council asking for the Allotment supply to be accurately sub metered but, to date, has not received any further communication about it. In view of the fact that Fowey Town Council is likely to be charged for water consumption in the future, allotment holders are to be encouraged quite strongly to collect rain water.

15/21 Old Grammar School Garden

Cllr. Finlay now has a plan of the lower garden area and would like to complete the make-over in that area by putting in another of the sleeper style seats. She has put in an application for £400 to Cllr. Hughes to assist with financing this.

The upper garden, currently being worked on by Heaven Scent, is in need of compost as the existing soil is poor very compacted. Cllr. Berryman volunteered to look into a possible free source.

The income from the OGSG Donation Box is down on previous years due to the gardens having to be closed for several weeks for remedial work to the external wall during some good weeks of weather. Unfortunately, the Donation Box has twice been broken into.

15/22 Roles & Responsibilities of the Environment Committee

As the Roles and Responsibilities have been agreed Cllr. Alexander proposed, Cllr. Berryman seconded and it was RESOLVED that they be adopted.

15/23 Budget 2016/2017

The Chairman presented a budget for discussion, which called for a total requirement of £10,641. Included in this sum is £2,500 for Phase 2 re-development of OGSG, £2205 for grass cutting, £1410 for weed killing and £626 for Footpath Trimming. However, the costs involving LGS are based on previous budget pricing. Cllr. Berryman proposed, Cllr. Eardley seconded and it was RESOLVED that the Environment Committee request a budget of £10,641 from the Finance Committee.

15/24 To Receive Reports from Members - None

15/25 Date of Next Meeting - to be arranged

Meeting Closed: 8.00pm