

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL TOWN HALL COMMITTEE HELD ON MONDAY 24th FEBRUARY 2020 AT 2.00 PM IN FOWEY TOWN HALL

Minutes taken by Mrs Lesley McCartney

Present Cllr P Fassam, Cllr P Hughes (Chairman), Cllr Mrs F Day, Mrs L McCartney

20/1 Apologies Cllr Mrs C Woodside.

20/2 Declaration of Interests

- α. Pecuniary – None.
- β. Non - Registerable - None
- χ. Dispensations - None

20/3 Public Participation & Questions

None.

20/4 Minutes of the Meeting of 18th November 2019

It was proposed by Cllr Fassam, seconded by Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

20/5 Matters Arising not on the Agenda (for report only)

The Committee in future would review in depth the hiring charges and Terms and Conditions of the Town Hall.

20/6 Maintenance and Capital Expenditure

- 1) It was proposed by Cllr Fassam and seconded by Cllr Day to accept the quote of £1732.46 inc VAT from N A Dowrick Ltd for the supply and erection of coloured festoon lights on the Town Quay. RESOLVED
- 2) It was proposed by Cllr Fassam and seconded by Cllr Day to accept the quote of £3295.00 from Restormel Decorators Ltd to paint railings and other metal work on the Town Quay. RESOLVED
- 3) New Lighting in the hall: This matter to be deferred to next meeting. We have a quote that is reasonable but want to explore options other than strip lighting.
- 4) It was proposed by Cllr Fassam and seconded by Cllr Hughes to accept the quote of £246.53 inc VAT from N A Dowrick Ltd to improve the wifi reception in the hall. RESOLVED.
- 5) A quote was awaited for Roof leak repair and gutter clearance.

20/7 Provision of Larger Glasdon Bin on Town Quay

Cllr Fassam would obtain a quote.

20/8 Town Quay Bunting

It was proposed by Cllr Day and seconded by Cllr Fassam to purchase 120 metres of signal flag bunting from Hampshire Flag Company at a cost of £260 + VAT.

RESOLVED

20/9 Signage on Town Quay

Cllr Fassam would look into the supply of a finger post.

20/10 Provision of Web Cam on Town Quay

Deferred. More information needed.

20/11 Date of next meeting

Monday 30th March TBC

TOWN HALL HIRING CHARGES
 Effective from.....

	<u>PER SESSION</u>	<u>PER DAY</u>
Rehearsals, Youth Organisations	£17	£25
Private, Social, Political	£32	£50
Commercial	£50	£70
Discos and Dances	£60	
Weddings	£70	
3 consecutive days	£150	

Cancellation

50% of fee payable for cancellation with 7 days of hire
30% of fee payable for cancellation within 14 days of hire

Discounts

The following discounts may be applied.

- (a) A 10% discount is available if the hiring is for more than 5 consecutive days

Public Liability Insurance is included in the hiring charge.

Sessions

1 session	Morning	8.00 am – 1.00 pm
1 session	Afternoon	1.00 pm – 6.00 pm
1 session	Evening	6.00 pm – Midnight
	All Day	8.00 am – Midnight